



**CITY OF NEW BRAUNFELS, TEXAS
PARKS AND RECREATION ADVISORY BOARD
MEETING
CITY HALL - COUNCIL CHAMBERS
550 LANDA STREET**



TUESDAY, MAY 13, 2025 at 6:00 PM

AGENDA

1. CALL TO ORDER

2. ROLL CALL

3. APPROVAL OF MINUTES

- A) Discuss and consider approval of the April 8, 2025 [25-612](#)
Minutes of the Parks and Recreation Advisory Board.

4. RECOGNITIONS/ANNOUNCEMENTS

- A) May Recognitions and Announcements [25-613](#)

5. CITIZENS' COMMUNICATIONS

This time is for citizens to address the Park and Recreation Advisory Board on issues and items of concerns not on this agenda. There will be no Board action at this time.

6. PRESENTATIONS

- A) River Season Report [25-614](#)
B) Update on the Dry Comal Creek Trail Segments 2 & 3 [25-619](#)
Feasibility Study
C) Park Development Update [25-615](#)

7. DISCUSSION AND ACTION

- A) Approval of purchases of new BBQ grills and trash cans [25-617](#)
as part of the Park Renovations Project funded by Park
Development Funds.

8. AGENDA ITEMS FOR NEXT MEETING

9. ADJOURNMENT

CERTIFICATION

I hereby certify the above Notice of Meeting was posted on the bulletin board at the New Braunfels City Hall.

Board Liaison

NOTE: Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, or large print, are requested to contact the City Secretary's Office at (830) 221-4010 at least two (2) work days prior to the meeting so that appropriate arrangements can be made.



Parks and Recreation Advisory Board Agenda Item Report

550 Landa Street
New Braunfels, TX

5/13/2025

Agenda Item No. A)

PRESENTER:

Chad Donegan, Director

SUBJECT:

Discuss and consider approval of the April 8, 2025 Minutes of the Parks and Recreation Advisory Board.

DISCUSSION:

N/A

RECOMMENDATION:

N/A

**DRAFT - MINUTES
OF THE NEW BRAUNFELS PARKS AND RECREATION ADVISORY BOARD
REGULAR MEETING OF TUESDAY, APRIL 8, 2025**

AGENDA

1. CALL TO ORDER

Jason Vreeland called the meeting to order at 6:00pm.

2. ROLL CALL

Board members present: Eric Reed, Courtney Lyons-Garcia, Katie Rae Preston, Jason Vreeland, Joyce Compton, Destin Singleon, Laurie Wehring.

3. APPROVAL OF MINUTES

A) Discuss and consider approval of the March 11, 2025 Minutes of the Parks and Recreation Advisory Board.

Jason Vreeland introduced the item. Courtney Lyons-Garcia made a motion to approve the minutes, Katie Rae Preston seconded.

4. RECOGNITIONS/ANNOUNCEMENTS

A) April Recognitions and Announcements

Jason Vreeland introduced the item.

Chad Donegan spoke on the start of summer program registration and how summer camps were filled in 9 minutes. The Resident River Parking Permits have now transitioned to digital passes as of April 1st and residents can register for free at parknbtx.com.

5. CITIZENS' COMMUNICATIONS

This time is for citizens to address the Park and Recreation Advisory Board on issues and items of concerns not on this agenda. There will be no Board action at this time.

Jason Vreeland introduced the item.

No citizens spoke at this time.

6. PRESENTATIONS

A) Summer Hiring Update

Jason Vreeland introduced the item. Geronimo Aguirre spoke on the summer seasonal positions.

For the Aquatics Division, both Coordinators and all 5 Assistant Coordinators are hired. 9 out of 12 cashiers are hired and the cashier coordinator. 41/60 lifeguards are hired. All 12 river cashiers are hired.

For Summer camp at the Fischer Park, all attendants and recreation instructors are hired. For Camp Minnehaha at Landa Park, both Camp Coordinators and 1 of the 2 Assistant Camp Coordinators are hired. 22/24 Camp Counselors are hired.

For the Park Ranger, all 13 Park Rangers have been hired and 15/55 River Rangers have been hired.

All Divisions are continuing to advertise for positions and attending job fairs.

B) Park Development Fund Data Collection Update

Jason Vreeland introduced the item. Davis Brown, Park Admin Intern, presented the data he has been collecting for park amenities and inventory. This data will be used during the park renovation projects funded by Park Development Funds.

C) Parks and Recreation System Master Plan Update

Jason Vreeland introduced the item. Jason Genck with BerryDunn gave an update on the Master Plan key findings and lead the Board through a visioning session.

7. DISCUSSION AND ACTION

A) Presentation, discussion and possible direction to staff regarding updating park hours.

Jason Vreeland introduced the item. Chad Donegan spoke on a recommendation to adjust the park curfew hours.

-Chief Flores spoke in favor of the park curfew adjustment and spoke on the calls for service at Parks from January to present. 173 calls for service 13 were between 10pm-12am. the remainder were after midnight.

Eric Reed made a motion to recommend the update of the park hours to 6am - 10pm. Joyce Compton seconded, the motion passed with 6 in favor and 1 opposed.

8. AGENDA ITEMS FOR NEXT MEETING

Jason Vreeland introduced the item.
Dry Comal Report

9. **ADJOURNMENT**

By: _____
CHAIR

Attest:

LIASON

5/13/2025

Agenda Item No. A)

PRESENTER:

Chad Donegan, Director

SUBJECT:

May Recognitions and Announcements

DISCUSSION:

Sami Morrison, Recreation Programs Supervisor, and Erin Bryant, Assistant Recreation Programs Supervisor at the Landa Recreation Center both received their Certified Parks and Recreation Professional (CPRP) certification.

The Landa Park Golf Course received the new golf cart fleet of 64 EZGo carts on Monday, May 5th.

The Parks Foundation 4th Annual Golf FORE Parks Tournament raised a total of \$11,257.29, slightly down from last years total of \$13,551.12.

Upcoming Events:

- Live@Landa - May 15th
- Fischer Park 10 Year Celebration - May 17th
- Camp Minnehaha and Nature Camp begin - May 27th
- Market Plaza Historic Subject Marker Dedication - May 28th 9am

RECOMMENDATION:

N/A

Parks and Recreation Advisory Board Agenda Item Report

5/13/2025

Agenda Item No. A)

PRESENTER:

Amy Niles, River and Watershed Manager

SUBJECT:

River Season Report

DISCUSSION:

Amy Niles, River and Watershed Manager, will give a report on River Operations for the start of the 2025 Summer Season.

RECOMMENDATION:

N/A

5/13/2025

Agenda Item No. B)

PRESENTER:

Josh Niles, Project Manager, Transportation and Capital Improvements

SUBJECT:

Update on the Dry Comal Creek Trail Segments 2 & 3 Feasibility Study

DISCUSSION:

The City of New Braunfels Dry Comal Creek Greenway Master Plan (Greenway Master Plan) began the effort of programming pedestrian and bicycle trails along the Dry Comal Creek in 2018. The master plan indicated that there are four distinct segments of the project. The subject of this scope of work is the feasibility of the second and third segments of the Dry Comal Creek Trail. Due to the relatively short length of Segment 3 and to provide continuity between segments, Staff recommended completing the feasibility study for Segments 2 and 3 concurrently. Segment 2 begins at Walnut Avenue and extends westward to Loop 337 near the New Braunfels Little League fields. Segment 3 begins at Loop 337 and extends westward to Altgelt Lane. The total trail length is approximately 2.44 miles.

Each trail project has its own unique set of constraints that dictate how the trail can be developed. The goal of the feasibility study is the identification of project constraints and estimated project cost for each trail segment. This presentation will provide an update on the findings of the study.

RECOMMENDATION:

N/A

Parks and Recreation Advisory Board Agenda Item Report

5/13/2025

Agenda Item No. C)

PRESENTER:

Jeff Bransford, Park Development Manager

SUBJECT:

Park Development Update

DISCUSSION:

Jeff Bransford, Park Development Manager, will provide an update to the Board on several projects going on within the parks.

RECOMMENDATION:

N/A

5/13/2025

Agenda Item No. A)

PRESENTER:

Chad Donegan, Director

SUBJECT:

Approval of purchases of new BBQ grills and trash cans as part of the Park Renovations Project funded by Park Development Funds.

DISCUSSION:

The next step in the Park Development Fund Park Renovation Projects is the replacement of the trash cans and BBQ pits system wide.

Trash Cans

176 powder coated steel trash cans with rain bonnets will be replaced over the next several years, 20-30 at a time. \$1,053.70 each.

Total cost: \$185,451.20

BBQ Pits

133 BBQ pits will be replaced over the next several years.

41 large grills, 20"x40", \$1,000 per pit for a total of \$41,000

91 small grills, 16"x26" \$775 per pit for a total of \$69,750

Total cost: \$110, 750

RECOMMENDATION:

Staff recommends that the Board approve the purchase of new BBQ grills and trash cans using Park Development Funds.