



**CITY OF NEW BRAUNFELS, TEXAS
TRANSPORTATION & TRAFFIC ADVISORY
BOARD MEETING
TEJAS ROOM
550 LANDA STREET**



THURSDAY, NOVEMBER 6, 2025 at 6:00 PM

AGENDA

1. CALL TO ORDER

2. ROLL CALL

3. APPROVAL OF MINUTES

- A) Approval of the minutes of the September 11th, 2025 [25-1383](#)
Transportation and Traffic Advisory Board meeting.

4. CITIZENS' COMMUNICATIONS

This time is for citizens to address the Transportation and Traffic Advisory Board on issues and items of concerns not on this agenda. There will be no Transportation and Traffic Advisory Board action at this time.

5. PRESENTATIONS

- A) Presentation and update on the City of New Braunfels [25-1381](#)
Thoroughfare Plan Update.
- B) Presentation and discussion on establishing speed limits [25-1382](#)
on Mission Drive and the surrounding neighborhood
streets.

6. CONSENT ITEMS

All items listed below are considered to be routine and non-controversial by the Transportation and Traffic Advisory Board and will be approved by one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which case the item will be removed from the consent agenda and considered as part of the normal order of business.

7. INDIVIDUAL ITEMS FOR CONSIDERATION

- A) Discuss and consider approval of a traffic calming plan [25-1396](#)
on Rivertree Drive.
- B) Discuss and consider the election of a chair. [25-1384](#)
- C) Discuss and consider the election of a vice chair. [25-1385](#)
- D) Discuss and consider the election of a secretary. [25-1386](#)

8. ADJOURNMENT

CERTIFICATION

I hereby certify the above Notice of Meeting was posted on the bulletin board at the New Braunfels City Hall.

Board Liaison

NOTE: Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, or large print, are requested to contact the City Secretary's Office at (830) 221-4010 at least two (2) work days prior to the meeting so that appropriate arrangements can be made.



Transportation & Traffic Advisory Board Agenda Item Report

550 Landa Street
New Braunfels, TX

11/6/2025

Agenda Item No. A)

**DRAFT - MINUTES
OF THE NEW BRAUNFELS TRANSPORTATION & TRAFFIC ADVISORY BOARD
REGULAR MEETING OF THURSDAY, SEPTEMBER 11, 2025**

AGENDA

1. CALL TO ORDER

2. ROLL CALL

The following members were present: Gary Kirkham, Stanley Laskowski, Dean Word, Mike Dietert, Clara Montas, and Art Brinkkoeter

The following members were absent: Ken Dalfonso

3. APPROVAL OF MINUTES

A) Approval of the minutes of the July 10th, 2025
Transportation and Traffic Advisory Board meeting.

Dean Word had a correction to section 6c on page 6 of the minutes. Stanley made a motion to approve minutes with correction, seconded by Dean. All in favor.

4. CITIZENS' COMMUNICATIONS

This time is for citizens to address the Transportation and Traffic Advisory Board on issues and items of concerns not on this agenda. There will be no Transportation and Traffic Advisory Board action at this time.

None.

5. PRESENTATIONS

A) Presentation and update on City of New Braunfels Capital Projects and Initiatives.

Garry Ford presented the updates of Capital Projects initiatives associated with the 2019 and the 2023 Bond Projects, Roadway Impact Fee Program, New Braunfels Economic Development Corporation, Alamo Area Metropolitan Planning Organization and some other funding programs. Some projects are either finished or will be wrapped up soon, like Alligator Creek Trail, Last Tubers Exit, Citywide Pedestrian Improvements, and Fire Station 5. He also reviewed 2023 Bond Projects in progress.

B) Presentation and update on the New Braunfels Transit District.

Garry Ford presented the updates of Capital Projects initiatives

associated with the 2019 and the 2023 Bond Projects, Roadway Impact Fee Program, New Braunfels Economic Development Corporation, Alamo Area Metropolitan Planning Organization and some other funding programs. Some projects are either finished or will be wrapped up soon, like Alligator Creek Trail, Last Tubers Exit, Citywide Pedestrian Improvements, and Fire Station 5. He also reviewed 2023 Bond Projects in progress.

6. INDIVIDUAL ITEMS FOR CONSIDERATION

A) Discuss and consider a request for a variance to Section 114-98(f) of the City of New Braunfels Code of Ordinances to allow a residential driveway to be built without the required 3-foot wide flares and against the property line, addressed at 291 S East Avenue.

Carly Farmer explained this variance and how it is going to be presented. Variance decisions for Section 114 Article IV is going to be the role of the Transportation and Traffic Advisory Board. After, the board heard from the property owner of his request to install a driveway but with a variance to allow it to be built without the required 3-foot-wide flares and against the property line at 291 S. East Ave. After Garry, Dean, Mike and Clara asked a few questions of the request, Stanley made a motion to deny the request, Mike Deitert 2nd motion. Motion passed 4-2.

B) Discuss and consider the election of a chair.

Gary made a motion to postpone items B, C, and D to the next meeting. Stanley seconded. All in favor, motion passed.

C) Discuss and consider the election of a vice chair.

Gary made a motion to postpone items B, C, and D to the next meeting. Stanley seconded. All in favor, motion passed

D) Discuss and consider the election of a secretary.

Gary made a motion to postpone items B, C, and D to the next meeting. Stanley seconded. All in favor, motion passed

7. ADJOURNMENT

The meeting adjourned at 7:10 p.m.

By: _____
GARY KIRKHAM, CHAIR

Attest:

Thursday, September 11, 2025 New Braunfels Transportation & Traffic Advisory Board Regular Meet

CARLY FARMER, BOARD LIAISON

11/6/2025

Agenda Item No. A)

PRESENTER:

Garry Ford, Transportation and Construction Services Director

SUBJECT:

Presentation and update on the City of New Braunfels Thoroughfare Plan Update.

DEPARTMENT: Transportation and Construction Services

COUNCIL DISTRICTS IMPACTED: All

BACKGROUND INFORMATION:

The City of New Braunfels Thoroughfare Plan is a long-range transportation plan that identifies the locations and types of roadway facilities needed to meet projected long-term growth within the area. The Thoroughfare Plan is not a list of construction projects but rather a tool that enables the city to preserve future corridors for transportation system development.

Under the provisions of Article XI, Section 5 of the Texas Constitution and Title 7, Chapter 212 of the Texas Local Government Code, the City of New Braunfels can require that development plans and subdivision plats conform to "... the general plan of the municipality and its current and future streets ..." and "... the general plan for extension of the municipality and its roads, streets, and public highways within the municipality and its extra-territorial jurisdiction."

Requirements for right-of-way dedication and construction of street improvements apply to all subdivisions of land within the City's incorporated area and its extra-territorial jurisdiction. The Thoroughfare Plan depicts proposed general right-of-way and alignments for new parkway, arterial, and collector roadways, as well as the widening and extensions of existing roadways. The actual alignments of these roadways may vary from this plan and will be determined through the subdivision development process and the engineering phase of design and studies.

The current Thoroughfare Plan was adopted on March 12, 2012. The purpose of this update is to:

- Amend thoroughfares that have been developed and established by the City Council;
- Remove collector thoroughfares that exist and do not serve long-range growth;
- Adjust thoroughfares to reflect existing and future development;
- Establish thoroughfare right-of-way in established and context-sensitive areas; and
- Update existing typical street cross sections.

These are considered mostly minor changes and will be compiled in a final report and updated map. Staff will present the proposed changes for discussion, and detailed information is available on the city's website: newbraunfels.gov/thoroughfare. Formal action by the City Council is expected in December 2025.

STRATEGIC PLAN REFERENCE:

- ☐ Economic Mobility ☒ Enhanced Connectivity ☐ Community Identity
☐ Organizational Excellence ☐ Community Well-Being ☐ N/A

FISCAL IMPACT:
N/A

11/6/2025

Agenda Item No. B)

PRESENTER:

Carly Farmer, Assistant City Engineer

SUBJECT:

Presentation and discussion on establishing speed limits on Mission Drive and the surrounding neighborhood streets.

DEPARTMENT: Transportation and Construction Services

COUNCIL DISTRICTS IMPACTED: 5

BACKGROUND INFORMATION:

The City Council directed staff to establish the posted speed limit on Mission Drive from the state-mandated speed of 30 miles per hour (MPH) to 25 MPH during the traffic calming presentation due to resident traffic safety concerns. The change in the posted speed limit will result in different speed limits on surrounding streets and uniformity of traffic signs and laws. Furthermore, a section of Laurel Lane and Encino Drive is posted at 25 MPH, which may confuse residents and motorists. The Transportation and Construction Services Department will present a pilot study to post a speed limit of 25 MPH in the residential area bounded by N Walnut Avenue, Wood Road, and Loop 337.

11/6/2025

Agenda Item No. A)

PRESENTER:

Carly Farmer, Assistant City Engineer

SUBJECT:

Discuss and consider approval of a traffic calming plan on Rivertree Drive.

DEPARTMENT: Transportation and Construction Services**COUNCIL DISTRICTS IMPACTED:** 5**BACKGROUND INFORMATION:**

Staff has received a request to evaluate Rivertree Drive for traffic calming and a through-truck restriction due to safety concerns over speeding and cut-through traffic in a residential area. Rivertree Drive is a local residential street in the Rivertree subdivision connecting to SH 46. The recent completion of an adjacent subdivision led to the extension of Lake Front Avenue from Rivertree Drive to Misty Acres Drive, creating a new connection between SH 46 and the northbound IH 35 Frontage Road. It is a popular cut-through route for drivers seeking to avoid congestion and long queues along SH 46 and the IH-35 Frontage Road. A through-truck restriction currently exists on Lake Front Avenue between the IH-35 Frontage Road and Freiheit Road, and on Freiheit Road between Lake Front Avenue and SH 46. The posted speed limit in the Rivertree subdivision is 30 miles per hour (mph).

The City of New Braunfels Neighborhood Traffic Calming Policy requires a petition to be submitted with signatures from two-thirds of the properties adjacent to the street segment on which speed humps are requested. A petition was received and verified to meet the two-thirds requirement. An evaluation of the study area was performed to determine the target speed and volume. Based on the long block length, absence of sidewalks, and homes fronting the roadway with driveways requiring backing maneuvers, Staff evaluated the study area and determined the target speed and target volume for the roadway to be 20 mph and 1,000 vehicles per day (vpd), respectively. An operational requirement in the policy is that the 85th percentile speed must be at least 5 miles per hour over the target speed. Traffic data collected over 24 hours in September 2025 showed the 85th percentile speed of 28 mph, which meets the speed criteria in the Neighborhood Traffic Calming Policy. Additionally, the volume requirement in the approved Neighborhood Traffic Calming Policy is a daily traffic volume exceeding the target traffic volume. The traffic data collected measured 2,042 vpd, which surpasses the target volume of 1,000 vpd for a local residential street. Based on the evaluation of the study area and analysis of the collected data, it was determined that traffic calming would be significantly beneficial to the safety of road users.

Rivertree Drive is fronted by single-family homes and is absent of sidewalks along the street. The pedestrian and vehicle activity associated with single-family homes, combined with high cut-through traffic and a lack of sidewalks, results in higher instances of conflict between road users and increased vulnerability for pedestrians

and cyclists on and adjacent to the roadway. Slower speeds will result in better outcomes should a crash occur.

Based on the documented high cut-through traffic volumes and the elevated 85th percentile speed compared to the target speed, city staff drafted a traffic calming plan for Rivertree Drive comprised of speed humps. City staff aims to present the traffic calming plan and allow the community to provide public comment.

Because of the extension of Lake Front Drive, which created an additional connection between SH 46 and IH 35 via Rivertree Drive, staff also recommends extending the existing through-truck restriction on Lake Front Avenue from Freiheit Road to Rivertree Drive and creating a new through-truck restriction on Rivertree Drive from Lake Front Avenue to SH 46.

ISSUE:

Residents have requested traffic calming and a through-truck restriction on Rivertree Drive due to speeding and safety concerns due to cut-through traffic in a residential area.

FISCAL IMPACT:

The City has specific funding for the installation of traffic calming. Installation of through-truck restriction signs and speed humps, including speed cushions, signing, and pavement markings at three locations, cost approximately \$45,000. Approved traffic calming plans are ranked for funding according to the Neighborhood Traffic Calming Policy prioritization process. The highest-scoring projects will be funded through the FY 2025 budget. Remaining projects will be considered for funding in subsequent budget years.

RECOMMENDATION:

Staff recommends approval of the traffic calming plan on Rivertree Drive, which will be installed as funding is available.

Petition

Requirement		Satisfied?
1.	A petition from the residents and business owners documenting that at least two-thirds support the installation of speed humps.	Yes
2.	Verification statement from contact person confirming signatures are valid and represent at least two-thirds support.	Yes
3.	A statement from the neighborhood association endorsing speed hump installation.	Yes

Evaluation

Evaluation Factors		
1.	Pavement width	35 ft
2.	Right-of-way width	50 ft
3.	Posted speed limit	30 mph
4.	Number of lanes	2
5.	Block length	1,140 ft
6.	Horizontal or vertical curves	No, no
7.	Adjacent land uses	Single Family Residential
8.	Existing bicycle or pedestrian infrastructure	No, no
9.	Connectivity	Signalized access to SH46; recent Lake Front Ave connection extends to NB IH 35 FR
10.	Homes fronting the roadway	Yes
11.	Driveway spacing	Well-spaced: ~65 ft
12.	Other Considerations	Adding a “Thru Truck” restriction
Target volume		1000 vpd
Target speed		20 mph
Street eligible for traffic calming?		Yes
Evaluation Notes: Recent Lake Front Ave connection has new home construction and construction vehicles to/from site.		

Data Collection

Volume Breakdown by Speed

	≤20 mph	(20-25] mph	(25-30] mph	(30-35] mph	(35-40] mph	>40 mph	Total
Average vpd (09/2025)	432	910	597	94	9	0	2042
Percent of vpd	21%	45%	29%	5%	<1%	0%	100%

Speed Statistics

85 th Percentile	50 th Percentile	Average	Pace
28 mph	24 mph	24 mph	19-29 mph

Analysis

Requirement		Satisfied?
1.	Traffic calming would be significantly beneficial to the safety of road users?	Yes
2.	The Average Daily Traffic (ADT) volume recorded in the study area exceeds the target volume?	Yes
3.	15% of vehicles are traveling at least 5 mph over the target speed	Yes
Traffic calming warranted?		Yes

Project Prioritization Criteria

Criteria		Points Assigned
1. Crash	1 reported crash over a period of 3 consecutive years	1
2. Speed	8 mph difference between the target speed and the 85 th percentile speed recorded for the street segment	6
3. Peak hour volume	Two-way peak hour volume of 293 vph	3
4. Daily volume	ADT: 2042 vpd / Target Volume: 1000 vpd = 204 %	8
5. Neighborhood criteria	Schools within a ½ mile radius of the project street	0
	Special pedestrian generators within 1,000 ft radius	0
	Absence of sidewalks on the project street	1
6. Longevity	0 months since plan approval	0
Total:		19



11/6/2025

Agenda Item No. B)

PRESENTER:

Carly Farmer, Assistant City Engineer

SUBJECT:

Discuss and consider the election of a chair.

DEPARTMENT: Transportation and Construction Services

COUNCIL DISTRICTS IMPACTED: N/A

BACKGROUND INFORMATION:

This item is on the agenda at the request of the Transportation and Traffic Advisory Board.

According to Article IV Section 2 of the Bylaws of the Transportation and Traffic Advisory Board, “The Chairman shall preside at all meetings of the Board, shall be a voting member, shall appoint Special and Standing Committee Chairmen and shall have the authority to appoint special committees as deemed necessary by the Board. The Chairman shall be an ex-officio member of all committees, without a vote.”

ISSUE:

N/A

FISCAL IMPACT:

N/A

RECOMMENDATION:

N/A

Transportation & Traffic Advisory Board Agenda Item Report

11/6/2025

Agenda Item No. C)

PRESENTER:

Carly Farmer, Assistant City Engineer

SUBJECT:

Discuss and consider the election of a vice chair.

DEPARTMENT: Transportation and Construction Services

COUNCIL DISTRICTS IMPACTED: N/A

BACKGROUND INFORMATION:

This item is on the agenda at the request of the Transportation and Traffic Advisory Board.

According to Article IV Section 2 of the Bylaws of the Transportation and Traffic Advisory Board, "The Vice-Chairman shall assist the Chairman as needed and shall serve as the presiding officer in the absence of the Chairman. The Vice-Chairman shall have the right to vote on all issues that come before the membership."

ISSUE:

N/A

FISCAL IMPACT:

N/A

RECOMMENDATION:

N/A

11/6/2025

Agenda Item No. D)

PRESENTER:

Carly Farmer, Assistant City Engineer

SUBJECT:

Discuss and consider the election of a secretary.

DEPARTMENT: Transportation and Construction Services

COUNCIL DISTRICTS IMPACTED: N/A

BACKGROUND INFORMATION:

This item is on the agenda at the request of the Transportation and Traffic Advisory Board.

According to Article IV Section 2 of the Bylaws of the Transportation and Traffic Advisory Board, “The Secretary shall keep a record of the proceedings of all regular and special meetings. The Secretary shall have the right to vote on all issues that come before the membership. In the absence of the Secretary, the Chairman shall appoint a Secretary Pro-Tem. The City of New Braunfels shall maintain a file of the minutes, bylaws and various activities and programs relevant to the work of the Board.”

ISSUE:

N/A

FISCAL IMPACT:

N/A

RECOMMENDATION:

N/A