



**CITY OF NEW BRAUNFELS, TEXAS
HERITAGE COMMISSION MEETING**



**CITY HALL - COUNCIL CHAMBERS
550 LANDA STREET**

WEDNESDAY, DECEMBER 3, 2025 at 5:30 PM

AGENDA

1. CALL TO ORDER

2. ROLL CALL

3. APPROVAL OF MINUTES

- A) Discuss and consider the approval of the November 20, [25-1491](#) 2025 meeting minutes.

4. CITIZENS' COMMUNICATIONS

This time is for citizens to address the Heritage Commission on issues and items of concerns not on this agenda. There will be no action at this time.

5. INDIVIDUAL ITEMS FOR CONSIDERATION

- A) Discuss and consider action regarding allocations of [25-1493](#) hotel occupancy tax collected in 2025 to Heritage organization applicants for the 2026 award period.

6. ADJOURNMENT

CERTIFICATION

I hereby certify the above Notice of Meeting was posted on the bulletin board at the New Braunfels City Hall.

Board Liaison

NOTE: Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, or large print, are requested to contact the City Secretary's Office at (830) 221-4010 at least two (2) work days prior to the meeting so that appropriate arrangements can be made.

12/3/2025

Agenda Item No. A)

PRESENTER:

Natalie Baker, Deputy City Secretary

SUBJECT:

Discuss and consider the approval of the November 20, 2025 meeting minutes.

**DRAFT - MINUTES
OF THE NEW BRAUNFELS HERITAGE COMMISSION
REGULAR MEETING OF THURSDAY, NOVEMBER 20, 2025**

1. CALL TO ORDER

Pam Brandt called the meeting to order at 10:32 a.m.

2. ROLL CALL

Christopher Willis, Rykley Crowe, Mairella Giordano, Pam Brandt, Veronica Castillo, Kristi Simmons, and Tammy Walden were present.

3. APPROVAL OF MINUTES

A) Discuss and consider the approval of the February 27, 2025 meeting minutes.

Pam Brandt read the aforementioned item.

Tammy Walden motioned to approve the minutes. Pam Brandt seconded the motion which passed unanimously.

Christopher Willis. Rykley Crowe. Mariella Giordano, Veronica Castillo, and Kristi Simmons abstained from the vote.

4. CITIZENS' COMMUNICATIONS

This time is for citizens to address the Heritage Commission on issues and items of concerns not on this agenda. There will be no action at this time.

No individuals spoke at this time.

5. INDIVIDUAL ITEMS FOR CONSIDERATION

A) Discuss and consider the election of a Chairperson.

Pam Brandt read the aforementioned item.

Veronica Castillo motioned to nominate Pam Brandt. Tammy Walden seconded the motion which passed unanimously.

B) Discuss and consider the election of a Vice-Chairperson.

Pam Brandt read the aforementioned item.

Two nominations were announce for Tammy Walden and Veronica Castillo. A roll call vote was taken and all commissioners announced their vote between the two nominations. All commissioners cast their

vote for Tammy Walden.

Madison Crowe motioned to approve the vote for Tammy Walden. Christopher Willis seconded the motion which passed unanimously.

C) Deliberate the 2026 Heritage HOT Grant process.

Pam Brandt read the aforementioned item.

Natalie Baker spoke to the commissioners regarding this item and spoke on the process of the allocation meeting that is scheduled to take place in December 2025 and answered questions.

Gayle Wilkinson also spoke on this item and answered questions.

No action was taken at this time.

7. ADJOURNMENT

Pam Brandt adjourned the meeting at 11:03 a.m.

By: _____
BOARD CHAIR

Attest:

NATALIE BAKER, DEPUTY CITY SECRETARY

12/3/2025

Agenda Item No. A)

PRESENTER:

Natalie Baker, Deputy City Secretary

SUBJECT:

Discuss and consider action regarding allocations of hotel occupancy tax collected in 2025 to Heritage organization applicants for the 2026 award period.