



**CITY OF NEW BRAUNFELS, TEXAS
HERITAGE COMMISSION MEETING**



**CITY HALL - COUNCIL CHAMBERS
550 LANDA STREET**

THURSDAY, NOVEMBER 20, 2025 at 10:30 AM

AGENDA

1. CALL TO ORDER

2. ROLL CALL

3. APPROVAL OF MINUTES

- A) Discuss and consider the approval of the February 27, [25-1443](#) 2025 meeting minutes.

4. CITIZENS' COMMUNICATIONS

This time is for citizens to address the Heritage Commission on issues and items of concerns not on this agenda. There will be no action at this time.

5. INDIVIDUAL ITEMS FOR CONSIDERATION

- A) Discuss and consider the election of a Chairperson. [25-1444](#)
B) Discuss and consider the election of a Vice-Chairperson. [25-1445](#)
C) Deliberate the 2026 Heritage HOT Grant process. [25-1446](#)

7. ADJOURNMENT

CERTIFICATION

I hereby certify the above Notice of Meeting was posted on the bulletin board at the New Braunfels City Hall.

Board Liaison

NOTE: Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, or large print, are requested to contact the City Secretary's Office at (830) 221-4010 at least two (2) work days prior to the meeting so that appropriate arrangements can be made.

11/20/2025

Agenda Item No. A)

PRESENTER:

Natalie Baker, Deputy City Secretary

SUBJECT:

Discuss and consider the approval of the February 27, 2025 meeting minutes.

**DRAFT - MINUTES
OF THE NEW BRAUNFELS HERITAGE COMMISSION
REGULAR MEETING OF THURSDAY, FEBRUARY 27, 2025**

AGENDA

1. CALL TO ORDER

Pamela Brandt called the meeting to order at 4:00 p.m.

2. ROLL CALL

Members present were: Pamela Brandt, Tammy Walden, Bradford William Jones, Vanessa Lynn Dean, and Ryan Bourbon-Stuart.

Members absent were: Veronica Reyna Castillo and Kristi Joy Simmons

3. APPROVAL OF MINUTES

A) Discuss and consider the approval of the December 4, 2024 meeting minutes.

Pamela Brandt read the aforementioned item.

Vanessa Dean moved to approve the minutes. Ryan Bourbon-Stuart seconded the motion which passed unanimously.

4. CITIZENS' COMMUNICATIONS

This time is for citizens to address the Heritage Commission on issues and items of concerns not on this agenda. There will be no action at this time.

There were no citizens present at this time.

5. INDIVIDUAL ITEMS FOR CONSIDERATION

A) Discuss and consider the approval of an update to the Heritage Commission bylaws.

Pamela Brandt read the aforementioned item.

Bradford Jones moved to approve the by-laws as presented. Tammy Walden seconded the motion which passed unanimously.

6. STAFF REPORT

No staff report was given.

7. **ADJOURNMENT**

Pamela Brandt moved to adjourn at 4:05 p.m.

Board Liason

Gayle Wilkinson, City Secretary

11/20/2025

Agenda Item No. A)

PRESENTER:

Natalie Baker, Deputy City Secretary

SUBJECT:

Discuss and consider the election of a Chairperson.

11/20/2025

Agenda Item No. B)

PRESENTER:

Natalie Baker, Deputy City Secretary

SUBJECT:

Discuss and consider the election of a Vice-Chairperson.



Heritage Commission Agenda Item Report

550 Landa Street
New Braunfels, TX

11/20/2025

Agenda Item No. C)

PRESENTER:

Natalie Baker, Deputy City Secretary

SUBJECT:

Deliberate the 2026 Heritage HOT Grant process.