



**CITY OF NEW BRAUNFELS, TEXAS
FINANCE AND AUDIT COMMITTEE MEETING**



**CITY HALL - COUNCIL CHAMBERS
550 LANDA STREET**

MONDAY, JUNE 24, 2024 at 4:00 PM

AGENDA

1. CALL TO ORDER

2. ROLL CALL

3. APPROVAL OF MINUTES

A) Approval of the March 25, 2024 Finance and Audit [24-848](#) Committee minutes.

4. CITIZENS' COMMUNICATIONS

This time is for citizens to address the Finance and Audit Committee on issues and items of concerns not on this agenda. There will be no action at this time.

5. PRESENTATIONS

A) Presentations and updates on City of New Braunfels [24-849](#) ARPA Funded Non-Profit Grant Program Projects

6. EXECUTIVE SESSION

In accordance with the Texas Government Code, Section 551.071, the Board reserves the right to retire into executive session concerning the items listed on this agenda to consult with its attorney. In addition, the Board may convene in executive session on any of the following items, with any final action being taken in open session:

7. ADJOURNMENT

CERTIFICATION

I hereby certify the above Notice of Meeting was posted on the bulletin board at the New Braunfels City Hall.

Board Liaison

NOTE: Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, or large print, are requested to contact the City Secretary's Office at (830) 221-4010 at least two (2) work days prior to the meeting so that appropriate arrangements can be made.



Finance and Audit Committee Agenda Item Report

550 Landa Street
New Braunfels, TX

6/24/2024

Agenda Item No. A)

PRESENTER:

Sandy Paulos, Finance Director

SUBJECT:

Approval of the March 25, 2024 Finance and Audit Committee minutes.

CITY COUNCIL FINANCE AND AUDIT COMMITTEE
CALLED MEETING
CITY HALL - TEJAS ROOM
550 LANDA STREET
March 25, 2024 @ 4:00 P.M.

MINUTES

Finance and Audit Committee Members Present: Mayor Neal Linnartz, Mayor Pro Tem Harry Bowers, Councilmember Lawrence Spradley

City Staff Present: Jared Werner (Assistant City Manager), Sandy Paulos (Director of Finance), Angie Harris (Assistant Director of Finance), Lisa Cole (Staff Accountant), Carren Ridge (Accounting and Treasury Manager), Jennifer Gates (Grants Coordinator), and Vickie Hernandez (Finance Administrative Assistant)

CALL TO ORDER: Mayor Linnartz called meeting to order March 25, 2023 @ 4:15 P.M.

CALL OF ROLL: Sandy Paulos called roll – all members were present

1. Approval of Minutes from the January 22, 2024, Finance and Audit Committee Meeting
Mayor Pro Tem Bowers moved to approve the minutes. Councilmember Lawrence Spradley seconded the motion.
2. Presentation and discussion regarding FY 2023 Annual Comprehensive Financial Report
Carren Ridge introduced Daniel Hebert from Belt, Harris and Pechacek. Daniel spoke regarding the FY 2023 Annual Comprehensive Financial Report. Daniel explained the single audit report disclosure letter did not have any issues with management and there were no changes in contract. Total adjusting journal entries were seven this year, down from eleven from last year. He stated the General Fund balance looked healthy. Daniel explained the Pension (TRMS) increase to liabilities was expected, as all government entities have seen this increasing.
3. Presentation and update regarding the purchase of Workday Enterprise Resource Planning (ERP) Software Purchase and implementation
Sandy Paulos introduced Anthony Garcia and Art Rustin from Workday. They explained the benefits of Workday for our team members are technology, business effectiveness, and improved outcomes. HR and Finance will be transformed and streamlined. The Cost summary and Workday customer examples include a reduction on recruiting and onboarding timelines, a reduction in payroll errors, automated retro payroll transactions. Integration of current data and historical data will be an automated process. They have automated tools with checks and balances. They will not go live until everything is tested. Anthony stated that they have a very secure system in place.
4. Presentation and discussion regarding the FY 2024 First Quarter Financial Report
Sandy presented December General Fund revenues totaled \$97 million. Sales tax through first quarter collections are down 4%. Sales tax will continue to be closely monitored and compared against projections, going into the summer months. Parks and Recreation revenue was down for the first quarter of FY 2024. Das Rec revenue increased almost 9%. Employee expenditures are right on track for the general fund budget. Airport revenue is down by 17% due to a decrease in fuel sales. Solid waste experienced a slight revenue increase from last year. Civic center revenue is down 22% percent because of events and new software which delayed recording event deposit revenue.

ADJOURNMENT: The meeting was adjourned at 5:00 PM.

6/24/2024

Agenda Item No. A)

PRESENTER:

Sandy Paulos, Finance Director

SUBJECT:

Presentations and updates on City of New Braunfels ARPA Funded Non-Profit Grant Program Projects

BACKGROUND INFORMATION:

- a. Children's Advocacy Center of Comal County - CACC Counseling & Training Expansion Center - Stacy Dufur, Executive Director
- b. Comal County Habitat for Humanity - Casas De Esperanza Townhomes Development - Kandace Tomquist, Interim Executive Director
- c. Connections Individual & Family Services - Building Futures - A New Campus for Connections - Jacob Huereca, CEO
- d. Crisis Center of Comal County - Development of Landa Street Property for Shelter - Julie Strentzsch, CEO
- e. Friends of CHRISTUS Santa Rosa Foundation - New Braunfels Nursing Training & Education Center - Jim Scheele, Philanthropy Officer
- f. Friends of CHRISTUS Santa Rosa Foundation - Outpatient Rehabilitation Center - Jim Scheele, Philanthropy Officer
- g. NB Housing Partners - Community Resource Center - Kellie Stallings, Executive Director
- h. New Braunfels Youth Collaborative - New Braunfels Youth Center - Stacey Dicke, Executive Director
- i. San Antonio Food Bank -New Braunfels Apple Seeds Apartments -
Eric Cooper, President & CEO
Mario Obledo, Chief of Government & Public Affairs