



**CITY OF NEW BRAUNFELS, TEXAS
ARTS COMMISSION MEETING**



**CITY HALL - COUNCIL CHAMBERS
550 LANDA STREET**

MONDAY, DECEMBER 15, 2025 at 5:00 PM

Re-Allocation Meeting

AGENDA

1. CALL TO ORDER

2. ROLL CALL

3. APPROVAL OF MINUTES

- A) Discuss and consider the approval of the November 20, [25-1521](#) 2025 meeting minutes.

4. CITIZENS' COMMUNICATIONS

This time is for citizens to address the Arts Commission on issues and items of concerns not on this agenda. There will be no action at this time.

5. INDIVIDUAL ITEMS FOR CONSIDERATION

- A) Discuss and consider action regarding allocations of [25-1522](#) hotel occupancy tax collected in 2025 to Arts organization applicants for the 2026 award period.

6. ADJOURNMENT

CERTIFICATION

I hereby certify the above Notice of Meeting was posted on the bulletin board at the New Braunfels City Hall.

Board Liaison

NOTE: Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, or large print, are requested to contact the City Secretary's Office at (830) 221-4010 at least two (2) work days prior to the meeting so that appropriate arrangements can be made.

12/15/2025

Agenda Item No. A)

PRESENTER:

Natalie Baker, Deputy City Secretary

SUBJECT:

Discuss and consider the approval of the November 20, 2025 meeting minutes.

**DRAFT - MINUTES
OF THE NEW BRAUNFELS ARTS COMMISSION
REGULAR MEETING OF THURSDAY, NOVEMBER 20, 2025**

1. CALL TO ORDER

Kara Koller-Wood called the meeting to order at 9:03 a.m.

2. ROLL CALL

Brianna Mendez, Linda Gabbard, Elizabeth West, Madison Crowe, and Kara Koller-Wood were present.

Yolanda Kennedy and Alicia Carver were absent.

3. APPROVAL OF MINUTES

A) Discuss and consider the approval of the February 7, 2025 meeting minutes.

Kara Koller-Wood read the aforementioned item.

Madison Crowe motioned to approve the minutes. Elizabeth West seconded the motion which passed unanimously.

4. CITIZENS' COMMUNICATIONS

This time is for citizens to address the Arts Commission on issues and items of concerns not on this agenda. There will be no action at this time.

No individuals spoke at this time.

5. INDIVIDUAL ITEMS FOR CONSIDERATION

A) Discuss and consider the election of a Chairperson.

Kara Koller-Wood read the aforementioned item.

Linda Gabbard motioned to nominate Kara Koller-Wood as chair. Elizabeth West seconded the motion which passed unanimously.

B) Discuss and consider the election of a Vice-Chairperson.

Kara Koller-Wood read the aforementioned item

Linda Gabbard motioned to nominate Elizabeth West as Vice Chair. Kara Koller-Wood seconded the motion which passed unanimously.

C) Deliberate the 2026 Arts HOT Grant process.

Kara Koller-Wood read the aforementioned item.

Natalie Baker spoke to the commissioners regarding this item and spoke on the process of the allocation meeting that is scheduled to take place in December 2025 and answered questions.

Gayle Wilkinson and Nathan Brown also spoke on this item and answered questions.

No action was taken at this time.

7. ADJOURNMENT

Kara Koller-Wood adjourned the meeting at 9:37 a.m.

By: _____
BOARD CHAIR

Attest:

NATALIE BAKER, DEPUTY CITY SECRETARY

12/15/2025

Agenda Item No. A)

PRESENTER:

Natalie Baker, Deputy City Secretary

SUBJECT:

Discuss and consider action regarding allocations of hotel occupancy tax collected in 2025 to Arts organization applicants for the 2026 award period.