



**CITY OF NEW BRAUNFELS, TEXAS  
CITY COUNCIL - SPECIAL MEETING**



**NEW BRAUNFELS, TX  
550 LANDA STREET**

**MONDAY, MAY 15, 2023 at 4:00 PM**

***MISSION STATEMENT***

***The City of New Braunfels will add value to our community  
by planning for the future, providing quality services, encouraging  
community involvement and being responsive to those we serve.***

**AGENDA**

**CALL TO ORDER**

**CALL OF ROLL: CITY SECRETARY**

**INVOCATION: COUNCILMEMBER HURTA**

**PLEDGE OF ALLEGIANCE & SALUTE TO THE TEXAS FLAG**

**PRESENTATIONS**

- A) Presentation on relocation/replacement of sports court at [23-580](#)  
Timmermann Park.  
Stacey Dicke, Parks and Recreation Director
- B) Presentation on the 2023 Bond Program delivery and [23-610](#)  
schedule.  
Garry Ford, Transportation and Capital Improvements Director
- C) Presentation on proposed amendments to pavement, [23-620](#)  
street, and pedestrian and bicycle facilities engineering  
standards.  
Garry Ford, Transportation and Capital Improvements Director
- D) Presentation and update on New Braunfels Public [23-608](#)  
Transit.  
Garry Ford, Transportation and Capital Improvements Director

**1. CONSENT**

- A) Approval of the appointment of Shane Hines as a [23-528](#)  
representative for the New Braunfels Economic  
Development Corporation (NBEDC) to the Central Texas  
Technology Center Advisory Board for a term ending  
May 31, 2026.

Gayle Wilkinson, City Secretary

- B) Approval of the appointment of Linda Gabbard to the [23-530](#)  
New Braunfels Art Commission recommended by Greater  
New Braunfels Art Council (GNBAC) for a term ending  
May 31, 2026.

Gayle Wilkinson, City Secretary

- C) Approval of the appointments of Chris Snider, Myron [23-534](#)  
"Bill" Been, and Kristen A. Pokky to the Tax Increment  
Reinvestment Zone No. 3 for the Property Owner seat  
and an At-Large seat with terms ending May 31, 2025.

Gayle Wilkinson, City Secretary

- D) Approval of the appointment of District 2 [23-535](#)  
Councilmember's appointment, Ernesto Rodriguez, to the  
Transportation & Traffic Advisory Board for an unexpired  
term ending May 31, 2025.

Gayle Wilkinson, City Secretary

- E) Approval of the appointment of Paul Wright to the Airport [23-560](#)  
Advisory Board for the ETJ resident seat with a term  
ending May 31, 2026.

Gayle Wilkinson, City Secretary

- F) Approval of the appointment of Dr. Anna Robinson to the [23-564](#)  
Animal Advisory Board for the Veterinarian position with  
an unexpired term ending November 30, 2025.

Gayle Wilkinson, City Secretary

- G) Approval of the appointments of David Kneuper and [23-570](#)  
Gary Seals for the two Property/Business Owner seats  
on the Downtown Board that expire May 31, 2026 and  
Cheryl Ann Fisher and Sarah Harper for the Entity  
Representative seats with expiration dates of May 31,  
2026.

Gayle Wilkinson, City Secretary

- H) Approval of the appointment of Kristi Joy Simmons to a [23-572](#)  
City Resident seat for the Heritage Commission with a  
term expiring 05-31-2026.

Gayle Wilkinson, City Secretary

## 2. WORKSHOP

- A) Discuss and consider the appointment of two individuals [23-529](#)

to The New Braunfels Art Commission for an At-Large position with a term ending May 31, 2026, and an unexpired At-Large position with a term ending May 31, 2025.

Gayle Wilkinson, City Secretary

- B) Discuss and consider the appointment of one individual [23-555](#) to the Central Texas Technology Center Advisory Board for a City Resident seat with a term ending May 31, 2026.

Gayle Wilkinson, City Secretary

- C) Discuss and consider the appointment of one individual [23-561](#) to the Airport Advisory Board for the City Resident position with a term ending May 31, 2026.

Gayle Wilkinson, City Secretary

- D) Discuss and consider the appointment of two individuals [23-565](#) to the Animal Service Advisory Board for the City Resident positions with an unexpired term ending November 30, 2024 and an unexpired term ending November 30, 2023.

Gayle Wilkinson, City Secretary

- E) Discuss and consider the appointment of one individual [23-573](#) to the Heritage Commission for the position of City Resident with a term ending May 31, 2026.

Gayle Wilkinson, City Secretary

- F) Interview applicants and appoint 3 individuals to the New Braunfels Planning Commission for At-Large seats with terms ending May 31, 2026.

Gayle Wilkinson, City Secretary

- G) Interview applicants and appoint 4 individuals to the New Braunfels Zoning Board of Adjustment for 2 At-Large seats and 2 Alternate seats with terms ending May 31, 2025.

City Secretary, City Secretary

### 3. **EXECUTIVE SESSION**

In accordance with the Open Meetings Act, Texas Government Code, Ch. 551, the City Council may convene in a closed session to discuss any of the items listed below. Any final action or vote on any executive session item will be taken in open session.

4. RECONVENE INTO OPEN SESSION AND TAKE ANY NECESSARY ACTION RELATING TO THE EXECUTIVE SESSION AS DESCRIBED ABOVE.
5. ADJOURNMENT

CERTIFICATION

I hereby certify the above Notice of Meeting was posted on the bulletin board at the New Braunfels City Hall.

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Gayle Wilkinson, City Secretary

NOTE: Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, or large print, are requested to contact the City Secretary's Office at 221-4010 at least two (2) work days prior to the meeting so that appropriate arrangements can be made.

**5/15/2023**

Agenda Item No. A)

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**PRESENTER:**

Stacey Dicke, Parks and Recreation Director

**SUBJECT:**

Presentation on relocation/replacement of sports court at Timmermann Park.

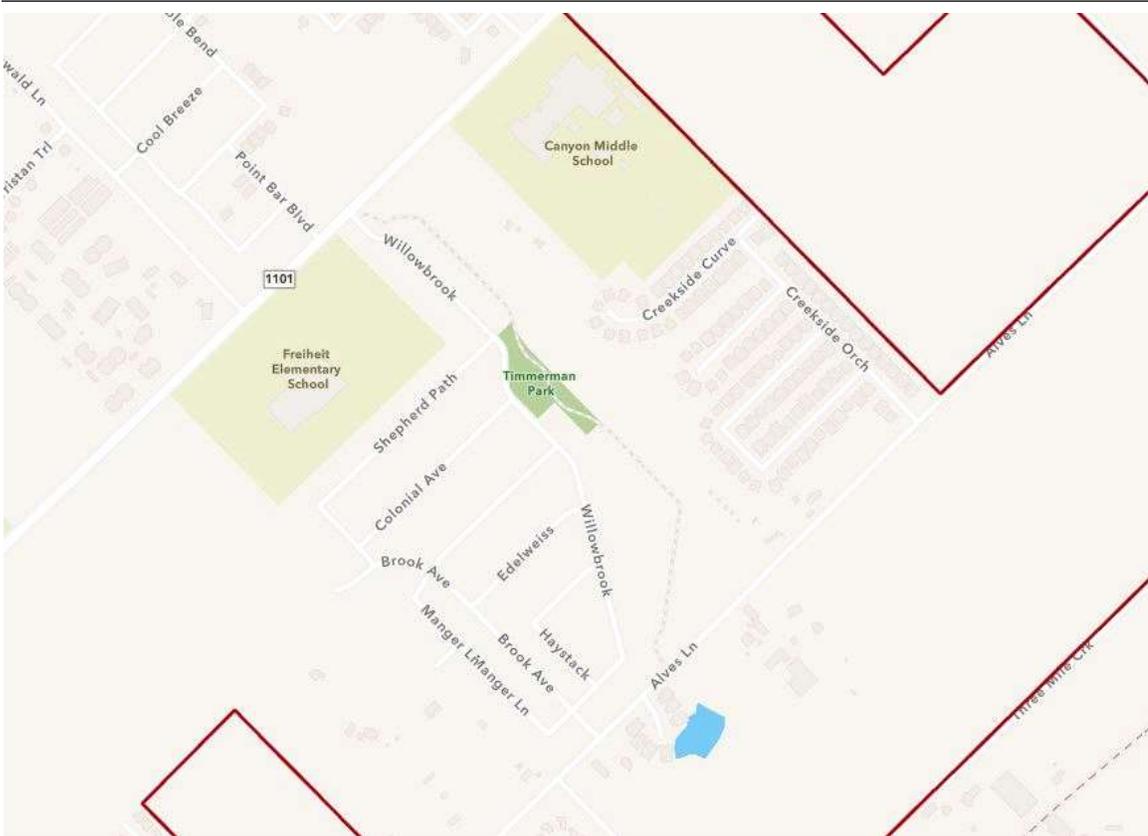
**DEPARTMENT:** Parks and Recreation Department

**COUNCIL DISTRICTS IMPACTED:** District 4

**BACKGROUND INFORMATION:**

Staff is seeking direction on the possible relocation of a sport court at Timmermann Park.

The City entered into a development agreement with August Fields, LP on March 1, 2018. As part of this development agreement, the owner dedicated to the city a two-acre park with at least \$250,000 in park improvements and dedicated a 10' wide hike and bike trail from FM1101 to the park. The City was responsible for the construction of a sports/basketball court at the park.



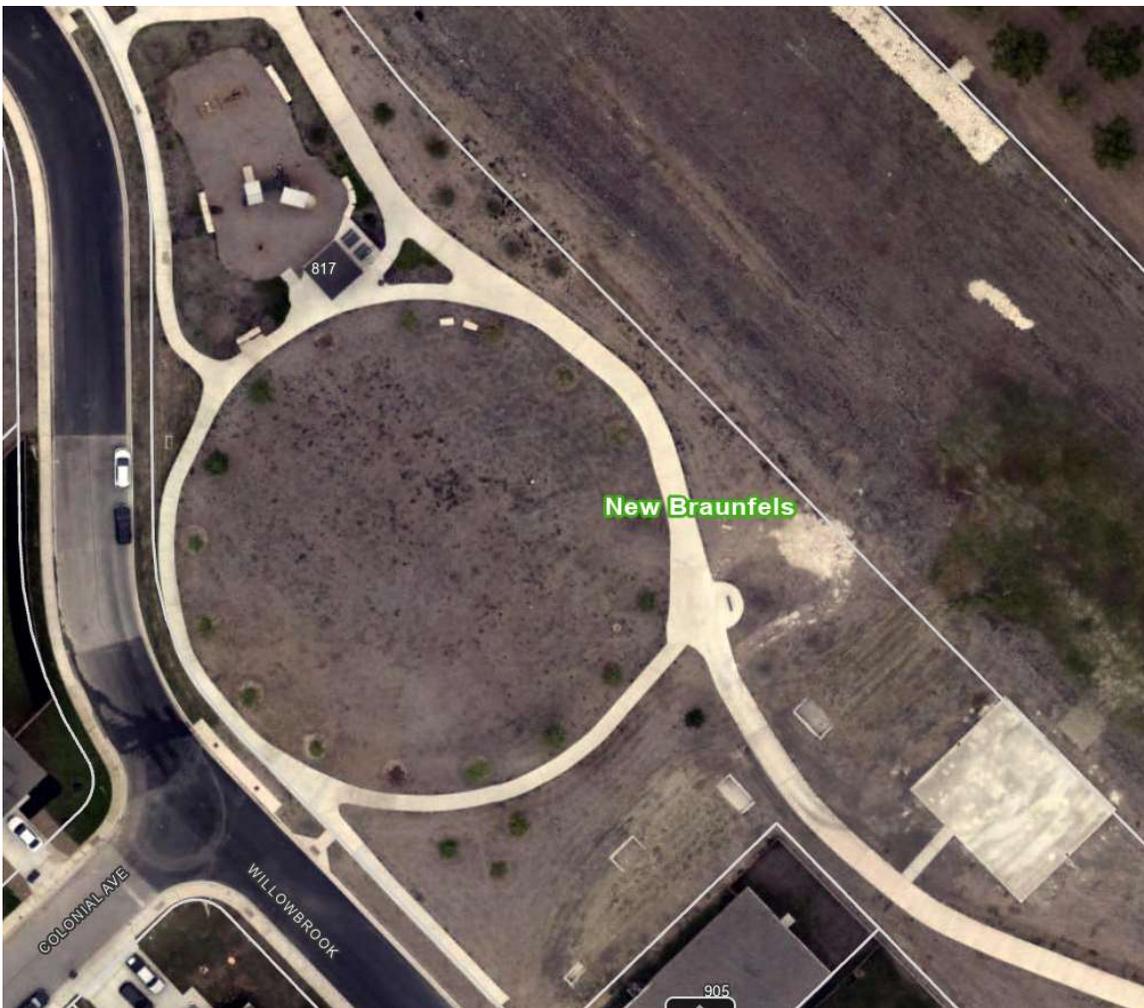
Location of Timmermann Park.

The park was dedicated to the City and City Council approved the naming of the park as “Timmermann Park” in 2021.

The sport court was constructed along the trail as indicated on the park plan. The court is approximately 40’ from the property line. Since the opening of the court, the adjacent homeowners have complained on the noise created by the bouncing balls as a nuisance.

Staff looked at options to suppress the noise from the court and found the best option is to relocate the sport court to an area of the park more distant from homes. This will provide the most noise reduction and still offer a recreation amenity to park guests. The original court will be painted as an activity area including hopscotch and chalk art. Benches will be installed on the original court.

Once approved, construction of the court should take eight weeks.



**Existing Sport Court Location**

**ISSUE:**

Staff is seeking to resolve an unintended consequence of nuisance noise from locating a sport court in proximity to homes.

**FISCAL IMPACT:**

The new sport court would be paid for by Park Development Fees. There is currently sufficient funding in PQUAD 2 to cover the estimated \$55,000.

**RECOMMENDATION:**

Staff is seeking direction regarding relocation of the sport court and reuse of the existing court to reduce noise concerns from neighboring residents.

Timmermann Park at August Fields Subdivision





5/15/2023

Agenda Item No. B)

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**PRESENTER:**

Garry Ford, Transportation and Capital Improvements Director

**SUBJECT:**

Presentation on the 2023 Bond Program delivery and schedule.

**DEPARTMENT:** Transportation & Capital Improvements

**BACKGROUND INFORMATION:**

Staff will provide a presentation on the 2023 Bond Program delivery and schedule to include:

- Proposed capital project delivery methods
- Proposed schedule

**5/15/2023**

Agenda Item No. C)

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**PRESENTER:**

Garry Ford, Transportation and Capital Improvements Director

**SUBJECT:**

Presentation on proposed amendments to pavement, street, and pedestrian and bicycle facilities engineering standards.

**DEPARTMENT:** Public Works, Transportation & Capital Improvements

**BACKGROUND INFORMATION:**

Staff will provide a presentation an overview and process on proposed amendments to pavement, street, and pedestrian and bicycle facilities engineering standards.

**5/15/2023**

Agenda Item No. D)

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**PRESENTER:**

Garry Ford, Transportation and Capital Improvements Director

**SUBJECT:**

Presentation and update on New Braunfels Public Transit.

**DEPARTMENT:** Transportation & Capital Improvements

**BACKGROUND INFORMATION:**

Staff will provide a presentation on New Braunfels Public Transit to include:

- Alamo Area Council of Governments (AACOG) Alamo Regional Transit (ART) New Braunfels Service Report
- Changes to the urban area boundaries and federal and state transit funding
- Update on the Transit Development Plan

5/15/2023

Agenda Item No. A)

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**PRESENTER:**

Gayle Wilkinson, City Secretary

**SUBJECT:**

Approval of the appointment of Shane Hines as a representative for the New Braunfels Economic Development Corporation (NBEDC) to the Central Texas Technology Center Advisory Board for a term ending May 31, 2026.

**DEPARTMENT:** City Secretary**COUNCIL DISTRICTS IMPACTED:** City-wide**BACKGROUND INFORMATION:**

The City of New Braunfels in partnership with the City of Seguin established the Central Texas Technology Center Board (CTTC) to assist in the administration of the CTTC and its programs. The CTTC Board is charged with the responsibility of oversight for the CTTC and with keeping both City Council's informed.

The board has a total of 10 members, five appointed from New Braunfels and five appointed from Seguin. The requirements are as follows: 1 4B Board member, 1 New Braunfels Chamber of Commerce representative, 1 New Braunfels Independent School District representative, 1 Comal Independent School District representative, and 1 City of New Braunfels resident. The City Secretary's Office accepted applications until March 31, 2023 and received a total of 7 applications. The Ad Hoc Committee recommended one individual, Shane Hines, submitted by the New Braunfels Economic Development Corporation (NBEDC) Board for their representative with a term ending May 31, 2026.

**ISSUE:**

Central Texas Technology Center Advisory Board appointments requirement City Council approval.

**FISCAL IMPACT:**

There is no fiscal impact.

**RECOMMENDATION:**

Staff recommends the approval of the appointments for a term ending May 31, 2026.

5/15/2023

Agenda Item No. B)

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**PRESENTER:**

Gayle Wilkinson, City Secretary

**SUBJECT:**

Approval of the appointment of Linda Gabbard to the New Braunfels Art Commission recommended by Greater New Braunfels Art Council (GNBAC) for a term ending May 31, 2026.

**DEPARTMENT:** City Secretary's Office**COUNCIL DISTRICTS IMPACTED:** Citywide**BACKGROUND INFORMATION:**

The City of New Braunfels Arts Commission serves in an advisory capacity to the City Council on matters relating to the arts, events, and projects to benefit the residents. Recommends use of funding to benefit the local arts activity, project, or organization.

Composed of seven citizens of the city who are interested in arts such as theatre, music, dance, painting sculpture and similar activities, which shall not include any current paid employees or board members of any organization that requests funding from the New Braunfels Arts Commission. Such commission shall consist of seven members, no more than three of whom shall be chosen from a list of names submitted by the Greater New Braunfels Arts Council, with appointments being made by the city council so that the term of each member of such commission shall be for three years, staggered so that no more than three members shall be appointed each year. The City Secretary's Office accepted applications until March 31, 2023 and received a total of 11 applications. The Ad Hoc Committee recommended one individual, Linda Gabbard, submitted by the Greater New Braunfels Art Council who meets the requirements set forth by the New Braunfels Arts Commission with a term ending May 31, 2026.

**ISSUE:**

Appointment to the Arts Commission require Council approval.

**FISCAL IMPACT:**

No Fiscal Impact

**RECOMMENDATION:**

Staff recommends the appointment of one individual to the Arts Commission with term ending May 31, 2026.

5/15/2023

Agenda Item No. C)

**PRESENTER:**

Gayle Wilkinson, City Secretary

**SUBJECT:**

Approval of the appointments of Chris Snider, Myron "Bill" Been, and Kristen A. Pokky to the Tax Increment Reinvestment Zone No. 3 for the Property Owner seat and an At-Large seat with terms ending May 31, 2025.

**DEPARTMENT:** City Secretary's Office**COUNCIL DISTRICTS IMPACTED:** Citywide**BACKGROUND INFORMATION:**

The duties of the TIRZ No. 3 Board will include making recommendations to the City Council concerning the administration, management, and operation of the Zone. The Board shall perform all duties imposed upon by Chapter 311 of the Texas Tax Code and all other applicable laws.

New Braunfels Tax Reinvestment Zone #3 Board shall consist of seven members. Five of these members shall be individuals owning property within the zone and two shall be at-large residents residing in Comal or adjacent counties. The City Secretary's Office accepted applications until March 31, 2023 and received 6 applications. The Ad Hoc Committee recommended Myron "Bill" Been, and Kristen A. Pokky for the Property Owner positions with terms ending 05-31-2025 and Chris Snider for an At-Large position with a term ending 05-31-2025.

**ISSUE:**

Appointments to the New Braunfels Tax Reinvestment Zone #3 Board require Council approval.

**FISCAL IMPACT:**

No Fiscal Impact.

**RECOMMENDATION:**

Staff recommend the appointment of five individuals to the New Braunfels Tax Reinvestment Zone #3 Board for three terms ending May 31, 2025.

5/15/2023

Agenda Item No. D)

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**PRESENTER:**

Gayle Wilkinson, City Secretary

**SUBJECT:**

Approval of the appointment of District 2 Councilmember's appointment, Ernesto Rodriguez, to the Transportation & Traffic Advisory Board for an unexpired term ending May 31, 2025.

**DEPARTMENT:** City Secretary

**COUNCIL DISTRICTS IMPACTED:** District 2

**BACKGROUND INFORMATION:**

The Transportation and Traffic Advisory Board is composed of seven members, one member from each of the city voting districts and one member to serve at large from the entire city, as broadly representative of all aspects of the community as possible. Each member of the City Council will appoint a member to the board from his or her district after taking office and the mayor will appoint the at large member after taking office.

**ISSUE:**

The Transportation and Traffic Advisory Board appointments are selected by City Council members once they are elected and have taken office.

**FISCAL IMPACT:**

No fiscal impact.

**RECOMMENDATION:**

Staff recommends approval.

5/15/2023

Agenda Item No. E)

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**PRESENTER:**

Gayle Wilkinson, City Secretary

**SUBJECT:**

Approval of the appointment of Paul Wright to the Airport Advisory Board for the ETJ resident seat with a term ending May 31, 2026.

**DEPARTMENT:** City Secretary**COUNCIL DISTRICTS IMPACTED:** Citywide**BACKGROUND INFORMATION:**

The Airport Advisory Board is comprised of five regular members who shall be resident citizens of the city and shall be appointed by a majority of the city council for three-year staggered terms. Two regular members shall reside in the city or its extra-territorial jurisdiction of the city, shall have aviation-related experience and shall be appointed for a three-year term. The City Secretary's Office accepted applications until March 31, 2023 and received 8 applications. The Ad Hoc Committee met to review applications and recommends Paul Wright for the ETJ position with a term ending May 31, 2026.

**ISSUE:**

Appointments to the Airport Advisory Board require Council approval.

**FISCAL IMPACT:**

No Fiscal Impact.

**RECOMMENDATION:**

Staff recommends approval of one individual to the Airport Advisory Board for a term ending May 31, 2026.

5/15/2023

Agenda Item No. F)

**PRESENTER:**

Gayle Wilkinson, City Secretary

**SUBJECT:**

Approval of the appointment of Dr. Anna Robinson to the Animal Advisory Board for the Veterinarian position with an unexpired term ending November 30, 2025.

**DEPARTMENT:** City Secretary's Office**COUNCIL DISTRICTS IMPACTED:** Citywide**BACKGROUND INFORMATION:**

The City of New Braunfels Animal Services Advisory Board serves in an advisory capacity to the City Council on matters concerning animal shelter standards, animal care, and welfare requirements, animal rescue, and zoonotic disease prevention. The board shall consist of seven appointed members. The board shall consist of one licensed veterinarian, representing the Comal County Veterinary Medical Association, one municipal official, represented by the city's designated Texas Department of State Health Services (TDSHS) local rabies control authority, one county official, represented by Comal County's designated TDSHS local rabies control authority, one person whose duties include the daily operation of the Humane Society of New Braunfels Area, one representative from an animal welfare organization, represented by a board member of the Humane Society of New Braunfels Area, one citizen who resides either within the city or city's extra-territorial jurisdiction, and one currently permitted commercial animal establishment facility owner or operator. The City Secretary's Office accepted applications until March 31, 2023 and received 8 applications. The Ad Hoc committee met to review applications and recommends Dr. Anna Robinson for the Veterinarian position with an unexpired term ending November 30, 2025.

**ISSUE:**

Appointments to the Animal Service Advisory Board require Council approval.

**FISCAL IMPACT:**

No Fiscal Impact

**RECOMMENDATION:**

Staff recommends approval of one individual to the Animal Service Advisory Board for an unexpired term ending November 30, 2025.

5/15/2023

Agenda Item No. G)

**PRESENTER:**

Gayle Wilkinson, City Secretary

**SUBJECT:**

Approval of the appointments of David Kneuper and Gary Seals for the two Property/Business Owner seats on the Downtown Board that expire May 31, 2026 and Cheryl Ann Fisher and Sarah Harper for the Entity Representative seats with expiration dates of May 31, 2026.

**DEPARTMENT:** City Secretary's Office**COUNCIL DISTRICTS IMPACTED:** Citywide**BACKGROUND INFORMATION:**

The Downtown Board acts in an advisory capacity to the City Council regarding the administration of the Downtown Implementation Plan.

The Downtown Board is comprised of Four (4) members from the following with a maximum of one (1) designated representative per entity: Comal County, Schlitterbahn Water Park, New Braunfels Chamber of Commerce Board, New Braunfels Convention and Visitors Bureau Board, Downtown Association (DTA), Historic Landmark Commission (HLC), Planning Commission, New Braunfels Economic Development Corporation (4B Board), New Braunfels Economic Development Foundation Board, Main Street Partners, or any recognized arts and heritage organization. Five (5) Downtown property owners or business owners (Downtown New Braunfels shall be defined as the area depicted in Exhibit A) or residents of the Downtown Residential Area (Exhibit B). No more than one member shall represent a single business. Two (2) members at large selected from within the New Braunfels City limits. The City Secretary's Office accepted applications until March 31, 2023 and received 12 applications. The Ad Hoc Committee met to review applications and recommends David Kneuper and Gary Seals for the two Property/Business Owner seats that expire May 31, 2026 and Cheryl Ann Fisher and Sarah Harper for the Entity Representative seats with expiration dates of May 31, 2026. All applicants meet the qualifications for these appointments.

**ISSUE:**

Appointments to the Downtown Board require Council approval.

**FISCAL IMPACT:**

No Fiscal Impact

**RECOMMENDATION:**

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Staff recommends approval of the 4 individuals to the Downtown Board for terms ending May 31, 2026.

5/15/2023

Agenda Item No. H)

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**PRESENTER:**

Gayle Wilkinson, City Secretary

**SUBJECT:**

Approval of the appointment of Kristi Joy Simmons to a City Resident seat for the Heritage Commission with a term expiring 05-31-2026.

**DEPARTMENT:** City Secretary's Office

**COUNCIL DISTRICTS IMPACTED:** Citywide

**BACKGROUND INFORMATION:**

The Heritage Commission acts in an advisory capacity on matters relating to heritage and historic preservation activities, events and projects that will benefit the citizens of the City and advises the City Council on uses of funding available from private and/or public sources that will benefit any local heritage activity, project, or organization and annual HOT funding.

The Commission shall be composed of seven citizens of the city who are interested in historic preservation and heritage activities, which shall not include any current paid employees or board members of any organization that requests funding from the New Braunfels Heritage Commission. The City Secretary's Office accepted applications until March 31, 2023 and received 7 applications. The Ad Hoc Committee met to review applications and recommends appointing Kristi Joy Simmons to a City Resident seat with an expiration date of May 31, 2026.

**ISSUE:**

Appointments to the Heritage Commission require Council approval.

**FISCAL IMPACT:**

No Fiscal Impact

**RECOMMENDATION:**

Staff recommends approval of Kristi Joy Simmons for a City Resident seat with a term expiring May 31, 2026.

5/15/2023

Agenda Item No. A)

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**PRESENTER:**

Gayle Wilkinson, City Secretary

**SUBJECT:**

Discuss and consider the appointment of two individuals to The New Braunfels Art Commission for an At-Large position with a term ending May 31, 2026, and an unexpired At-Large position with a term ending May 31, 2025.

**DEPARTMENT:** City Secretary's Office**COUNCIL DISTRICTS IMPACTED:** Citywide**BACKGROUND INFORMATION:**

The City of New Braunfels Arts Commission serves in an advisory capacity to the City Council on matters relating to the arts, events, and projects to benefit the residents. Recommends use of funding to benefit the local arts activity, project, or organization.

Composed of seven citizens of the city who are interested in arts such as theatre, music, dance, painting sculpture and similar activities, which shall not include any current paid employees or board members of any organization that requests funding from the New Braunfels Arts Commission. Such commission shall consist of seven members, no more than three of whom shall be chosen from a list of names submitted by the Greater New Braunfels Arts Council, with appointments being made by the city council so that the term of each member of such commission shall be for three years, staggered so that no more than three members shall be appointed each year. The City Secretary's Office accepted applications until March 31, 2023 and received a total of 11 applications. The Ad Hoc Committee recommends the following for Councils consideration for an At-large term ending May 31, 2026 and an unexpired At-Large term ending May 31, 2025 :

- Gabriel Castro
- Sandeigh Kennedy
- Yolanda Kennedy
- Serena Vela Morris

**ISSUE:**

Appointment to the Arts Commission require Council approval.

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**FISCAL IMPACT:**

No Fiscal Impact

**RECOMMENDATION:**

Staff recommends the appointment of one individual with a term ending May 31, 2026 and one individual to the Arts Commission with an unexpired term ending May 31, 2025.

5/15/2023

Agenda Item No. B)

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**PRESENTER:**

Gayle Wilkinson, City Secretary

**SUBJECT:**

Discuss and consider the appointment of one individual to the Central Texas Technology Center Advisory Board for a City Resident seat with a term ending May 31, 2026.

**DEPARTMENT:** City Secretary

**COUNCIL DISTRICTS IMPACTED:** City-wide

**BACKGROUND INFORMATION:**

The City of New Braunfels in partnership with the City of Seguin established the Central Texas Technology Center Board (CTTC) to assist in the administration of the CTTC and its programs. The CTTC Board is charged with the responsibility of oversight for the CTTC and with keeping both City Council's informed.

The board has a total of 10 members, five appointed from New Braunfels and five appointed from Seguin. The requirements are as follows: 1 4B Board member, 1 New Braunfels Chamber of Commerce representative, 1 New Braunfels Independent School District representative, 1 Comal Independent School District representative, and 1 City of New Braunfels resident. The City Secretary's Office accepted applications until March 31, 2023 and received a total of 7 applications. The Ad Hoc Committee met to review the applications and recommends the following for Councils consideration for the City Resident position with a term ending May 31, 2026.

- Bret Bradberry
- Sherry G. Harrison

**ISSUE:**

Central Texas Technology Center Advisory Board appointments requirement City Council approval.

**FISCAL IMPACT:**

There is no fiscal impact.

**RECOMMENDATION:**

Staff recommends the approval of the appointment for a term ending May 31, 2026.

5/15/2023

Agenda Item No. C)

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**PRESENTER:**

Gayle Wilkinson, City Secretary

**SUBJECT:**

Discuss and consider the appointment of one individual to the Airport Advisory Board for the City Resident position with a term ending May 31, 2026.

**DEPARTMENT:** City Secretary**COUNCIL DISTRICTS IMPACTED:** Citywide**BACKGROUND INFORMATION:**

The Airport Advisory Board is comprised of five regular members who shall be resident citizens of the city and shall be appointed by a majority of the city council for three-year staggered terms. Two regular members shall reside in the city or its extra-territorial jurisdiction of the city, shall have aviation-related experience and shall be appointed for a three-year term. The City Secretary's Office accepted applications until March 31, 2023 and received 8 applications. The Ad Hoc Committee met to review the applications and recommends the following for Councils consideration for the City Resident position with a term ending May 31, 2026.

- **Ralph "Butch" Watson**
- **Wes Stamps**

**ISSUE:**

Appointments to the Airport Advisory Board require Council approval.

**FISCAL IMPACT:**

No Fiscal Impact.

**RECOMMENDATION:**

Staff recommends the approval of the appointment for a term ending May 31, 2026.

5/15/2023

Agenda Item No. D)

**PRESENTER:**

Gayle Wilkinson, City Secretary

**SUBJECT:**

Discuss and consider the appointment of two individuals to the Animal Service Advisory Board for the City Resident positions with an unexpired term ending November 30, 2024 and an unexpired term ending November 30, 2023.

**DEPARTMENT:** City Secretary's Office**COUNCIL DISTRICTS IMPACTED:** Citywide**BACKGROUND INFORMATION:**

The City of New Braunfels Animal Services Advisory Board serves in an advisory capacity to the City Council on matters concerning animal shelter standards, animal care, and welfare requirements, animal rescue, and zoonotic disease prevention. The board shall consist of seven appointed members. The board shall consist of one licensed veterinarian, representing the Comal County Veterinary Medical Association, one Non-voting Municipal Official, one person whose duties include the daily operation of the Humane Society of New Braunfels Area, one representative from an animal welfare organization, three citizens who resides within the City, and one currently permitted commercial animal establishment facility owner or operator. The City Secretary's Office accepted applications until March 31, 2023 and received 8 applications. The Ad Hoc Committee met to review applications and recommends the following for Councils consideration for 2 City Resident unexpired terms, one ending November 30, 2024, and the second ending November 30, 2023.

- DeeAnna Allison
- Elizabeth Gooden
- Chery Ann Krueger

**ISSUE:**

Appointments to the Animal Service Advisory Board require Council approval.

**FISCAL IMPACT:**

No Fiscal Impact

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**RECOMMENDATION:**

Staff recommends approval of two individuals to the Animal Service Advisory Board for unexpired terms ending November 30, 2024 and November 30, 2023.

5/15/2023

Agenda Item No. E)

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**PRESENTER:**

Gayle Wilkinson, City Secretary

**SUBJECT:**

Discuss and consider the appointment of one individual to the Heritage Commission for the position of City Resident with a term ending May 31, 2026.

**DEPARTMENT:** City Secretary's Office**COUNCIL DISTRICTS IMPACTED:** Citywide**BACKGROUND INFORMATION:**

The Heritage Commission acts in an advisory capacity on matters relating to heritage and historic preservation activities, events and projects that will benefit the citizens of the City and advises the City Council on uses of funding available from private and/or public sources that will benefit any local heritage activity, project, or organization and annual HOT funding.

The Commission shall be composed of seven citizens of the city who are interested in historic preservation and heritage activities, which shall not include any current paid employees or board members of any organization that requests funding from the New Braunfels Heritage Commission. The City Secretary's Office accepted applications until March 31, 2023 and received 7 applications. The Ad Hoc Committee met to review applications and recommends Councils consideration for a City Resident seat ending May 31, 2026.

- Amber Brown
- Anna Rader
- Tammy Walden

**ISSUE:**

Appointments to the Heritage Commission require Council approval.

**FISCAL IMPACT:**

No Fiscal Impact

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**RECOMMENDATION:**

Staff recommends approval of two applicants for a City Resident seat with a term expiring May 31, 2026.

**5/15/2023**

Agenda Item No. F)

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**PRESENTER:**

Gayle Wilkinson, City Secretary

**SUBJECT:**

Interview applicants and appoint 3 individuals to the New Braunfels Planning Commission for At-Large seats with terms ending May 31, 2026.

**DEPARTMENT:** City Secretary's Office

**COUNCIL DISTRICTS IMPACTED:** Citywide

**BACKGROUND INFORMATION:**

The Planning Commission reviews and recommends for the adoption of the City's master plan; recommends ordinances for platting and zoning and other duties as prescribed by the City Council or state law. Members of the Planning Commission also serve as the Roadway Impact Fee Advisory Committee and New Braunfels Water and Wastewater Impact Fee Advisory Committee.

The Planning Commission consists of nine (9) members, of which at least seven (7) members shall be citizens of the City of New Braunfels and of which not more than two (2) members may live in the Extraterritorial Jurisdiction of the City of New Braunfels. The City Secretary's Office accepted applications through March 31, 2023 and received 16 applications. The Ad Hoc Committee met to review applications and recommended the following applicants for interviews for three At-Large vacancies with terms ending May 31, 2026:

- **Chad Nolte - Incumbent**
- **Jerry Sonier - Incumbent**
- **Cinderella Von Hach**
- **John Malik**
- **Robert Merino**

**ISSUE:**

Appointments to the Planning Commission require Council Approval.

**FISCAL IMPACT:**

No Fiscal Impact.

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**RECOMMENDATION:**

Staff recommends interviewing applicants and appointing three individuals to the New Braunfels Planning Commission for terms ending May 31, 2026.

5/15/2023

Agenda Item No. G)

**PRESENTER:**

City Secretary, City Secretary

**SUBJECT:**

Interview applicants and appoint 4 individuals to the New Braunfels Zoning Board of Adjustment for 2 At-Large seats and 2 Alternate seats with terms ending May 31, 2025.

**DEPARTMENT:** City Secretary's Office**COUNCIL DISTRICTS IMPACTED:** Citywide**BACKGROUND INFORMATION:**

The Zoning Board of Adjustment shall render disinterested and diligent service to the public in the interpretation and public needs and necessities in the development of the City of New Braunfels. It shall have the power to hear and decide appeals to the Zoning Ordinance; hear and decide special exceptions to the Zoning Ordinance and in specific cases allow for a variance to the terms of the Zoning Ordinance.

The Zoning Board of Adjustment consists of five members to be appointed by the City Council. Such members shall serve for two-year staggered terms. The City Council shall also appoint four alternate members of the zoning board of adjustment, any of which shall serve in the absence of one of the regular members when requested to do so by the City Manager or his designee. The alternate members shall serve for two-year staggered terms. The City Secretary's Office accepted applications through March 31, 2023 and received 9 applications. The Ad Hoc Committee met to review applications and recommended the following applicants for interview for 2 At-Large positions and 2 Alternates with terms ending May 31, 2025.

- **John Wylie Coker - Incumbent At-Large**
- **Cynthia Foster - Incumbent At Large**
- **Jenny Wilson - Incumbent At Large**
- **Jillian Gaa Bliss**
- **Andrea Duncan Sindelar**

**ISSUE:**

Appointments to the Zoning Board of Adjustment require Council Approval.

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**FISCAL IMPACT:**

No Fiscal Impact.

**RECOMMENDATION:**

Staff recommends interviewing applicants and appointing four individuals to the New Braunfels Zoning Board of Adjustments for 2 At-Large seats and 2 Alternate seats for terms ending May 31, 2025.