

**FINAL - MINUTES  
OF THE NEW BRAUNFELS CIVIL SERVICE COMMISSION  
REGULAR MEETING OF MONDAY, MARCH 2, 2026**

**AGENDA**

**1. CALL TO ORDER**

The meeting commenced at 2:00 pm.

**2. ROLL CALL**

The following Commissioners were present:

Chairperson Paul Ericksen

Vice-Chairperson Heidi Aleman

Commissioner Kelly Minor

**3. PRESENTATIONS**

None

**4. APPROVAL OF MINUTES**

A) Approval of minutes from February 3, 2026.

**Vice-Chairperson Aleman made a motion to approve the item.  
Commissioner Minor seconded the motion; which was approved.**

**5. COMMUNICATIONS**

This time is for citizens to address the Civil Service Commission on issues and items of concerns not on this agenda. There will be no action at this time.

**6. DISCUSSION AND ACTION**

A) Discuss and consider approval and certification of the promotional eligibility list for Battalion/Division Chief from the promotional examination and assessment centers conducted in January and February 2026.

**Human Resources Generalist, Lori Stidham presented and briefly discussed the item.**

**Vice-Chairperson Aleman made a motion to approve the item.  
Commissioner Minor seconded the motion; which was approved.**

B) Discuss and consider approval and certification of the promotional eligibility list for Fire Captain from the promotional examination and

assessment centers conducted in January and February 2026.

**Human Resources Generalist, Lori Stidham presented and briefly discussed the item.**

**Vice-Chairperson Aleman made a motion to approve the item. Commissioner Minor seconded the motion; which was approved.**

C) Discuss and consider approval and certification of the promotional eligibility list for Fire Lieutenant from the promotional examination and assessment centers conducted in January and February 2026.

**Human Resources Generalist, Lori Stidham presented and briefly discussed the item.**

**Vice-Chairperson Aleman made a motion to approve the item. Commissioner Minor seconded the motion; which was approved.**

D) Discuss and consider calling for a Firefighter entrance examination to fill a vacancy and/or create an eligibility list.

**Human Resources Generalist, Lori Stidham presented and briefly discussed the item.**

**Vice-Chairperson Aleman made a motion to approve the item. Commissioner Minor seconded the motion; which was approved.**

E) Discuss and consider calling for a Police Officer entrance examination to fill a vacancy and/or create an eligibility list.

**Human Resources Generalist, Lori Stidham presented and briefly discussed the item.**

**Vice-Chairperson Aleman made a motion to approve the item. Commissioner Minor seconded the motion; which was approved.**

F) Discuss and consider approval and certification of updates made to the New Braunfels Police Department Service/Seniority History.

**Human Resources Generalist, Lori Stidham presented and briefly discussed the item.**

**Vice-Chairperson Aleman made a motion to approve the item. Commissioner Minor seconded the motion; which was approved.**

G) Discuss and consider approval and certification of updates made to the New Braunfels Fire Department Seniority History.

**Human Resources Generalist, Lori Stidham presented and briefly discussed the item.**

**Vice-Chairperson Aleman made a motion to approve the item. Commissioner Minor seconded the motion; which was approved.**

## **7. EXECUTIVE SESSION**

8. **ADJOURNMENT**

The meeting adjourned at 2:07 pm.

Date Approved: \_\_\_\_\_

\_\_\_\_\_  
Commission Member

\_\_\_\_\_  
Commission Member

Attest:

\_\_\_\_\_  
Lori Stidham

\_\_\_\_\_  
HR Generalist