

**FINAL - MINUTES
OF THE NEW BRAUNFELS CIVIL SERVICE COMMISSION
REGULAR MEETING OF MONDAY, DECEMBER 1, 2025**

1. CALL TO ORDER

The meeting commenced at 2:00 pm.

2. ROLL CALL

The following Commissioners were present:

Chairperson Paul Ericksen

Vice-Chairperson Heidi Aleman

3. PRESENTATIONS

None

4. APPROVAL OF MINUTES

A) Approval of minutes from the November 7, 2025 meeting.

Vice-Chairperson Aleman made a motion to approve the item.

Chairperson Ericksen seconded the motion, which passed.

5. COMMUNICATIONS

This time is for citizens to address the Civil Service Commission on issues and items of concerns not on this agenda. There will be no action at this time.

6. DISCUSSION AND ACTION

A) Discuss and consider the appeal submitted by applicant Jeremy Tucker regarding the results of his psychological examination pursuant to Texas Local Government Code Section 143.022 and the City of New Braunfels Local Civil Service Rules.

Civil Service Director, Becca Miears presented and briefly discussed the item.

Vice-Chairperson Aleman made a motion to approve the item.

Chairperson Ericksen seconded the motion, which passed.

B) Appointment of a list of three physicians, psychiatrists or psychologists to a standing Examination Board, with alternates.

Civil Service Director, Becca Miears presented and briefly discussed the item.

Vice-Chairperson Aleman made a motion to approve the following list of physicians, psychiatrist, or psychologists to a standing examination board with alternates:

1) Ronnette P. Ballard, Ph.D.

2) Elizabeth Levy, Ph.D.

3) Erin E. Scarth, PsyD

Alternate: Stephen A. Thorne, Ph. D.

Chairperson Ericksen seconded the motion, which passed.

C) Discuss and consider calling for a Battalion Chief promotional assessment center to fill a vacancy and/or create an eligibility list.

Human Resources Generalist, Lori Stidham presented and briefly discussed the item.

Vice-Chairperson Aleman made a motion to approve the item.

Chairperson Ericksen seconded the motion, which passed.

D) Discuss and consider calling for a Fire Captain promotional assessment center to fill a vacancy and/or create an eligibility list.

Human Resources Generalist, Lori Stidham presented and briefly discussed the item.

Vice-Chairperson Aleman made a motion to approve the item.

Chairperson Ericksen seconded the motion, which passed.

E) Discuss and consider calling for a Fire Lieutenant promotional assessment center to fill a vacancy and/or create an eligibility list.

Human Resources Generalist, Lori Stidham presented and briefly discussed the item.

Vice-Chairperson Aleman made a motion to approve the item.

Chairperson Ericksen seconded the motion, which passed.

7. EXECUTIVE SESSION

The Commission shall retire into an Executive Session on any agenda item as provided under Chapter 551.074 (personnel matters) and 551.071(consultation with attorney) of the Texas Government Code, as applicable.

8. ADJOURNMENT

The meeting adjourned at 2:09 pm.

Date Approved: _____

Commission Member

Commission Member

Attest:

Lori Stidham

HR Generalist