



**CITY OF NEW BRAUNFELS, TEXAS  
CITY COUNCIL MEETING**



**CITY HALL - COUNCIL CHAMBERS  
550 LANDA STREET**

**MONDAY, OCTOBER 9, 2023 at 6:00 PM**

Neal Linnartz, Mayor  
Andres Campos, Councilmember (District 1)  
Christopher Willis, Councilmember (District 2)  
Harry Bowers, Mayor Pro Tem (District 3)  
Lawrence Spradley, Councilmember (District 4)  
Mary Ann Labowski, Councilmember (District 5)  
April Ryan, Councilmember (District 6)  
Robert Camareno, City Manager

***MISSION STATEMENT***

***The City of New Braunfels will add value to our community  
by planning for the future, providing quality services, encouraging  
community involvement and being responsive to those we serve.***

**AGENDA**

**CALL TO ORDER**

**CALL OF ROLL: CITY SECRETARY**

**REQUEST ALL PHONES AND OTHER DEVICES BE TURNED OFF, EXCEPT  
EMERGENCY ON-CALL PERSONNEL.**

**INVOCATION: COUNCILMEMBER WILLIS**

**PLEDGE OF ALLEGIANCE & SALUTE TO THE TEXAS FLAG**

**PROCLAMATIONS:**

- A) New Braunfels Manufacturing Month [23-1199](#)
- B) World Habitat Day [23-1273](#)
- C) Domestic Violence Awareness Month [23-1044](#)

**PRESENTATIONS:**

**CITIZENS COMMUNICATIONS**

This time is for citizens to address the City Council on issues and items of concerns not on this agenda. There will be no City Council action at this time. In the interest of protecting the City's network and data, the City is not accepting flash drives or electronic files for use during Citizens Communications. Please use hard copies, the overhead projector or access the City's online digital form to upload electronic files you would like the Mayor and Council to view. The digital form would need to be uploaded two (2) hours prior to the City Council meeting. A link to this form can be accessed on the City Secretary's website.

**1. CONSENT AGENDA**

*All items listed below are considered to be routine and non-controversial by the City Council and will be approved by one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests, in which case the item will be removed from the consent agenda and considered as part of the normal order of business. Citizens must be present to pull an item.*

*Resolutions & Action Items*

- A) Approval of the minutes of the September 25, 2023 [23-1322](#)  
council meeting.  
Matthew Schwarz, Assistant City Secretary
- B) Approval of a Professional Services Agreement with [23-1181](#)  
Texas State University Center for Archeological Studies  
for Archeological Mitigation Services within the Mission  
Hill Park project site.  
Garry Ford, Transportation & Capital Improvements Director
- C) Approval of a contract with Carahsoft for PaymentWorks [23-1287](#)  
Software to support supplier/vendor onboarding and  
payment processing.  
Angie Harris, Assistant Finance Director
- D) Approval of a resolution of the City Council of the City of [23-1314](#)  
New Braunfels, Texas, approving a recommendation of  
the New Braunfels Economic Development Corporation  
for a project expenditure of up to \$600,000 to the City of  
New Braunfels National Airport for a Texas Department  
of Transportation project match for the reconstruction of  
the Airport's north ramp, a project authorized under  
505.1561 of the Texas Local Government Code.  
Jeff Jewell, Economic and Community Development Director
- E) Approval of a purchase with Bluebonnet Motors, Inc., [23-1328](#)  
Silsbee Ford, Doggett Freightliner of South Texas  
LLC-Austin and Sterling McCall Ford for fleet vehicles to  
support various city operations and approval to declare  
the replaced units as surplus.  
Barbara Coleman, Purchasing Manager
- F) Approval of a purchase with GTS, Inc for new [23-1329](#)  
Hyper-Converged Infrastructure to run the City's  
virtualized server and data storage needs.  
Tony Gonzalez, Director of Information Technology
- G) Approval of an annual contract with Community [23-1331](#)  
Solutions to provide grant management and

administration services for the City's Community Development Block Grant program.

Jennifer Gates, Grants Coordinator

- H) Approval of a Guaranteed Maximum Price with [23-1311](#) SpawGlass for civil components of the Zipp Family Sports Complex project.

Garry Ford, Transportation and Capital Improvements Director

- I) Approval to authorize the City Manager to execute a [23-1166](#) contract modification with CP&Y (d/b/a STV) for final design plans, specifications, and estimates of Barbarosa Road/Saur Lane from FM 1101 to Saengerhalle Road.

Garry Ford, Transportation and Capital Improvements Director

- J) Approval of a Memorandum of Understanding between [23-1312](#) the City of New Braunfels and the New Braunfels Fire Fighters Charities Association.

Ruy Lozano, Fire Chief

- K) Approval of a contract assignment from Communities in [23-1327](#) Schools of South-Central Texas to New Braunfels Youth Collaborative for the 'New Braunfels Youth Center' project funded in part by the City's SLFRF-ARPA non-profit grant program, utilizing a portion of the allocation of funding received by the City of New Braunfels from the U.S. Department of the Treasury, Coronavirus State and Local Fiscal Recovery Funds (SLFRF) program, a part of the American Rescue Plan Act (ARPA).

Jennifer Gates, Grants Coordinator

- L) Approval of annual routine recurring expenditures for FY [23-1332](#) 2024 in accordance with City Charter Section 9.17.

Barbara Coleman, Purchasing Manager

- M) Approval of the appointment of Rusty Brockman to the [23-1333](#) Bexar Metro 9-1-1 Network Board of Managers.

Gayle Wilkinson, City Secretary

#### Ordinances

*(In accordance with Section 3.10 of the City Charter, a descriptive caption of each ordinance shall be read on two separate days.)*

- N) Approval of the second and final reading of an ordinance [23-1306](#) to rezone 0.44 of an acre out of Abstract 608 of the J. Thompson Survey 21, from C-1B (General Business

District) to M-1A (Light Industrial District), currently addressed at 1671 McQueeney Road.

Christopher J. Looney, AICP, Planning and Development Services Director

- O) Approval of the second and final reading of an ordinance [23-1309](#) to amend Chapters 14 and 54 of the City's Code of Ordinances to adopt the 2021 International Building Codes.

KC Collins, PE, Building Official

- P) Approval of the second and final reading of an ordinance [23-1313](#) to rezone 0.1492 acres out of Bergfeld Subdivision, Block 2, Lot 17, from R-2 SUP (Single-Family and Two-Family District, with a Special Use Permit for a Duplex) to R-2 SUP (Single-Family and Two-Family District, with a Special Use Permit for Townhomes), currently addressed as 2679 Katy Street and 2662 Second Street.

Jean Drew, AICP, CNU-A, Planning and Development Services Assistant Director

## 2. **INDIVIDUAL ITEMS FOR CONSIDERATION**

- A) Discuss and consider the renewal of an agreement with [23-1326](#) the McKenna Foundation for the purpose of providing up to the remaining allocation from the City's American Rescue Plan Act (ARPA) funds one-time \$500,000 contribution for utility bill assistance programming.

Jared Werner, Assistant City Manager

- B) Public hearing and first reading of an ordinance to [23-1228](#) amend to the City's Code of Ordinances, Chapter 144 Zoning, Subsection 5.3-4, additional residential buffering requirements.

Christopher J. Looney, AICP, Planning and Development Services Director

## 3. **EXECUTIVE SESSIONS**

In accordance with the Open Meetings Act, Texas Government Code, Ch. 551, the City Council may convene in a closed session to discuss any of the items listed below. Any final action or vote on any executive session item will be taken in open session.

The City Council reserves the right to retire into executive session concerning any of the items listed on this Agenda whenever it is considered necessary and legally justified under the Open Meetings Act (Chapter 551 of the Texas Government Code).

- A) Deliberate pending/contemplated litigation, settlement [23-1324](#) offer(s), and matters concerning privileged and

unprivileged client information deemed confidential by Rule 1.05 of the Texas Disciplinary Rules of Professional Conduct in accordance with Section 551.071, of the Texas Government Code, specifically:

- San Antonio Street reconstruction project
  - Heather Glen Subdivision Settlement Offer
- B) Deliberate issues regarding economic development [23-1335](#) negotiations in accordance with Section 551.087 of the Texas Government Code:
- Project Lion

**4. RECONVENE INTO OPEN SESSION AND TAKE ANY NECESSARY ACTION RELATING TO THE EXECUTIVE SESSION AS DESCRIBED ABOVE.**

**ADJOURNMENT**

**CERTIFICATION**

I hereby certify the above Notice of Meeting was posted on the bulletin board at the New Braunfels City Hall.

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Gayle Wilkinson, City Secretary

NOTE: Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, or large print, are requested to contact the City Secretary's Office at 221-4010 at least two (2) work days prior to the meeting so that appropriate arrangements can be made.