



**NEW BRAUNFELS NATIONAL AIRPORT
Airport Advisory Board Meeting
12 March 2025**

MINUTES

The New Braunfels Airport Advisory Board met in regular session at 5:30 pm on the 12th day of March 2025.

Board Members Present: Wes Stamps, Jason Kern, Curtis Lepp, Paul Wright, Laura Shumaker, Kurt Andersen.

Staff Present: Robert Lee, Airport Director; Brendan Haas, Airport Operations Manager; Lisa DeMoss, Airport Administrative Assistant

Visitors Present: Carl Collins (RVA, ATCT Manager), David Slaughter (AOPA ASN)

1. CALL TO ORDER.

The 12 March 2025 Airport Advisory Board Meeting was called to order at 5:30 pm by Wes Stamps.

2. ROLL CALL

A quorum was confirmed with all six of seven board members present. Travis Krug absent.

3. AIRPORT ADVISORY BOARD MISSION

Mission of the New Braunfels Airport Advisory Board was read.

4. APPROVAL OF MINUTES

15 January 2025 minutes were reviewed and approved by a unanimous vote of the Board.

5. CITIZENS' COMMUNICATIONS

David Slaughter commented on an email he had previously sent regarding his suggestions for developing the airport. Also suggested the Board be involved in the budget process.

6. REPORTS

Airport Director's Report:

Construction Projects

- i. North Ramp reconstruction: Phase 2 completed; phase 3 underway.
- ii. Finishing environmental & 30% design for new ATCT.
- iii. R&R septic for AirLift completed.
- iv. Perimeter security fence project.
- v. Hangar 2317 repair
- vi. Quonset awning demolition

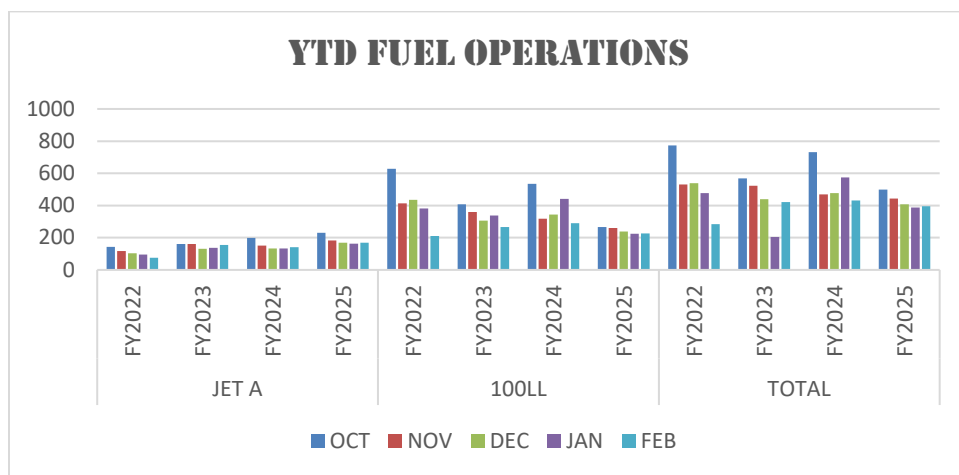
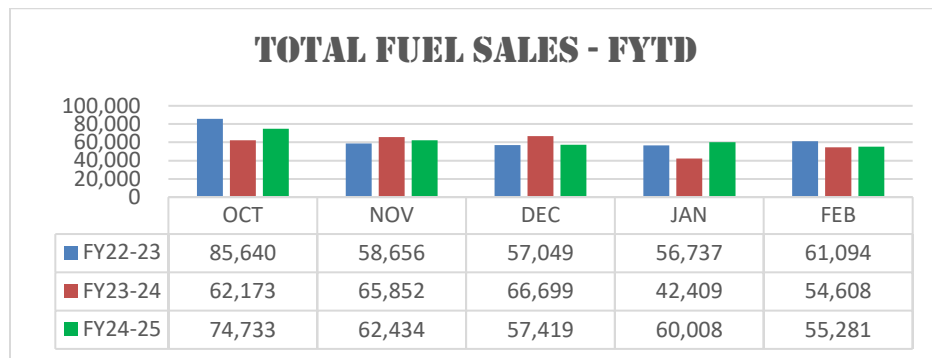
On-going Development/Business

- i. 5-6 unit hangar project.
- ii. Potential Warbird Training School.
- iii. Hangar 2601 sold.

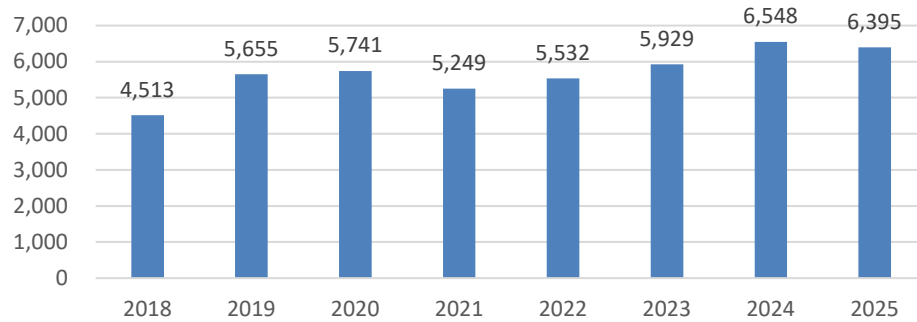
Miscellaneous

- i. DDSM and MDP in progress.
- ii. Terminal Feasibility Study

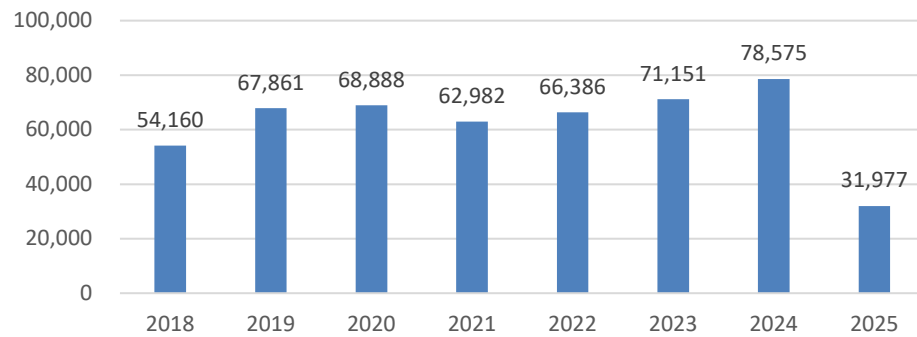
Operations



MONTHLY AVERAGE - ATCT OPS



TOTAL ANNUAL ACFT OPS



HANGAR / FACILITY UTILIZATION

Type	Total	Occupied	Vacant	
Open Hailsheds	33	33	0	100%
Enclosed Hailsheds	22	22	0	100%
T-Hangars	40	40	0	100%
Commercial Hangars	8	8	0	100%
Airport Buildings	3	3	0	100%

Financials

FINANCIAL REPORT - OPERATIONS

FISCAL YEAR 2024 - ACCOUNT BALANCE

Oct 2024 - Dec 2024

Description	Budget	YTD Actual	Balance	Percentage
Revenues:	\$ 5,391,910	\$ 1,457,704	\$ (3,934,206)	27.0%
Expenditures:*	\$ 4,617,201	\$ 1,407,044	\$ 3,210,157	30.5%
Airport Net:	\$ 774,709	\$ 50,660		

* not including debt service and interfund transfers

7. DISCUSSION ON HOSTING AN AIRPORT OPEN HOUSE.

Mr. Andersen informed the Board that he met with Calee Jaskula (CNB Special Events Coordinator) to discuss holding the open house. Items addressed were a) target audience, what is the nature of the open house, that is, meet & greet, open house, etc. b) timeframe, and c) purpose of the event.

Board discussed that the target audience should be City Council, CMO, County Commissioners, CEO of the Chamber. Audience should consist of over 24 individuals. The purpose of the event would be to increase awareness of airport, stress the role the airport has on the local economy, and accomplishments to date.

8. DISCUSSION AND APPROVAL OF REVISIONS TO THE AIRPORT MINIMUM STANDARDS.

Board approved the revision to reduce the minimum hangar square footage for commercial and non-commercial storage hangar operators.

9. NEW BUSINESS

For next meeting, follow-up discussion of Airport open house.

9. Adjourn.

The next meeting will be held on 21 May 2025 at 5:30 pm in the City of New Braunfels Council Chambers. The meeting was adjourned at 6:50 pm.

Robert Lee, PhD, AAE
Airport Director

Date