

2.2 Borrower Eligibility

I. Card Types

The New Braunfels Public Library offers four distinct library card types designed to accommodate different age groups and provide families with specific levels of access to our collections.

1. Library Card (Ages 18+): Full access to all physical collections (Adult, Teen, Children) and all digital resources.

For patrons under 18, the library offers three card options:

2. Library Card (17 and under): Full access to all physical collections (Adult, Teen, Children) and all digital resources.

3. Children's Card: Limited to the Children's room physical collection and designated digital homework resources.

4. Teen Card: Limited to the Teen and Children's room physical collections and designated digital homework resources.

II. Borrower Eligibility

Residency Option (Free)

The New Braunfels Public Library provides library cards without charge to all residents. Residency is defined as:

- **Residing** within the City of New Braunfels or its extraterritorial jurisdiction (ETJ).
- **Owning real property** located in the City of New Braunfels or its ETJ.
- **Possessing a mailing address** in New Braunfels, TX, as established by the United States Postal Service.

Payment Option (Non-Resident)

Individuals who do not meet the residency requirements may obtain a library card by paying the following non-refundable fees:

- **Adult (18+):** \$25.00 for one year or \$15.00 for six months.
- **Minor (Under 18):** \$10.00 for one year.

III. Verification Requirements

- **Presence:** The individual obtaining the card must be present (exceptions may be made for accessibility barriers).
- **Identity:** Verification is required via a valid Texas-issued photo ID with a current address. Alternatively, any photo ID accompanied by postmarked mail showing the applicant's name and address is acceptable.
- **Minors:** For all minor cards (Teens and Children), a parent or legal guardian must be present to provide ID, verify address, and select the preferred card type.

IV. TexShare Cards

The **TexShare Card** is a reciprocal borrowing program. Local libraries issue TexShare Cards to patrons, who then can borrow materials from any other participating Texas library. This card is separate from your standard library card.

Getting a TexShare Card (For NBPL Members)

If you are an NBPL member and wish to borrow from other Texas libraries, we can issue you a TexShare Card if you:

- Are at least **18 years old**.
- Have been an NBPL member for at least **60 days**.
- Have a **clear record** (no unpaid fees or lost items).

Important Rules

- **Expiration:** Unlike standard NBPL library cards, TexShare Cards expire annually. Your TexShare Card is valid for one year from the date of issuance.
- **Good Standing:** If you owe fees or have overdue items at *any* participating TexShare library, your borrowing privileges at NBPL will be paused until those are cleared.

Visiting from Another Library?

- **Account Creation:** Visitors from other systems will be issued an NBPL library card upon presenting their active TexShare Card and a valid photo ID.
- **Access:** Check out up to **10 items** at a time.
- **Holds:** Up to **3 holds** at a time.
- **Exclusions:** Visiting TexShare members are not eligible for Interlibrary Loans (ILL).
- **Requirements:** We cannot honor TexShare Cards that are expired or missing an expiration date.



Revised: March 30, 2026

By: _____

President, Library Advisory Board

Attest: _____

Library Director

DRAFT