

**Historic Landmark Commission
Meeting Minutes
September 12, 2023**

Members Present

Chair Teresa Johnson
Vice-Chair Nathan Feingold
Justin Ball
Richard Hillyer
Christi Sims

Staff Present

Jean Drew, Assistant Director of Planning & Development Services
Nathan Brown, Assistant City Attorney
Katie Totman, Historic Preservation Officer
Colton Barker, Assistant Planner
Evin Wilson, Assistant Planner

Members Absent

Jillian Bliss
Joel Rector
Susan Sonier
Thomas Tumlinson

1. CALL TO ORDER

Vice-Chair Feingold called the meeting to order at 8:37 am

2. ROLL CALL

Roll was called and a quorum was not declared.

The board decided to wait for Chair Johnson to arrive.

Chair Johnson arrived at 8:52 am and a quorum was declared.

3. APPROVAL OF MINUTES

No motion was declared.

Chair Johnson said, "All in favor for approving the minutes say aye."

All present members said "aye".

4. CITIZENS COMMUNICATION

No one spoke.

5. ITEMS FOR CONSIDERATION

- A) DM2023-2235: Determine whether the property located at 240 S Kowald Ln meets the historic landmark eligibility criteria in response to a demolition permit submission. Presented by Katie Totman, Historic Preservation Officer**

Katie Totman invited the applicant to speak, as they had previously discussed a postponement.

The applicant stated that he wished to postpone the case.

Motion by Commissioner Ball, seconded by Commissioner Sims to postpone the discussion for the historic landmark eligibility of the property located at 240 S Kowald Ln in response to a demolition permit submission. Motion carried (5-0-0).

- B) HST23-314: Discuss and consider a Certificate of Alteration to install a projecting sign on the building located at 189 N Seguin Avenue, located in the Downtown Historic District. Presented by Katie Totman, Historic Preservation Officer**

Katie Totman presented the staff report.

Chair Johnson asked if there were any questions for staff.

Commissioner Hillyer mentioned that it is unnecessary to have two signs on the structure.

Katie Totman clarified and stated that there are currently no signs and there is only one proposed sign.

Chair Johnson asked if there were further discussion or a motion.

Motion by Commissioner Ball, seconded by Vice-Chair Feingold to approve a Certificate of Alteration to install a projecting sign on the building located at 189 N Seguin Avenue, located in the Downtown Historic District. Motion carried (5-0-0).

C) HST23-346: Discuss and consider a Certificate of Alteration to install two (2) wall signs on the building at 111 W San Antonio, located in the Downtown Historic District. Presented by Katie Totman, Historic Preservation Officer

Katie Totman presented the staff report.

Chair Johnson asked if there was any further discussion or a motion.

Motion by Commissioner Hillyer seconded by Commissioner Ball, to approve a Certificate of Alteration to install two (2) wall signs on the building at 111 W San Antonio, located in the Downtown Historic District. Motion carried. (5-0-0).

6. Staff Report

There were no updates at this time.

Sims proposed a special meeting amongst the board to discuss design guidelines.

7. ADJOURNMENT

There being no further business, Chair Johnson adjourned the meeting at 9:04 am.

Chair

Date