

**DRAFT - MINUTES
OF THE NEW BRAUNFELS HERITAGE COMMISSION
REGULAR MEETING OF THURSDAY, DECEMBER 7, 2023**

AGENDA

1. CALL TO ORDER

Vanessa Dean called the meeting to order at 5:09 p.m.

2. ROLL CALL

Tammy Walden, Bradford Jones, Vanessa Lynn Dean, Ryan Bourbon-Stuart, Pamela Brandt were present.

Kristi Simmons was absent.

3. APPROVAL OF MINUTES

Discuss and consider the approval of the December 14, 2022 meeting minutes.

Vanessa Dean read the aforementioned item.

Pamela Brandt moved to approve the minutes. Ryan Bourbon-Stuart seconded the motion which passed unanimously.

4. CITIZENS' COMMUNICATIONS

This time is for citizens to address the Heritage Commission on issues and items of concerns not on this agenda. There will be no action at this time.

No individuals spoke at this time.

5. INDIVIDUAL ITEMS FOR CONSIDERATION

Discuss and consider the election of a chair.

Vanessa Dean read the aforementioned item.

Vanessa Dean moved to appoint herself as Chair. Pamela Brandt seconded the motion which passed unanimously.

Discuss and consider the election of a vice chair.

Vanessa Dean read the aforementioned item.

Tammy Walden moved to appoint Pamela Brandt as Vice Chair. Ryan Bourbon-Stuart seconded the motion which passed unanimously.

Discuss and consider action regarding allocations of hotel occupancy tax collected in 2023 to Heritage organization applicants for the 2024 award period.

Vanessa Dean read the aforementioned item.

Matthew Schwarz presented this item providing a PowerPoint which included the six applicants. A total of \$394,002 in funds were distributed to the applicants (please see amounts awarded below).

Heritage Society - \$72,967

NB Conservation Society - \$69,920

Historic Railroad Society - \$93,068

Sophienburg - \$76,226

New Braunfels Parks Foundation - \$6,820

Wurstfest Association - \$75,000

Tammy Walden moved to approve this item . Ryan Bourbon-Stuart seconded the motion which passed unanimously.

6. STAFF REPORT

Discuss the consideration of a project completion slideshow at the next allocation meetings.

Vanessa Dean read the aforementioned item

Matthew Schwarz presented the item to the commissioners and will be discussed at a further time. No action is needed at this time.

7. ADJOURNMENT

Vanessa Dean adjourned the meeting at 6:11pm.

CERTIFICATION

By: _____
CHAIR BOARD

Attest:

MATTHEW SCHWARZ, ASSISTANT CITY SECRETARY

