

**DRAFT - MINUTES  
OF THE NEW BRAUNFELS CITY COUNCIL  
REGULAR MEETING OF MONDAY, JUNE 23, 2025**

**AGENDA AMENDED 06-20-2025**

**CALL TO ORDER**

Mayor Linnartz called the meeting to order at 6:00 p.m.

**CALL OF ROLL: CITY SECRETARY**

**Present:** 7 - Mayor Neal Linnartz, Councilmember Toni Carter, Councilmember Michael Capizzi, Councilmember D. Lee Edwards, Mayor Pro Tem Lawrence Spradley, Councilmember Mary Ann Labowski, and Councilmember April Ryan

**REQUEST ALL PHONES AND OTHER DEVICES BE TURNED OFF, EXCEPT EMERGENCY ON-CALL PERSONNEL.**

**INVOCATION: COUNCILMEMBER EDWARDS**

Councilmember Edwards provided the invocation.

**PLEDGE OF ALLEGIANCE & SALUTE TO THE TEXAS FLAG**

Mayor Linnartz led the Pledge of Allegiance and the Salute to the Texas Flag.

**PRESENTATIONS:**

A) Recognition of Jonathan Matocha's retirement.  
Mayor Linnartz read the aforementioned item.

Matt Eckmann presented this item to council and introduced Johnathan Matocha and recognized his 20 years of service with the city.

B) Texas Municipal Clerks Achievement of Excellence Award.  
Mayor Linnartz read the aforementioned item.

Gayle Wilkinson presented this item to council and recognized the City Secretary's Office for achieving the award of excellence from the Texas Municipal Clerks Association.



## **CITIZENS COMMUNICATIONS**

This time is for citizens to address the City Council on issues and items of concerns not on this agenda. There will be no City Council action at this time. In the interest of protecting the City's network and data, the City is not accepting flash drives or electronic files for use during Citizens Communications. Please use hard copies, the overhead projector or access the City's online digital form to upload electronic files you would like the Mayor and Council to view. The digital form would need to be uploaded two (2) hours prior to the City Council meeting. A link to this form can be accessed on the City Secretary's website. Individuals desiring to speak at citizen's communications should line up behind the podium and be ready to speak.

**No one spoke at this time.**

### **1. CONSENT AGENDA**

All items listed below are considered to be routine and non-controversial by the City Council and will be approved by one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests, in which case the item will be removed from the consent agenda and considered as part of the normal order of business. Citizens must be present to pull an item.

#### *Action Items*

- A) Approval of the June 9, 2025 city council regular and executive session and the June 16, 2025 special meeting minutes.
- B) Approval of the City Manager's appointment of Horacio Lucero to the Civil Service Commission for an unexpired term ending 11-30-2025.
- C) Approval of the Mayoral appointment for Timothy Dean Word, III to the Transportation and Traffic Advisory Board for an unexpired At-Large position ending 05-31-2026.
- D) Approval of a Professional Services Agreement with Kimley Horn & Associates, Inc. for the development of the City of New Braunfels Bicycle and Pedestrian Network Plan.
- E) Approval of the Roadway Impact Fee Report for October 1, 2024 to March 31, 2025.
- F) Approval of a contract amendment with Norris Design for additional services for the Zipp Family Sports Park.
- G) Approval for a sewer connection fee on the Zipp Family Sports Park to Guadalupe-Blanco River Authority.



- H) Approval of a contract with American Fence Company for the construction of the New Braunfels National Airport Perimeter Security Fence project and authority for the City Manager to approve changes up to the contingency.
- I) Approval of Service Agreements with Auto Xtras Inc, Farrwest Specialty Vehicles, Industrial Communications and Kevin H Lawlor.
- J) Approval of the City of New Braunfels FY 2025 Second Quarter Investment Report.

#### *Resolutions*

- K) Approval of a resolution supporting the submission of projects to the U.S. Department of Transportation's Safe Streets and Roads for All grant program.
- L) Approval of a resolution of the City Council of the City of New Braunfels, Texas, approving a Meet and Confer Agreement between the City and the New Braunfels Police Officers' Association (NBPOA), and providing an effective date.
- M) Approval of a resolution giving consent to the issuance of Contract Revenue Bonds by Comal County Master Water Improvement District (Veramendi), Unlimited Tax Road Bonds by Comal County Water Improvement District No. 1A, Unlimited Tax Bonds by Comal County Water Improvement District No. 1D and Unlimited Tax Road Bonds by Comal County Water Improvement District No. 1F.

#### *Ordinances*

*(In accordance with Section 3.10 of the City Charter, a descriptive caption of each ordinance shall be read on two separate days.)*

- N) Approval of the first reading of an ordinance amending the New Braunfels Code of Ordinances, Appendix D, Fee Schedule, by adding an Extraterritorial Jurisdiction (ETJ) Release Petition filing fee.
- O) Approval of the second and final reading of an ordinance establishing the number of positions in each classification in the New Braunfels Fire Department pursuant to Local Government Code, Chapter 143.

Approval of the Consent Agenda

**Mayor Linnartz read the aforementioned resolutions and ordinances of the consent agenda.**

**Monday, June 23, 2025 New Braunfels City Council Regular Meeting**



**Mayor Pro Tem Spradley made a motion to approve the consent agenda. Councilmember Labowski seconded the motion which passed unanimously.**

**2. INDIVIDUAL ITEMS FOR CONSIDERATION**

Individuals desiring to speak to any individual item should line up behind the podium and be ready to speak when public comment is recognized.

- A) Public hearing and first reading of an ordinance to rezone approximately 4 acres out of the J M Veramendi Survey, Abstract 2, from R-2 AH (Single-Family and Two-Family District with Airport Hazard Overlay) to C-4A AH (Resort Commercial District with Airport Hazard Overlay), currently addressed at 1251 Ervendberg Avenue.

**Mayor Linnartz read the aforementioned item.**

**Christopher Looney spoke to council and stated the applicant is requesting a postponement of this item to a future meeting.**

**The following individuals spoke at this time regarding the postponement: Teresa Hastings, Kim Pampell, Julie Rodgers, Shawna Otti**

**Councilmember Ryan motioned to deny the postponement. Councilmember Labowski seconded the motion which passed unanimously.**

**Christopher Looney presented this item to council using a powerpoint presentation and answered questions.**

**The following individuals spoke at this time regarding the item: Teresa Hastings, Kim Pampel, Julie Rodgers, Shawna Otti**

**Councilmember Ryan motioned to deny this item. Councilmember Labowski seconded the motion which passed unanimously.**

- B) Public hearing and first reading of an ordinance to add a local historic landmark designation and rezone approximately 0.21 acres of Lot 5, New City Block 3019 from R-2 HD (Single Family and Two-Family District with a Historic District overlay) to R-2 HD HL (Single Family and Two-Family District with Historic District and Historic Landmark overlays), currently addressed at 648 West Mill Street. (HST25-134)



**Mayor Linnartz read the aforementioned item.**

**Katie Totman presented this item using a powerpoint presentation.**

**Councilmember Edwards motioned to approve this item. Councilmember Labowski seconded the motion which passed unanimously.**

C) Public hearing and first reading of an ordinance regarding proposed amendments to the City's Code of Ordinances: Chapter 144, regarding sidewalk requirements.

**Mayor Linnartz read the aforementioned item.**

**Christopher Looney presented this item using a powerpoint presentation and answered questions.**

**Mayor Pro Tem Spradley motioned to approve this item. Councilmember Labowski seconded the motion which passed unanimously.**

D) Public hearing and first reading of an ordinance to rezone approximately 5 acres out of the John Thompson Survey 21, Abstract 608, from C-3 (Commercial District) and APD (Agricultural/Pre-Development District) to C-1B (General Business District), currently addressed at 4001 IH 35 S.

**Mayor Linnartz read the aforementioned item.**

**Christopher Looney presented this item using a powerpoint presentation.**

**Christopher Looney introduced James Griffin, a representative of the applicant to council and presented using a powerpoint presentation.**

**Councilmember Labowski motioned to approve this item. Councilmember Edwards seconded the motion which passed unanimously.**

E) Discuss and consider the second and final reading of an Ordinance Amending Chapter 130, Article III, Sections 130-56, 130-57, and 130-58, Code of Ordinances of the City of New Braunfels, Texas Adjusting Electric Rates and Charges for Fiscal Year 2026; Providing for Adjustments of Electric Rates and Charges for Fiscal Year 2027;



Resolving Other Matters Incident and Related Hereto; Repealing All Other Ordinances and Parts of Ordinances in Conflict Herewith; Containing a Savings Clause; and Providing an Effective Date.

**Mayor Linnartz read the aforementioned item.**

**Ryan Kelso presented this item to council referring to a powerpoint presentation and answered questions.**

**The following individuals spoke at this time: Shane Herren**

**Councilmember Ryan motioned to approve this item. Mayor Pro Tem Spradley seconded the motion which passed.**

**Opposed:**

Councilmember Carter

- F) Discuss and consider the second and final reading of an Ordinance Amending Chapter 130, Article IV, Section 130-167, Code Of Ordinances of the City of New Braunfels, Texas Adjusting Water Rates and Charges for Fiscal Year 2026; Providing for Adjustments of Water Rates and Charges for Fiscal Year 2027; Resolving Other Matters Incident and Related Thereto; Repealing All Other Ordinances and Parts of Ordinances in Conflict Herewith; Containing a Savings Clause; and Providing an Effective Date.

**Mayor Linnartz read the aforementioned item.**

**Councilmember Edwards motioned to approve this item. Councilmember Labowski seconded the motion which passed unanimously.**

- G) Discuss and consider the second and final reading of an Ordinance Amending Chapter 130, Article V, Section 130-257, Code of Ordinances of the City of New Braunfels, Texas Adjusting Sewer Rates and Charges for Fiscal Year 2026; Providing for Adjustments of Sewer Rates and Charges for Fiscal Year 2027; Resolving Other Matters Incident and Related Thereto; Repealing All Other Ordinances and Parts of Ordinances in Conflict Herewith; Containing a Savings Clause; and Providing an Effective Date.

**Mayor Linnartz read the aforementioned item.**

**Mayor Pro Tem Spradley motioned to approve this item. Councilmember Labowski seconded the motion which passed unanimously.**



**3. EXECUTIVE SESSION**

In accordance with the Open Meetings Act, Texas Government Code, Ch. 551.071, the City Council may convene in a closed session to discuss any of the items listed on this agenda. Any final action or vote on any executive session item will be taken in open session.

**4. IF NECESSARY, RECONVENE INTO OPEN SESSION AND TAKE ANY ACTION RELATING TO THE EXECUTIVE SESSION AS DESCRIBED ABOVE.**

**There were no executive session items.**

**No action was taken at this time.**

**ADJOURNMENT**

Mayor Linnartz adjourned the meeting at 7:38 p.m.

**By:** \_\_\_\_\_  
NEAL LINNARTZ, MAYOR

**Attest:**

\_\_\_\_\_  
GAYLE WILKINSON, CITY SECRETARY