



**CITY OF NEW BRAUNFELS, TEXAS
PARKS AND RECREATION ADVISORY BOARD
MEETING
CITY HALL - COUNCIL CHAMBERS
550 LANDA ST**



TUESDAY, DECEMBER 12, 2023 at 6:00 PM

AGENDA

1. CALL TO ORDER

2. ROLL CALL

3. APPROVAL OF MINUTES

- A) Discuss and consider approval of the November 14, [23-1683](#)
2023 Minutes of the Parks and Recreation Advisory
Board.

4. RECOGNITIONS/ANNOUNCEMENTS

- A) December Recognitions and Announcements [23-1679](#)

5. CITIZENS' COMMUNICATIONS

This time is for citizens to address the Park and Recreation Advisory Board on issues and items of concerns not on this agenda. There will be no Board action at this time.

6. PRESENTATIONS

- A) Comal River Improvements Plan Update [23-1682](#)
B) 2023 Summer River Season Update [23-1681](#)
C) Update on Parks and Recreation System Master Plan [23-1680](#)

7. DISCUSSION AND ACTION

- A) Discuss and Consider Adding Pickleball Striping at the [23-1364](#)
Prince Solms Tennis Courts.
B) Discussion and possible action to update Cemetery [23-1684](#)
Committee Bylaw Article I, Section B. Membership

9. ADJOURNMENT

CERTIFICATION

I hereby certify the above Notice of Meeting was posted on the bulletin board at the New Braunfels City Hall.

Board Liaison

NOTE: Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, or large print, are requested to contact the City Secretary's Office at 221-4010 at least two (2) work days prior to the meeting so that appropriate arrangements can be made.



Parks and Recreation Advisory Board Agenda Item Report

550 Landa Street
New Braunfels, TX

12/12/2023

Agenda Item No. A)

PRESENTER:

Chad Donegan, Director

SUBJECT:

Discuss and consider approval of the November 14, 2023 Minutes of the Parks and Recreation Advisory Board.

DISCUSSION:

N/A

RECOMMENDATION:

N/A

**CITY OF NEW BRAUNFELS PARKS & RECREATION ADVISORY BOARD
REGULAR MEETING MINUTES
CITY HALL
550 Landa St**

Tuesday, October 14, 2023, at 6:00PM

CALL TO ORDER

Joe Turner called the meeting to order at 6:03 pm.

ROLL CALL

Board members present: Joe Turner, Tom Blagg, Katie Rae Preston, Jason Vreeland, Amber Brown

Board members absent:

Staff members present: Geronimo Aguirre, Recreation Manager; Jeff Bransford, Park Development Manager; Stephanie Chelar, Das Rec Manager; Shannon Jackson, Parks Analyst

APPROVAL OF MINUTES

Consider approving the minutes of regular meeting of Sept 12, 2022.

Jason Vreeland made a motion to approve the minutes; Tom Blagg seconded the motion which passed unanimously.

RECOGNITIONS

Chad Donegan selected as the new Parks and Recreation Director. First round of interviews have been completed for the Assistant Director position. November 20th Special City Council Meeting: Fall Boards and Committees Appointments and Presentation of the National Gold Medal Finalist Award

Upcoming Events:

Downtown Tree Lighting - November 17th Parks Foundation will manage Santa photos as a fundraiser for Parks

Wassailfest - December 7th

Breakfast with the Grinch - December 9th

CITIZENS' COMMUNICATIONS

- None

PRESENTATIONS

A. Summer Wrap Up

- Shannon Jackson, Parks Analyst, gave a presentation on the revenue and participation number from summer across the divisions.

B. November Park Projects Update

- **Mission Hill Park**

Phase Two will be delivered using Design Build approach. Proposals from contractors are under review by the City. Contract award is expected in December or January. Target completion is early Fall 2025.

- **Zipp Family Sports Park**

Groundbreaking event held October 25. Construction begins in November. Target completion is Spring 2025.

- **Field of Graves Memorial**

Preliminary design is complete. Next step is an archeological investigation of the proposed memorial area in January-February 2024. The design process will continue in Spring 2024 based on the outcomes of the archeological investigation. \$5,000 Arts & Heritage Grant used to purchase lychgate for entrance. Applied for 2024 Arts & Heritage grant requesting \$20,000. Current fundraising amount \$84,000 of \$125,000 total.

- **Panther Canyon Rim Trail**

Construction of the new Rim Trail began in 2022 and was recently completed. Volunteers from the Comal Trails Alliance performed most of the labor. Ribbon cutting is scheduled for Saturday, December 2 at 10am.

DISCUSSION AND ACTION

- A. Approval of appointments of Connie Krause, Lynn Thompson, Janice Kingsbury, and Shelley Peraza for the four (4) city resident positions for the Cemetery Committee with terms ending 11-30- 2026 and Priscilla Flores for the unexpired term ending November 30, 2024.
- B. Jason Vreeland made the motion, Tom Blagg seconded the motion, which passed unanimously.

AGENDA ITEMS FOR NEXT MEETING

- Summer 2023 river update
- Last Tuber's Update

ADJOURNMENT

The meeting was adjourned at 6:40 pm.

Approved on October 17, 2023, by:

Joe Turner, Chair

Jeff Bransford, Park Development Manager

Member	Current Term	Regular & Special Meetings Held 12/22-12/23	Attended	Missed
Joe Turner	10/16/18 – 11/30/24	7	6	1
Tom Blagg	10/16/18 – 11/30/25	7	7	0
Katie Rae Preston	10/20/20 – 10/13/23	7	7	0
Jason Vreeland	10/20/20 – 10/13/23	7	7	0
Amber Brown	12/1/21 – 11/30/24	7	7	0

12/12/2023

Agenda Item No. A)

PRESENTER:

Chad Donegan, Director

SUBJECT:

December Recognitions and Announcements

DISCUSSION:

Welcome to the new board members, Joyce Compton and Courtney Lyons-Garcia.

Second round of interviews have been completed for the Assistant Director position.

Downtown Tree Lighting - Park Foundation raised \$1,260. 126 photos with Santa

Panther Canyon Rim Trail Ribbon Cutting held Dec 2nd.

Upcoming Events:

Polar Express in the Park - Dec 16th 6pm Landa Park Dance Slab

RECOMMENDATION:

N/A



Parks and Recreation Advisory Board Agenda Item Report

550 Landa Street
New Braunfels, TX

12/12/2023

Agenda Item No. A)

PRESENTER:

Scott McClelland, Assistant Transportation and Capital Improvements Director

SUBJECT:

Comal River Improvements Plan Update

DISCUSSION:

Scott McClelland will provide an update on the Comal River Improvements Plan.

RECOMMENDATION:

N/A

Parks and Recreation Advisory Board Agenda Item Report

12/12/2023

Agenda Item No. B)

PRESENTER:

Amy Niles, River and Watershed Manager

SUBJECT:

2023 Summer River Season Update

DISCUSSION:

Amy Niles will present the 2023 Summer River Season Update.

RECOMMENDATION:

N/A



1



2023 Season in Review

- Tubing in New Braunfels is a resilient form of recreation, even in drought conditions
- There was an increase in River Management Fees collected in comparison to the last few years
- Parking revenue collected was a new high for the season
- Parking and litter totals point to higher weekday use
- There is a need for re-education on the Disposable Container Ban

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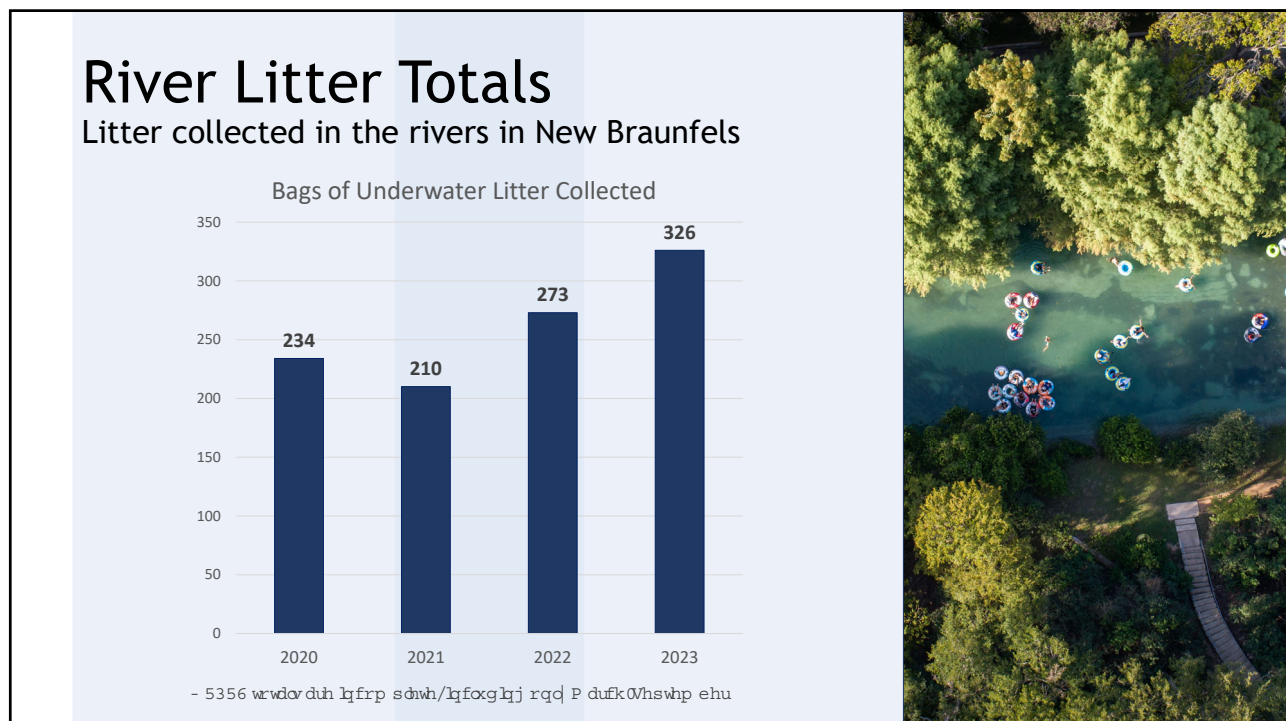


2023 Season in Review

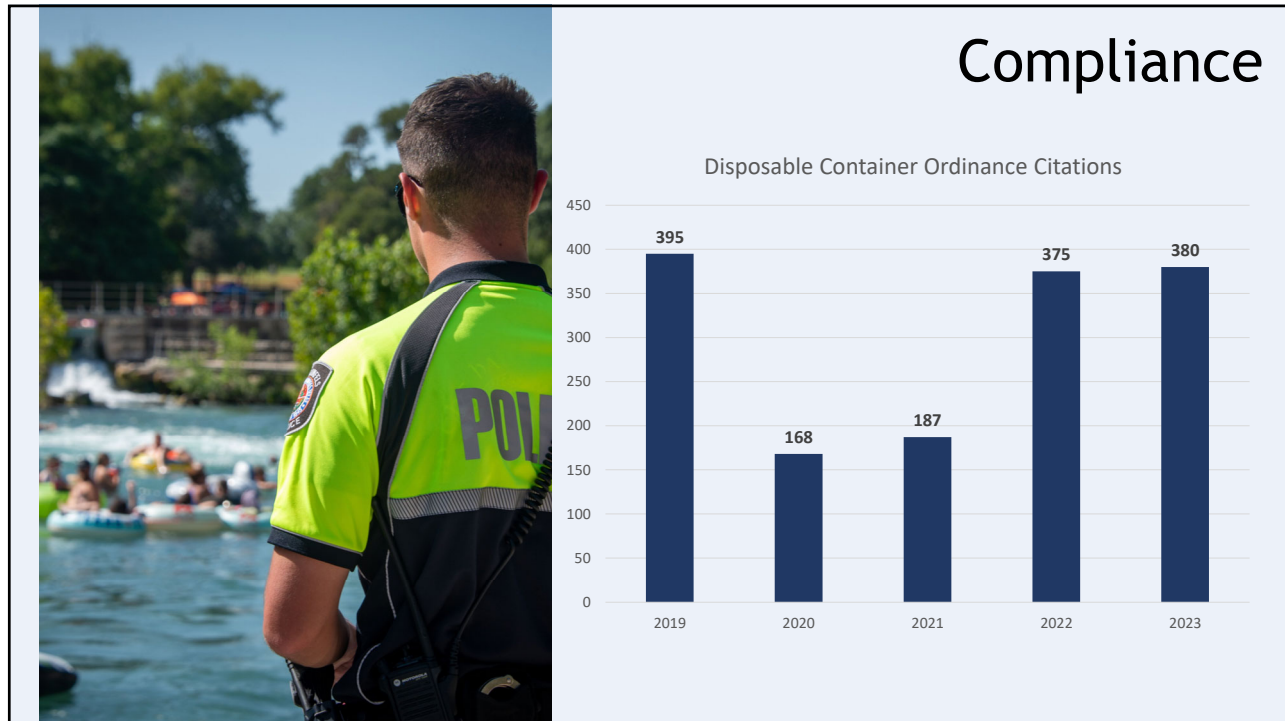
Continued

- It was hot and dry- again!
 - Triple digit temperatures most of the summer
 - No river closures
 - The float was long- over 4 hours in July
- There were no staging days for the Comal River
- Low river flow brought new challenges from one weekend to the next
- The free lifejacket program continues to see tremendous use

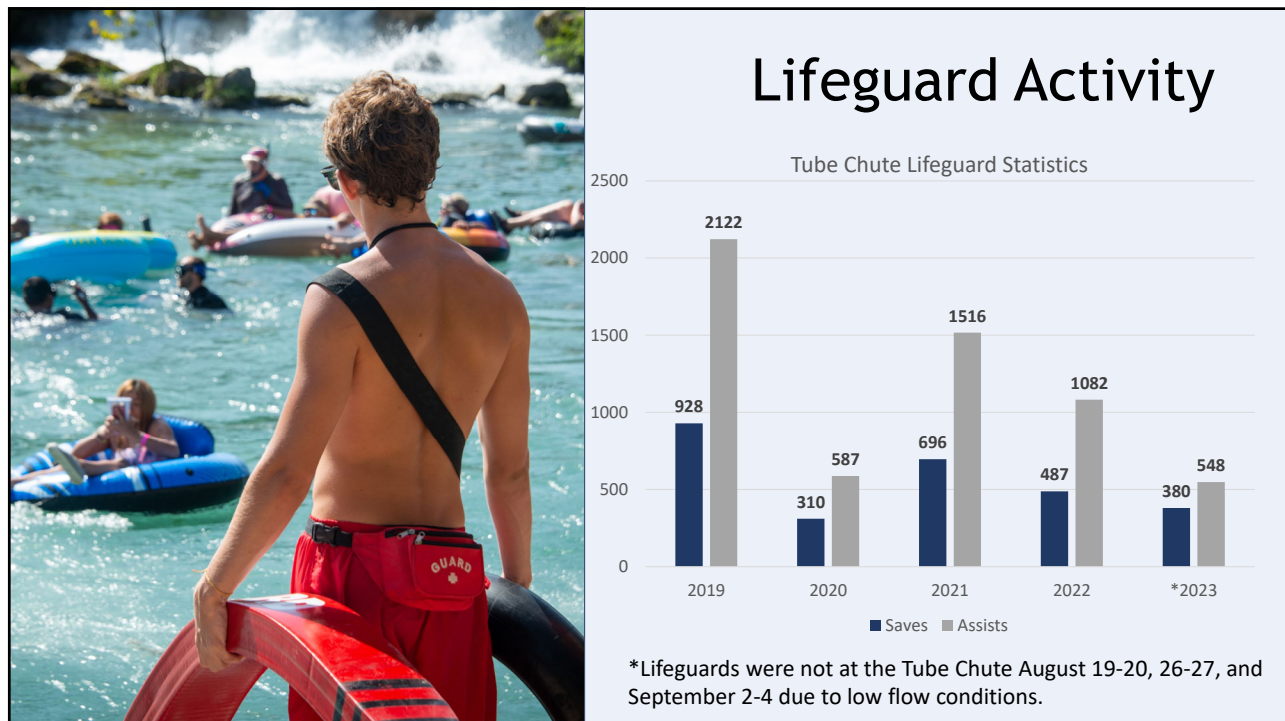
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Parking Revenue

- Parking is the #1 source of revenue in the River Fund
- 5 paid parking lots, 4 are free for residents
- No rain days
- Parking revenue points to an increase in weekday visitation

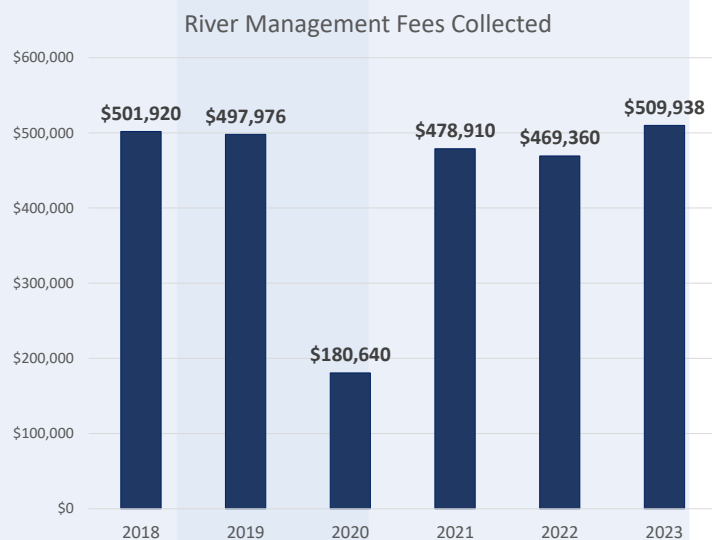


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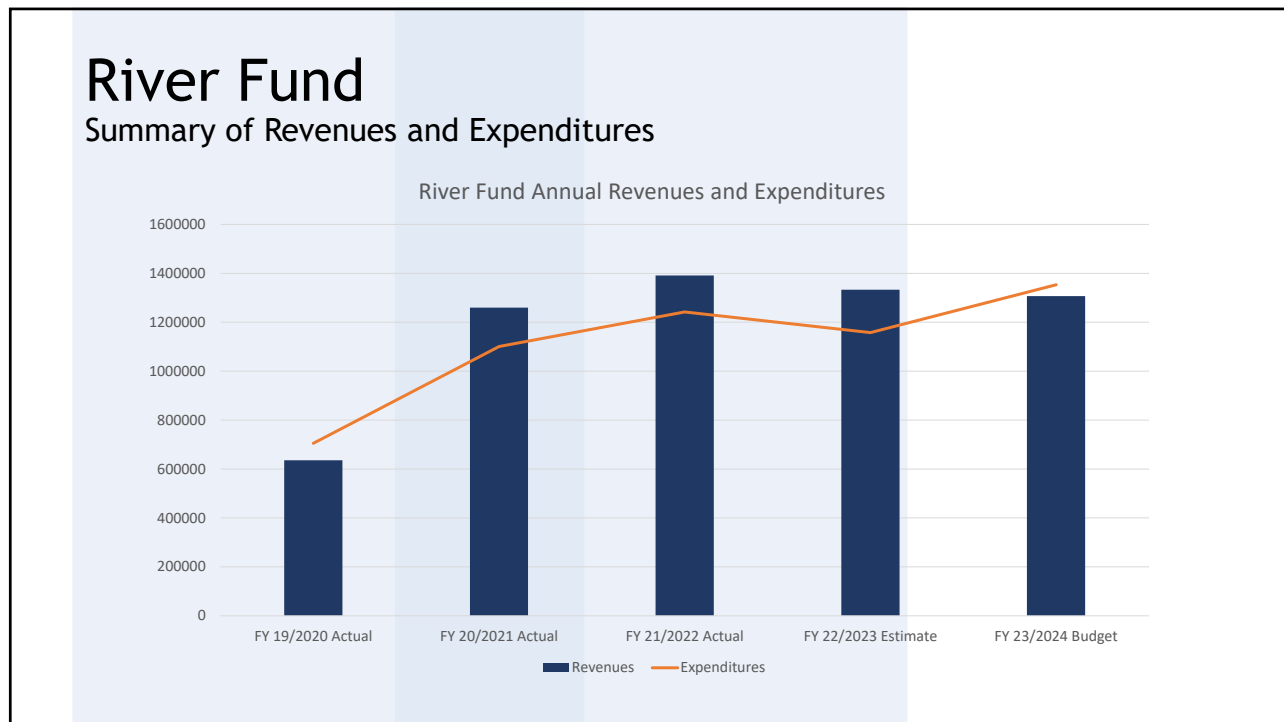
River Management Fee

- The River Management Fee is \$2 per user on weekends and holidays from Memorial Day Weekend- Labor Day
- Extra holiday collection day on July 3rd
- 22% of River Management Fees are collected by the City, and 78% are collected by River Outfitters



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8



9

Dos Rios Watershed Cleanup

7th Annual Cleanup
October 14, 2023





Helping Here.



WestPointe Village







Guadalupe-Blanco River Authority








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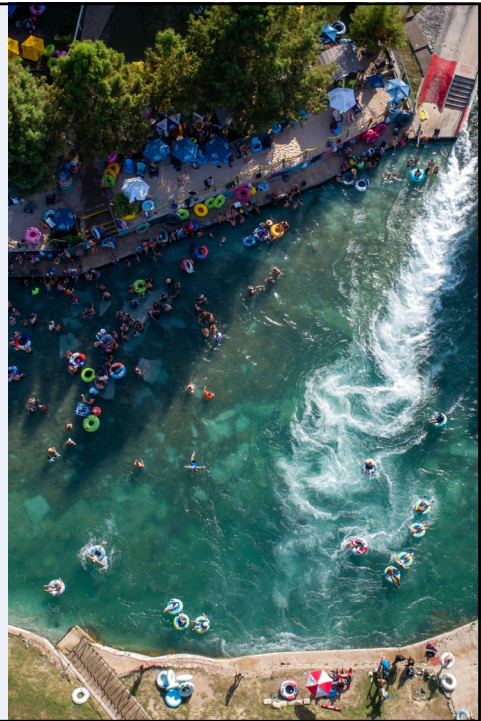




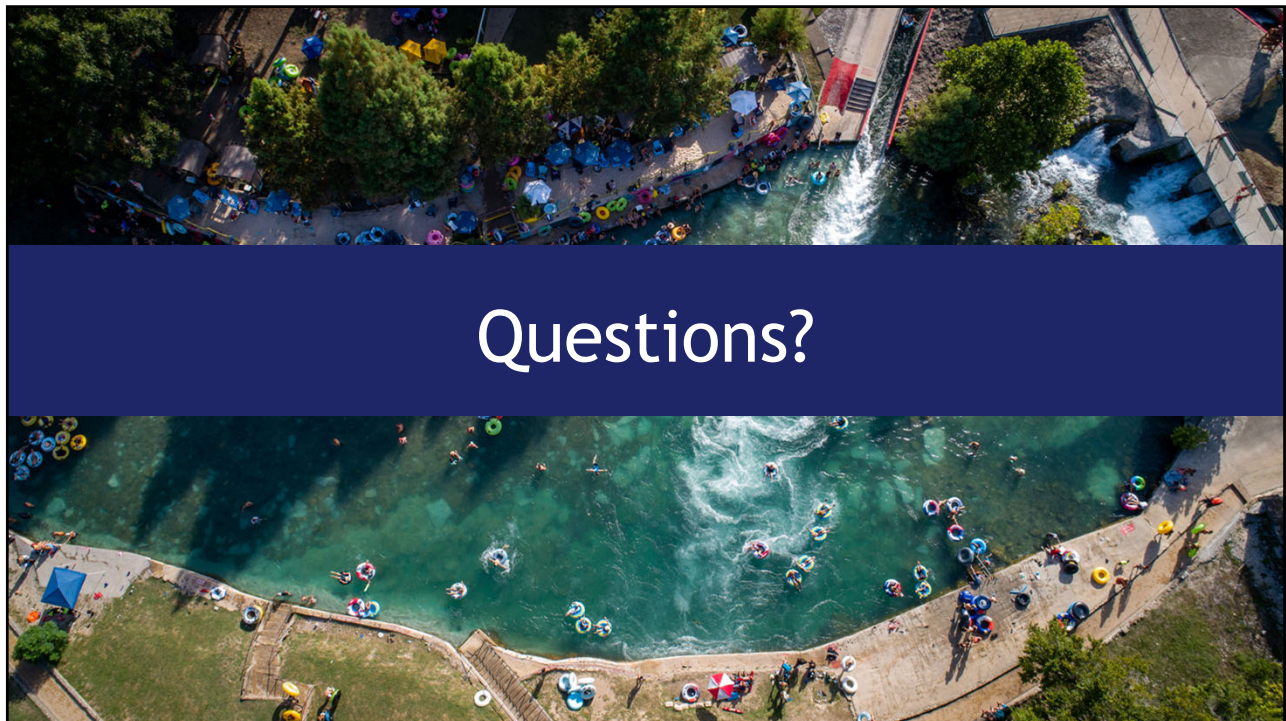
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River Advisory Committee & Upcoming Projects

- Financial forecasting to ensure long-term solvency of the River Fund
- Comal River Improvement Project- Last Public Exit
- Comal River and Parks Sign Plan
- Consider application for National Water Trail recognition for the Comal River
- Consider Paid Parking at Guadalupe River Parks
- Consider Park Hours at City Tube Chute Park
- Direction for River Advisory Committee



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Questions?

12

12/12/2023

Agenda Item No. C)

PRESENTER:

Jeff Bransford, Park Development Manager

SUBJECT:

Update on Parks and Recreation System Master Plan

DISCUSSION:

Jeff Bransford, Park Development Manager will give an overview of the timeline, scope, and general process of the upcoming Parks and Recreation System Master Plan. The RFP for consulting firms is planned to be released in early December.

RECOMMENDATION:

N/A

12/12/2023

Agenda Item No. A)

PRESENTER:

Chad Donegan, Director

SUBJECT:

Discuss and Consider Adding Pickleball Striping at the Prince Solms Tennis Courts.

DISCUSSION:

Multiple requests have been made to the Parks Department to add outdoor pickleball courts. Staff has monitored use of the Prince Solms Tennis Courts for several weeks to observe court usage. Usage indicates that two of the four courts could be striped to allow for pickleball on the courts.

RECOMMENDATION:

Staff recommends moving forward with striping two tennis courts at the Prince Solms Tennis Courts for pickleball.

Tennis Court usage

Oct-23

Monday		Tuesday		Wednesday		Thursday		Friday		Total
10/2/2023		10/3/2023		10/4/2023		10/5/2023		10/6/2023		
Time	Player #	Time	Player #	Time	Player #	Time	Player #	Time	Player #	
7:45	8	7:40	4	7:15	8	7:15	0	7:30	6	Am32
9:50	0	1:00	0	10:00	4	10:00	0	9:00	2	
3:00	0	3:00	0	1:00	0	1:00	0	1:00	0	Pm2
5:00	0	4:30	0	3:00	0	3:15	0	3:00	2	
Rain										

Monday		Tuesday		Wednesday		Thursday		Friday		Total
10/9/2023		10/10/2023		10/11/2023		10/12/2023		10/13/2023		
Time	Player #	Time	Player #	Time	Player #	Time	Player #	Time	Player #	
7:15	8	7:15	10	7:30	2	7:15	6	7:15	10	Am62
10:00	6	9:30	8	9:00	0	9:15	8	9:00	4	
1:15	0	1:15	0	12:45	0	12:45	2	1:00	2	Pm8
3:00	2	3:15	0	3:00	0	3:00	0	3:00	2	
				Rain						

12/12/2023

Agenda Item No. B)

PRESENTER:

Chad Donegan, Director

SUBJECT:

Discussion and possible action to update Cemetery Committee Bylaw Article I, Section B. Membership

DISCUSSION:

The Cemetery Committee has proposed an amendment to the bylaw:

Section B. Membership The Committee shall be composed of seven (7) members, appointed by the Parks and Recreation Advisory Board, who shall be residents of the City of New Braunfels or the ETJ. At least, **three** members shall have relatives interred in one of the City's cemeteries.

The Committee proposes the language be updated to 'At least, **one** member shall have relatives interred in one of the City's cemeteries.'

RECOMMENDATION:

Staff recommends that the Board approves the amendment to the Cemetery Committee Bylaw.