

**FINAL - MINUTES
OF THE NEW BRAUNFELS CIVIL SERVICE COMMISSION
REGULAR MEETING OF MONDAY, MARCH 2, 2026**

AGENDA

1. CALL TO ORDER

The meeting commenced at 2:00 pm.

2. ROLL CALL

The following Commissioners were present:

Chairperson Paul Ericksen

Vice-Chairperson Heidi Aleman

Commissioner Kelly Minor

3. PRESENTATIONS

None

4. APPROVAL OF MINUTES

A) Approval of minutes from February 3, 2026.

Vice-Chairperson Aleman made a motion to approve the item.
Commissioner Minor seconded the motion; which was approved.

5. COMMUNICATIONS

This time is for citizens to address the Civil Service Commission on issues and items of concerns not on this agenda. There will be no action at this time.

6. DISCUSSION AND ACTION

A) Discuss and consider approval and certification of the promotional eligibility list for Battalion/Division Chief from the promotional examination and assessment centers conducted in January and February 2026.

Human Resources Generalist, Lori Stidham presented and briefly discussed the item.

Vice-Chairperson Aleman made a motion to approve the item.
Commissioner Minor seconded the motion; which was approved.

B) Discuss and consider approval and certification of the promotional eligibility list for Fire Captain from the promotional examination and

assessment centers conducted in January and February 2026.

Human Resources Generalist, Lori Stidham presented and briefly discussed the item.

Vice-Chairperson Aleman made a motion to approve the item. Commissioner Minor seconded the motion; which was approved.

C) Discuss and consider approval and certification of the promotional eligibility list for Fire Lieutenant from the promotional examination and assessment centers conducted in January and February 2026.

Human Resources Generalist, Lori Stidham presented and briefly discussed the item.

Vice-Chairperson Aleman made a motion to approve the item. Commissioner Minor seconded the motion; which was approved.

D) Discuss and consider calling for a Firefighter entrance examination to fill a vacancy and/or create an eligibility list.

Human Resources Generalist, Lori Stidham presented and briefly discussed the item.

Vice-Chairperson Aleman made a motion to approve the item. Commissioner Minor seconded the motion; which was approved.

E) Discuss and consider calling for a Police Officer entrance examination to fill a vacancy and/or create an eligibility list.

Human Resources Generalist, Lori Stidham presented and briefly discussed the item.

Vice-Chairperson Aleman made a motion to approve the item. Commissioner Minor seconded the motion; which was approved.

F) Discuss and consider approval and certification of updates made to the New Braunfels Police Department Service/Seniority History.

Human Resources Generalist, Lori Stidham presented and briefly discussed the item.

Vice-Chairperson Aleman made a motion to approve the item. Commissioner Minor seconded the motion; which was approved.

G) Discuss and consider approval and certification of updates made to the New Braunfels Fire Department Seniority History.

Human Resources Generalist, Lori Stidham presented and briefly discussed the item.

Vice-Chairperson Aleman made a motion to approve the item. Commissioner Minor seconded the motion; which was approved.

7. EXECUTIVE SESSION

8. **ADJOURNMENT**

The meeting adjourned at 2:07 pm.

Date Approved: _____

Commission Member

Commission Member

Attest:

Lori Stidham

HR Generalist