



**CITY OF NEW BRAUNFELS, TEXAS
CIVIL SERVICE COMMISSION MEETING**



**CITY HALL - COUNCIL CHAMBERS
550 LANDA STREET**

TUESDAY, FEBRUARY 3, 2026 at 1:00 PM

AGENDA

1. CALL TO ORDER

2. ROLL CALL

3. PRESENTATIONS

None

4. APPROVAL OF MINUTES

A) Approval of minutes from December 1, 2026. [26-107](#)
Chairperson, Paul Ericksen

5. COMMUNICATIONS

This time is for citizens to address the Civil Service Commission on issues and items of concerns not on this agenda. There will be no action at this time.

6. DISCUSSION AND ACTION

A) Election of Officers for year 2026 in accordance with [26-108](#) Chapter 143 Section 143.006.

B) Discuss and consider appeals by one (1) Fire Lieutenant [26-109](#) of question number 53 from the Fire Captain online written examination conducted on January 12, 2026.

C) Discuss and consider appeals by five (5) Fire Engineers [26-110](#) of the following question numbers 4, 18, and 98. from the Fire Lieutenant online written examination conducted on January 12, 2026.

7. EXECUTIVE SESSION

8. ADJOURNMENT

CERTIFICATION

I hereby certify the above Notice of Meeting was posted on the bulletin board at the New Braunfels City Hall.

Board Liaison

NOTE: Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, or large print, are requested to contact the City Secretary's Office at (830) 221-4010 at least two (2) work days prior to the meeting so that appropriate arrangements can be made.



Civil Service Commission Agenda Item Report

550 Landa Street
New Braunfels, TX

2/3/2026

Agenda Item No. A)

PRESENTER:

Chairperson, Paul Erickson

SUBJECT:

Approval of minutes from December 1, 2025

**FINAL - MINUTES
OF THE NEW BRAUNFELS CIVIL SERVICE COMMISSION
REGULAR MEETING OF MONDAY, DECEMBER 1, 2025**

1. CALL TO ORDER

The meeting commenced at 2:00 pm.

2. ROLL CALL

The following Commissioners were present:

Chairperson Paul Ericksen

Vice-Chairperson Heidi Aleman

3. PRESENTATIONS

None

4. APPROVAL OF MINUTES

A) Approval of minutes from the November 7, 2025 meeting.

Vice-Chairperson Aleman made a motion to approve the item.

Chairperson Ericksen seconded the motion, which passed.

5. COMMUNICATIONS

This time is for citizens to address the Civil Service Commission on issues and items of concerns not on this agenda. There will be no action at this time.

6. DISCUSSION AND ACTION

A) Discuss and consider the appeal submitted by applicant Jeremy Tucker regarding the results of his psychological examination pursuant to Texas Local Government Code Section 143.022 and the City of New Braunfels Local Civil Service Rules.

Civil Service Director, Becca Miears presented and briefly discussed the item.

Vice-Chairperson Aleman made a motion to approve the item.

Chairperson Ericksen seconded the motion, which passed.

B) Appointment of a list of three physicians, psychiatrists or psychologists to a standing Examination Board, with alternates.

Civil Service Director, Becca Miears presented and briefly discussed the item.

Vice-Chairperson Aleman made a motion to approve the following list of physicians, psychiatrist, or psychologists to a standing examination board with alternates:

1) Ronnette P. Ballard, Ph.D.

2) Elizabeth Levy, Ph.D.

3) Erin E. Scarth, PsyD

Alternate: Stephen A. Thorne, Ph. D.

Chairperson Erickson seconded the motion, which passed.

C) Discuss and consider calling for a Battalion Chief promotional assessment center to fill a vacancy and/or create an eligibility list.

Human Resources Generalist, Lori Stidham presented and briefly discussed the item.

Vice-Chairperson Aleman made a motion to approve the item.

Chairperson Erickson seconded the motion, which passed.

D) Discuss and consider calling for a Fire Captain promotional assessment center to fill a vacancy and/or create an eligibility list.

Human Resources Generalist, Lori Stidham presented and briefly discussed the item.

Vice-Chairperson Aleman made a motion to approve the item.

Chairperson Erickson seconded the motion, which passed.

E) Discuss and consider calling for a Fire Lieutenant promotional assessment center to fill a vacancy and/or create an eligibility list.

Human Resources Generalist, Lori Stidham presented and briefly discussed the item.

Vice-Chairperson Aleman made a motion to approve the item.

Chairperson Erickson seconded the motion, which passed.

7. EXECUTIVE SESSION

The Commission shall retire into an Executive Session on any agenda item as provided under Chapter 551.074 (personnel matters) and 551.071(consultation with attorney) of the Texas Government Code, as applicable.

8. ADJOURNMENT

The meeting adjourned at 2:09 pm.

Date Approved: _____

Commission Member

Commission Member

Attest:

Lori Stidham HR Generalist



Civil Service Commission Agenda Item Report

550 Landa Street
New Braunfels, TX

2/3/2026

Agenda Item No. A)

PRESENTER

Human Resources Generalist, Lori Stidham

SUBJECT:

Election of Officers for year 2026 in accordance with Chapter 143 Section 143.006.

DEPARTMENT: Human Resources

HISTORIC DISTRICT/LANDMARK NAME: N/A

APPLICABLE CITATIONS:

N/A

FINDINGS:

N/A

STAFF ANALYSIS:

N/A



Civil Service Commission Agenda Item Report

550 Landa Street
New Braunfels, TX

2/3/2026

Agenda Item No. B)

PRESENTER

Human Resources Generalist, Lori Stidham

SUBJECT:

Discuss and consider appeals by one (1) Fire Lieutenant of question number 53 from the Fire Captain online written examination conducted on January 12, 2026.

DEPARTMENT: Human Resources

HISTORIC DISTRICT/LANDMARK NAME: N/A

APPLICABLE CITATIONS:

N/A

FINDINGS:

N/A

STAFF ANALYSIS:

N/A



Civil Service Commission Agenda Item Report

550 Landa Street
New Braunfels, TX

2/3/2026

Agenda Item No. C)

PRESENTER

Human Resources Generalist, Lori Stidham

SUBJECT:

Discuss and consider appeals by five (5) Fire Engineers of the following question numbers 4, 18, and 98. from the Fire Lieutenant online written examination conducted on January 12, 2026.

DEPARTMENT: Human Resources

HISTORIC DISTRICT/LANDMARK NAME: N/A

APPLICABLE CITATIONS:

N/A

FINDINGS:

N/A

STAFF ANALYSIS:

N/A