



**CITY OF NEW BRAUNFELS, TEXAS
CITY COUNCIL MEETING**



**CITY HALL - COUNCIL CHAMBERS
550 LANDA STREET**

TUESDAY, MAY 27, 2025 at 6:00 PM

Neal Linnartz, Mayor
Andres Campos, Mayor Pro Tem (District 1)
Christopher Willis, Councilmember (District 2)
D. Lee Edwards, Councilmember (District 3)

Lawrence Spradley, Councilmember (District 4)
Mary Ann Labowski, Councilmember (District 5)
April Ryan, Councilmember (District 6)
Robert Camareno, City Manager

MISSION STATEMENT

***The City of New Braunfels will add value to our community
by planning for the future, providing quality services, encouraging
community involvement and being responsive to those we serve.***

AGENDA

CALL TO ORDER

CALL OF ROLL: CITY SECRETARY

**REQUEST ALL PHONES AND OTHER DEVICES BE TURNED OFF, EXCEPT
EMERGENCY ON-CALL PERSONNEL.**

INVOCATION: COUNCILMEMBER SPRADLEY

PLEDGE OF ALLEGIANCE & SALUTE TO THE TEXAS FLAG

ANNUAL ELECTION ACTIONS

- A) Complete and issue a certificate of election to Toni [25-602](#)
Carter for District 1.
Gayle Wilkinson, City Secretary
- B) Complete and issue a certificate of election to Michael [25-603](#)
Capizzi for District 2.
Gayle Wilkinson, City Secretary
- C) Administer the oath of office to Toni Carter for District 1. [25-604](#)
Gayle Wilkinson, City Secretary
- D) Administer the oath of office to Michael Capizzi for [25-605](#)
District 2.
Gayle Wilkinson, City Secretary
- E) Presentation and recognition of the public service [25-608](#)
rendered by Mayor Pro Tem Andres Campos as District
One Councilmember.

Neal Linnartz, Mayor

- F) Presentation and recognition of the public service rendered by Christopher Willis as District Two Councilmember. [25-609](#)

Neal Linnartz, Mayor

- G) Discuss and consider the election of a Mayor Pro Tem. [25-607](#)
Gayle Wilkinson, City Secretary

PRESENTATIONS:

- A) Recognition of Craig Christopherson's retirement. [25-550](#)

PROCLAMATIONS:

- A) Community Action Month [25-521](#)
B) Texas Treasure Business Award [25-556](#)
C) ALS Awareness Month [25-599](#)

CITIZENS COMMUNICATIONS

This time is for citizens to address the City Council on issues and items of concerns not on this agenda. There will be no City Council action at this time. In the interest of protecting the City's network and data, the City is not accepting flash drives or electronic files for use during Citizens Communications. Please use hard copies, the overhead projector or access the City's online digital form to upload electronic files you would like the Mayor and Council to view. The digital form would need to be uploaded two (2) hours prior to the City Council meeting. A link to this form can be accessed on the City Secretary's website. Individuals desiring to speak at citizen's communications should line up behind the podium and be ready to speak.

1. CONSENT AGENDA

All items listed below are considered to be routine and non-controversial by the City Council and will be approved by one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests, in which case the item will be removed from the consent agenda and considered as part of the normal order of business. Citizens must be present to pull an item.

Action Items

- A) Approval of the May 12, 2025 regular meeting minutes. [25-642](#)
Natalie Baker, Assistant City Secretary
- B) Approval of a contract with Ford, Powell & Carson Architects and Planning for the final design of the Southeast Library Project. [25-538](#)
Scott McClelland, Assistant Transportation and Capital Improvements Director

- C) Approval of the Mayoral appointments of Sharon [25-590](#)
Samples to the Resident Commissioner seat and Hunter
Schwarz to the City Resident seat of the Housing
Authority Board with terms ending May 31, 2027.
Gayle Wilkinson, City Secretary
- D) Approval of the appointment of Arthur Brinkkoeter, to [25-592](#)
district 1 place on the Transportation and Traffic
Advisory Board for a regular term ending 05-31-2028.
Gayle Wilkinson, City Secretary
- E) Approval of district 1 Councilmember's appointment of [25-593](#)
Joseph Ricouard to the Ethics Commission with a term
ending May 31, 2028.
Gayle Wilkinson, City Secretary
- F) Approval of the appointment of Stanley Laskowski, to [25-594](#)
district 2 place on the Transportation and Traffic
Advisory Board for a regular term ending 05-31-2028.
Gayle Wilkinson, City Secretary
- G) Approval of an agreement with On-Duty Health for public [25-640](#)
safety physicals
Matt Bushnell - Fire Department Assistant Chief and Chris Nored - Fire Department
Division Chief of Training
- H) Approval of the Purchase of a Vehicle from Lake [25-611](#)
Country Chevrolet for the New Braunfels Police
Department and approval of the associated project
budget amendment.
Shane Knudson, Fleet Manager
- I) Approval to declare as surplus and sell, 1.139 acres, [25-654](#)
being Lot 1, Coco Subdivision, and authorization for the
City Manager to execute all necessary conveyance
documents.
Matthew Eckmann, Assistant Director of Public Works

Resolutions

- J) Approval of a resolution; submission of an application to [25-639](#)
the Airport Improvement Grant program as administered
by the Texas Department of Transportation, Aviation
Division to request funding for construction of security
fencing at the New Braunfels National Airport;
authorization for the City Manager to act on behalf of the
City in all matters related to the grant if awarded; and

approval to modify a contract with KSA Engineers, Inc. for their construction and grant support services.

Jennifer Gates, Grants Coordinator

- K) Approval of a resolution; ratification for the submission of [25-647](#) an application to the Motor Vehicle Crime Prevention Authority, FY 2026 SB 224 Catalytic Converter Grant Program on behalf of the New Braunfels Police Department for costs to combat catalytic converter theft; and authorization for the City Manager or authorized designee to act on behalf of the City in all matters related to the grant if awarded.

Jennifer Gates, Grants Coordinator

- L) Approval of a resolution recommended by the New [25-637](#) Braunfels Economic Development Corporation approving a project expenditure, of up to \$75,000, for escrow and due diligence funding to support the Gruene 16 project, pursuant to Section 505.102 of the Texas Local Government Code.

Jeff Jewell, Economic and Community Development Director

Ordinances

(In accordance with Section 3.10 of the City Charter, a descriptive caption of each ordinance shall be read on two separate days.)

- M) Approval of the second and final reading of an ordinance [25-629](#) amending the Code of Ordinances, Chapter 126, Sec. 126-355, related to the downtown parking zone by establishing paid parking areas, fees, and the days and times of enforcement, and repealing Secs. 126-382 to 126-395 related to parking meters and pay stations.

Jeff Jewell, Economic and Community Development Director

- N) Approval of the second and final reading of an ordinance [25-555](#) changing a street name in Dean, Unit 3, from Blue Duck to Redstart.

Neil Rose, GISP, GIS Manager

2. INDIVIDUAL ITEMS FOR CONSIDERATION

Individuals desiring to speak to any individual item should line up behind the podium and be ready to speak when public comment is recognized.

- A) Public hearing and first reading of an ordinance to [25-600](#) rezone approximately 3.5 acres out of the J M Veramendi Survey, Abstract 2, from R-2 (Single-Family

and Two-Family District) to M-1A (Light Industrial District), currently addressed at 556 Krueger Canyon

Christopher J. Looney, AICP Planning and Development Services Director

- B) Public hearing and first reading of an ordinance [25-597](#) regarding the proposed rezoning of 0.25 acres out of the Mission Oaks Unit 5 Subdivision, Block 14, Lot 11, from R-3 (Multifamily District) to R-3 SUP (Multifamily District with a Special Use Permit for Short Term Rental), currently addressed at 13 & 15 Moss Rock Drive
Matthew Simmont, AICP, Planning Manager
- C) Public hearing and first reading of an ordinance to [25-626](#) rezone approximately 0.30 acres out of the Villa Rio Subdivision, Block 1, Lot 2 from C-3 (Commercial District) to C-3 SUP (Commercial District with a Special Use Permit for Short-Term Rental of a Residence), currently addressed as 463 Barcelona Drive.
Matthew Simmont, AICP Planning Manager
- D) Public hearing and first reading of an ordinance to [25-625](#) rezone approximately 0.21 acres out of the City Block 1059 Subdivision, Block 1059, Lot 7, from C-3 (Commercial District) to C-3 SUP (Commercial District with a Special Use Permit for Short Term Rental), currently addressed at 380 Kessler Street.
Christopher J. Looney, AICP Planning and Development Services Director
- E) Public hearing and first reading of an ordinance to [25-631](#) rezone approximately 7 acres out of the J M Veramendi Survey, Abstract 2, from R-2 (Single-Family and Two-Family District), R-2 SUP (Single-Family and Two-Family District with an SUP to allow Commercial Uses), and C-1B (General Business District) to C-1B (General Business District), currently addressed at 2944 and 2956 Loop 337.
Christopher J. Looney, AICP Planning and Development Services Director
- F) Public hearing and first reading of an ordinance to [25-632](#) rezone approximately 0.1 acres out of the Church of Christ Subdivision, Block 1, Lot 1, and the Alyssa Way Subdivision, Block 1, Lot 1, from R-1 (Single-Family District) to C-1B (General Business District), located at the northeast corner of Alyssa Way and the State Highway 46 West intersection.

Matthew Simmont, AICP Planning Manager

3. EXECUTIVE SESSION

In accordance with the Open Meetings Act, Texas Government Code, Ch. 551.071, the City Council may convene in a closed session to discuss any of the items listed on this agenda. Any final action or vote on any executive session item will be taken in open session.

4. IF NECESSARY, RECONVENE INTO OPEN SESSION AND TAKE ANY ACTION RELATING TO THE EXECUTIVE SESSION AS DESCRIBED ABOVE.

ADJOURNMENT

CERTIFICATION

I hereby certify the above Notice of Meeting was posted on the bulletin board at the New Braunfels City Hall.

Gayle Wilkinson, City Secretary

NOTE: Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, or large print, are requested to contact the City Secretary's Office at (830) 221-4010 at least two (2) work days prior to the meeting so that appropriate arrangements can be made.