



**CITY OF NEW BRAUNFELS, TEXAS
CITY COUNCIL - SPECIAL MEETING**



**CITY HALL - COUNCIL CHAMBERS
550 LANDA ST.**

MONDAY, NOVEMBER 20, 2023 at 4:00 PM

Neal Linnartz, Mayor
Andres Campos, Councilmember (District 1)
Christopher Willis, Councilmember (District 2)
Harry Bowers, Mayor Pro-Tem (District 3)
Lawrence Spradley, Councilmember (District 4)
Mary Ann Labowski, Councilmember (District 5)
April Ryan, Councilmember (District 6)
Robert Camareno, City Manager

MISSION STATEMENT

***The City of New Braunfels will add value to our community
by planning for the future, providing quality services, encouraging
community involvement and being responsive to those we serve.***

AGENDA

CALL TO ORDER

CALL OF ROLL: CITY SECRETARY

1. CONSENT AGENDA

- A) Approval of the appointment of Sarah Hammond to the [23-1450](#)
Animal Services Advisory Board for the position of the
Animal Shelter - Daily Operation for a term ending
11-30-26 and Adriana McDonald for a resident position
with a term ending 11-30-26.
Gayle Wilkinson, City Secretary
- B) Approval of the appointment of Chase Taylor to the city [23-1455](#)
resident position for the Building Standards Commission
for a term ending 11-30- 2026.
Gayle Wilkinson, City Secretary
- C) Approval of the appointment of Jude Aririesike, Robert [23-1457](#)
Blythin, and Chris Sanger, for the three (3) positions on
the Community Development Advisory Committee with
three terms ending 11-30-26 and Jacqueline Whelpley
for one unexpired term ending 11-30-25.
Gayle Wilkinson, City Secretary
- D) Approval of the appointment of Michael Graves for the [23-1458](#)
Landa Legends Golf Association position with the Landa
Park Golf Course Advisory Board for a term ending

11-30-2026 and William Burrell, Austin Milam, and Clark Pantel for the at-large positions with terms ending 11-30-2026.

Gayle Wilkinson, City Secretary

- E) Approval of the appointment of Kristen Fain, Amy Stone, [23-1459](#) and Adam Mauldin for the three (3) city resident positions for the Library Advisory Board with terms ending 11-30-2026.

Gayle Wilkinson, City Secretary

- F) Approval of the appointment of Katie Preston, Jason [23-1460](#) Vreeland, and Joyce Compton for the Parks & Recreation Advisory Board city resident positions with terms ending 11-30-2026, and Courtney Lyons-Garcia for the unexpired term ending 11-30-25.

Gayle Wilkinson, City Secretary

- G) Approval of the appointment of Shane Wolf and Corinne [23-1461](#) Vela-Speare for the two positions of River/Tourism Professional for the River Advisory Committee and Richard Hillyer for the Comal River resident position with terms ending 11-30-2026.

Gayle Wilkinson, City Secretary

- H) Approval of five (5) Mayoral appointments of Benno [23-1469](#) Engel, Wayne Peters, Helgard Suhr-Hollis, Corinne Vela-Speare, and Danielle Schmidt to the Partnership Committee for terms ending November 30, 2026.

Gayle Wilkinson, City Secretary

- I) Approval of the City Manager's appointment of Heidi [23-1474](#) Aleman to the Civil Service Commission for a term ending November 30, 2026.

Gayle Wilkinson, City Secretary

2. **INDIVIDUAL ITEMS FOR CONSIDERATION**

- A) Interview applicants and appoint four (4) individuals to [23-1466](#) the New Braunfels Economic Development Corporation with terms ending 11-30-2026.

Gayle Wilkinson, City Secretary

- B) Interview applicants and appoint one (1) individual to the [23-1467](#) New Braunfels Utilities Board of Trustees for a term

ending November 30, 2028.

Gayle Wilkinson, City Secretary

3. EXECUTIVE SESSION

In accordance with the Open Meetings Act, Texas Government Code, Ch. 551, the City Council may convene in a closed session to discuss any of the items listed on this agenda. Any final action or vote on any executive session item will be taken in open session.

4. RECONVENE INTO OPEN SESSION AND TAKE ANY NECESSARY ACTION RELATING TO THE EXECUTIVE SESSION AS DESCRIBED ABOVE.

5. ADJOURNMENT

CERTIFICATION

I hereby certify the above Notice of Meeting was posted on the bulletin board at the New Braunfels City Hall.

Gayle Wilkinson, City Secretary

NOTE: Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, or large print, are requested to contact the City Secretary's Office at 221-4010 at least two (2) work days prior to the meeting so that appropriate arrangements can be made.

11/20/2023

Agenda Item No. A)

PRESENTER:

Gayle Wilkinson, City Secretary

SUBJECT:

Approval of the appointment of Sarah Hammond to the Animal Services Advisory Board for the position of the Animal Shelter - Daily Operation for a term ending 11-30-26 and Adriana McDonald for a resident position with a term ending 11-30-26.

DEPARTMENT: City Secretary**COUNCIL DISTRICTS IMPACTED:** Citywide**BACKGROUND INFORMATION:**

The board shall consist of seven appointed members with a three-year term. The board shall consist of one licensed veterinarian, who is a member of the Comal County Veterinary Medical Association, one non-voting Municipal Official, one person whose duties include the daily operation of an animal shelter, one representative from an animal welfare organization who resides within the city limits, three citizens who reside within the city limits, and one commercial animal establishment business owner or operator, whose business is located within the city limits. All members shall be appointed by City Council for staggered terms of three years. There shall not be more than one (1) representative appointed to the board from the same organization.

The City of New Braunfels Animal Services Advisory Board serves in an advisory capacity to the City Council on matters concerning animal shelter standards, animal care, and welfare requirements, animal rescue, and zoonotic disease prevention.

The City Secretary's Office accepted applications until September 30, 2023. The AD Hoc Committee recommended Sarah Hammond with a term ending November 30, 2026, who meets the Animal Shelter Daily Operations position and Adriana McDonald for the resident position with a term ending November 30, 2026, who meets the positions set forth by the Animal Advisory Board for council consideration.

ISSUE:

Appointments to the Animal Services Advisory Board require Council approval.

RECOMMENDATION:

Staff recommends the approval of two individuals to the Animal Services Advisory Board with terms ending 11-30-2026.

11/20/2023

Agenda Item No. B)

PRESENTER:

Gayle Wilkinson, City Secretary

SUBJECT:

Approval of the appointment of Chase Taylor to the city resident position for the Building Standards Commission for a term ending 11-30- 2026.

DEPARTMENT: City Secretary**COUNCIL DISTRICTS IMPACTED:** Citywide**BACKGROUND INFORMATION:**

The City of New Braunfels Building Standards Commission can order the repair, within a fixed period, of buildings found to be in violation of City codes. Declare a building substandard, order person(s) or property found on private property removed under certain conditions; determine the amount and duration of any civil penalty assessed against the property owner.

The Building Standards Commission shall be comprised of 5 residents. The City Council shall attempt to appoint one member with experience in each of the following areas: a) real estate profession; b) home building profession; c) development profession; and d) legal profession. One member of the commission and the two alternate members shall be chosen from the public at large.

The City Secretary's Office accepted applications through September 30, 2023. The Ad Hoc Committee met to review applications and recommends Chase Taylor for the resident position with a term ending November 30, 2026, for council consideration.

ISSUE:

Appointments to the Building Standard Commission require Council approval.

FISCAL IMPACT:

No Fiscal Impact

RECOMMENDATION:

Staff recommends approval of one individual to the Building Standards Commission for a term ending November 20, 2026

11/20/2023

Agenda Item No. C)

PRESENTER:

Gayle Wilkinson, City Secretary

SUBJECT:

Approval of the appointment of Jude Aririesike, Robert Blythin, and Chris Sanger, for the three (3) positions on the Community Development Advisory Committee with three terms ending 11-30-26 and Jacqueline Whelpley for one unexpired term ending 11-30-25.

DEPARTMENT: City Secretary**COUNCIL DISTRICTS IMPACTED:** City wide**BACKGROUND INFORMATION:**

The Community Development Advisory Committee so appointed by the city council shall serve in an advisory capacity to the city council on matters relating to the community development block grant program funds, making recommendations for the expenditure of those funds for eligible projects designed to assist low- and moderate-income citizens and eliminate slum and blight within the city, and projects that will benefit the citizens of the city.

The committee shall be composed of nine citizens of the city, as broadly representative of all aspects of the community as possible and including at least two low-to-moderate income residents. Members serve three-year terms.

The City Secretary's Office received applications through September 30, 2023. The Ad Hoc Committee recommends Jude Aririesike, Robert Blythin, Chris Sanger, for 3 terms ending November 30, 2026, and and Jacqueline Whelpley for one unexpired term ending November 30, 2025, for council consideration.

ISSUE:

Appointments to the Community Development Advisory Committee requires Council approval.

FISCAL IMPACT:

No fiscal impact.

RECOMMENDATION:

Staff recommends the appointment of four (4) individuals to the Community Development Advisory Committee with terms ending 11-30-2026 and 11-30-2025.

11/20/2023**Agenda Item No. D)**

PRESENTER:

Gayle Wilkinson, City Secretary

SUBJECT:

Approval of the appointment of Michael Graves for the Landa Legends Golf Association position with the Landa Park Golf Course Advisory Board for a term ending 11-30-2026 and William Burrell, Austin Milam, and Clark Pantel for the at-large positions with terms ending 11-30-2026.

DEPARTMENT: City Secretary**COUNCIL DISTRICTS IMPACTED:** City wide**BACKGROUND INFORMATION:**

The Landa Park Golf Course Advisory Board shall act in an advisory capacity to the Parks and Recreation Department, the City Council and the City Manager in matters pertaining to the golf course, including fees and fee structures, and shall cooperate with other agencies and civic groups in the advancement of sound golf course operations, activities, planning and programming.

The Landa Park Golf Course Advisory Board members each serve three-year terms and shall be composed of seven members, five of whom must reside within the city limits. The remaining two may reside within the city limits or the extraterritorial jurisdiction of the city.

Appointments shall be as follows: (1) Four members of such board shall be appointed at-large and the only qualification for these members shall be that they will be residents of the city or the extraterritorial jurisdiction of the city and do not hold membership in a local golf association such as the Landa Park Golf Association, the Landa Legends Golf Association, or the Landa Park Ladies Golf Association. (2) One member of the board shall be a resident of the city or the extraterritorial jurisdiction of the city and a member of the Landa Park Golf Association, if such an association or organization is active. The member of the Landa Park Golf Association must submit an application and be recommended by the Landa Park Golf Association. If the Landa Park Golf Association or organization is not active, such member's only qualifications will be that he/she be a resident of the city or its extraterritorial jurisdiction. (3) One member of the board shall be a resident of the city or the extraterritorial jurisdiction of the city and a member of a Landa Park ladies' golf association, if such an association or organization is active. The member of the ladies' golf association must submit an application and be recommended by the ladies' golf association. If a ladies' golf association is not active, such female member's only qualification will be that she be a resident of the city or the extraterritorial jurisdiction of the city. (4) One member of the board shall be a resident of the city or the extraterritorial jurisdiction of the city and a member of the Landa Legends Golf Association, if such an association or organization is active. The member of the Landa Legends Golf Association must submit an application and be recommended by the Landa Legends Golf Association. If a Landa Legends Golf Association is not active, such member's only qualification will be that he/she be a resident of the city or its extraterritorial jurisdiction.

The City Secretary's Office accepted applications until September 30, 2023. The Ad Hoc Committee recommended Michael Graves for the Landa Legends Golf Association for a term ending 11-30-2026 and William Burrell, Austin Milam, and Clark Pantel for the at-large positions with terms ending 11-30-26 for council consideration.

ISSUE:

Appointments to the Landa Park Golf Course Advisory Board require Council approval.

FISCAL IMPACT:

No fiscal impact.

RECOMMENDATION:

Staff recommends the approval of four (4) individuals for terms ending 11-30-2026.

11/20/2023

Agenda Item No. E)

PRESENTER:

Gayle Wilkinson, City Secretary

SUBJECT:

Approval of the appointment of Kristen Fain, Amy Stone, and Adam Mauldin for the three (3) city resident positions for the Library Advisory Board with terms ending 11-30-2026.

DEPARTMENT: City Secretary

COUNCIL DISTRICTS IMPACTED: City wide

BACKGROUND INFORMATION:

The Library Advisory Board acts in an advisory capacity to the City Council for the continued improvement and development of the City public library and promotes close communications between the City and all private residents to secure the greatest degree of public benefit from the library resources and services.

Each member serves three-year terms. Five or more members of the Library Advisory Board shall be resident citizens of the city. All members must be resident citizens of the city or the extraterritorial jurisdiction of the city and possess a current New Braunfels Public Library card.

The City Secretary's Office accepted applications until September 30, 2023. The Ad Hoc Committee recommended Kristen Fain, Amy Stone, and Adam Mauldin for the three (3) city resident positions with terms ending 11-30-2026 for council consideration

ISSUE:

Appointments to the Library Advisory Board require Council approval.

FISCAL IMPACT:

No fiscal impact.

RECOMMENDATION:

Staff recommends the approval of three (3) individuals to the Library Advisory Board with terms ending 11-30-2026.

11/20/2023

Agenda Item No. F)

PRESENTER:

Gayle Wilkinson, City Secretary

SUBJECT:

Approval of the appointment of Katie Preston, Jason Vreeland, and Joyce Compton for the Parks & Recreation Advisory Board city resident positions with terms ending 11-30-2026, and Courtney Lyons-Garcia for the unexpired term ending 11-30-25.

DEPARTMENT: City Secretary's

COUNCIL DISTRICTS IMPACTED: City wide

BACKGROUND INFORMATION:

The Parks and Recreation Advisory Board shall act in an advisory capacity to the city council and the director of parks and recreation in all matters pertaining to parks and recreation; and shall cooperate with other governmental agencies and civic groups in the advancement of sound park and recreation planning and programming.

The Parks and Recreation Advisory Board is comprised of seven city residents serving three-year terms.

The City Secretary's Office accepted applications until September 30, 2023. The Ad Hoc Committee recommended Katie Preston, Jason Vreeland, and Joyce Compton to the city resident position with terms ending 11-30-2026 and Courtney Lyons - Garcia for the city resident position with the term ending 11-30-2025 for council consideration.

ISSUE:

Appointments to the Parks & Recreation Advisory Board require Council approval.

FISCAL IMPACT:

No fiscal impact.

RECOMMENDATION:

Staff recommends approval of four (4) individuals to the Parks & Recreation Advisory Board with terms ending 11-30-25 and 11-30-26.

11/20/2023

Agenda Item No. G)

PRESENTER:

Gayle Wilkinson, City Secretary

SUBJECT:

Approval of the appointment of Shane Wolf and Corinne Vela-Speare for the two positions of River/Tourism Professional for the River Advisory Committee and Richard Hillyer for the Comal River resident position with terms ending 11-30-2026.

DEPARTMENT: City Secretary**COUNCIL DISTRICTS IMPACTED:** City wide**BACKGROUND INFORMATION:**

The River Advisory Committee advises City Council in river-related matters and issues in the advancement of prudent river planning, activities, programming and recommends capital improvement projects and distributes public information.

The Committee shall consist of the following representatives: three (3) members representing local river, attraction /destination, and tourism professionals; and three (3) citizens -at- large, with one (1) citizen -at -large that resides along the Comal River, one (1) citizen -at -large not owning riverfront property on any river within the city limits, and none (0) of the three (3) citizens -at -large members may own, be employed by, or have a financial interest in any river - related tourism business; and one (1) member representing the Parks and Recreation Advisory Board that does not necessarily serve on the Parks and Recreation Advisory Board; and does not own riverfront property on any river within the city limits; and does not own, is employed by, or have a financial interest in any river-related tourism business. Each member serves a three-year term.

The City Secretary's Office accepted applications until September 30, 2023. The Ad Hoc Committee recommended Shane Wolf and Corinne Vela-Speare for the Tourism Professional positions and Richard Hillyer for the Comal River resident position with terms ending 11-30-2026 for Council consideration.

ISSUE:

Appointments to the River Advisory Committee require Council approval.

FISCAL IMPACT:

No fiscal impact.

RECOMMENDATION:

Staff recommends the approval of three (3) individuals with terms ending 11-30-2026.

11/20/2023

Agenda Item No. H)

PRESENTER:

Gayle Wilkinson, City Secretary

SUBJECT:

Approval of five (5) Mayoral appointments of Benno Engel, Wayne Peters, Helgard Suhr-Hollis, Corinne Vela-Speare, and Danielle Schmidt to the Partnership Committee for terms ending November 30, 2026.

DEPARTMENT: City Secretary**COUNCIL DISTRICTS IMPACTED:** City wide**BACKGROUND INFORMATION:**

The purpose of the Committee is to create and strengthen partnerships between the City of New Braunfels and its citizens and Braunfels, Germany, and its citizens, and any other city and its citizens outside the United States approved by the City Council as a "sister city" of New Braunfels in an effort to foster and promote cultural, economic, recreational, and educational understanding between the cities and its citizens.

The Committee is composed of fifteen (15) citizens residing within the City or the extraterritorial jurisdiction of the City serving staggered three-year terms. The Mayor shall nominate individuals to the Committee and the City Council shall approve such nominations. The nominations and appointments of Committee members shall be on a rotating basis so that five (5) members shall be appointed each year. When nominating individuals to the Committee, the Mayor shall attempt to assure that Wurstfest, the German American Society, and a representative from the Historic Museums Association are represented on the Committee.

The City Secretary's Office accepted applications until September 30, 2023. The Mayor reviewed the applications and is recommending appointments for the following names for terms ending November 30, 2026: Benno Engel, Wayne Peters, Helgard Suhr-Hollis, Corinne Vela-Speare, and Danielle Schmidt

ISSUE:

The Partnership Committee members are selected by the Mayor and confirmed by City Council.

FISCAL IMPACT:

No Fiscal Impact.

RECOMMENDATION:

Staff recommends approval of five appointments to the Partnership Committee with terms ending November 30, 2026.

11/20/2023

Agenda Item No. I)

PRESENTER:

Gayle Wilkinson, City Secretary

SUBJECT:

Approval of the City Manager's appointment of Heidi Aleman to the Civil Service Commission for a term ending November 30, 2026.

DEPARTMENT: City Secretary**COUNCIL DISTRICTS IMPACTED:** City wide**BACKGROUND INFORMATION:**

The Commission is made of three members appointed by the City Manager serving three-year terms. Members must have good moral character, be a U.S. citizen, a city resident for more than three years, over age 25, and not have held public office within the three preceding years. The Civil Service Commission is governed by the Local Government Code Chapter 143: <https://statutes.capitol.texas.gov/Docs/LG/htm/LG.143.htm>

The commission consists of three members appointed by the municipality's chief executive and confirmed by the governing body of the municipality. Members serve staggered three-year terms with the term of one member expiring each year.

The City Secretary's Office accepted applications through the end of September 30, 2023. The City Manager reviewed the applications and is recommending incumbent, Heidi Aleman, for the term ending November 30, 2026.

FISCAL IMPACT:

No fiscal impact.

RECOMMENDATION:

Staff recommends the appointment of one individual for a term ending November 30, 2026.

11/20/2023

Agenda Item No. A)

PRESENTER:

Gayle Wilkinson, City Secretary

SUBJECT:

Interview applicants and appoint four (4) individuals to the New Braunfels Economic Development Corporation with terms ending 11-30-2026.

DEPARTMENT: City Secretary**COUNCIL DISTRICTS IMPACTED:** City wide**BACKGROUND INFORMATION:**

The NBEDC board governs the use of the economic development sales tax and makes recommendations to the City Council for projects that encourage and promote the general economic welfare of the City and its residents and businesses. The board makes recommendations to expend resources and/or offer approved incentives for various business facilities, and for the enhancement of the community through the development and/or expansion of public improvements, such as, but not limited to, athletics, parks, tourism, and entertainment facilities. The board may also assist in certain public facilities, transportation and infrastructure improvements, or other business-related improvements relating to existing or anticipated business entities.

The NBEDC is composed of seven residents serving two-year terms. The Mayor and City Manager serve as ex-officio, non-voting members.

The Ad Hoc Committee met to review applications and recommended the following seven (7) applicants for interview for four (4) City Resident Positions:

- Don Austin
- Kathy Meurin
- Jason Hurta
- Jason Briggs
- Johnstuart Blythin
- Kenneth Dalfonso
- Tera Thompson

ISSUE:

Appointments to the New Braunfels Economic Development Corporation require Council approval.

FISCAL IMPACT:

No Fiscal Impact.

RECOMMENDATION:

Staff recommends interviewing applicants and appointing four individuals to the New Braunfels Economic Development Corporation for terms ending November 2026.

11/20/2023

Agenda Item No. B)

PRESENTER:

Gayle Wilkinson, City Secretary

SUBJECT:

Interview applicants and appoint one (1) individual to the New Braunfels Utilities Board of Trustees for a term ending November 30, 2028.

DEPARTMENT: City Secretary**COUNCIL DISTRICTS IMPACTED:** City wide**BACKGROUND INFORMATION:**

The New Braunfels Utilities' board of trustees is hereby authorized and directed to promulgate city standards for the design, construction, installation, location of street lights, utility layouts, utility easements, gates for utility easements, water supply and water distribution systems, fire hydrants, sewage disposal systems and electric service systems where NBU provides service.

Consists of five city residents serving five-year terms, one of whom shall be the Mayor.

The Ad Hoc Committee met to review applications and recommended the following three (3) applicants to the New Braunfels Utilities Board of Trustees for a term ending November 30-28:

- Judith Dykes-Hoffmann
- Johnstuart Blythin
- Cheryl Boldt

ISSUE:

Appointments to the NBU Board require Council approval.

FISCAL IMPACT:

No fiscal impact.

RECOMMENDATION:

Staff recommends interviewing applicants and appointing one individual to the NBU Board for a term ending November 30. 2028.