

**DRAFT - MINUTES  
OF THE NEW BRAUNFELS CITY COUNCIL - SPECIAL  
REGULAR MEETING OF THURSDAY, JULY 11, 2024**

**AGENDA - BUDGET RETREAT**

**CALL TO ORDER**

Mayor Linnartz called the meeting to order at 8:42 a.m.

**CALL OF ROLL: CITY SECRETARY**

**Present** 6 - Mayor Neal Linnartz, Mayor Pro Tem Andres Campos, Councilmember D. Lee Edwards, Councilmember Lawrence Spradley, Councilmember Mary Ann Labowski, and Councilmember April Ryan

**Absent** 1 - Councilmember Christopher Willis

**INVOCATION: MAYOR LINNARTZ**

Mayor Linnartz provided the invocation.

**PLEDGE OF ALLEGIANCE & SALUTE TO THE TEXAS FLAG**

Mayor Linnartz led the Pledge of Allegiance and the Salute to the Texas Flag.

**1. WORKSHOP**

A) Presentation, discussion, and possible direction to staff regarding the Five-Year financial forecast and FY 2025 budget priorities.

Mayor Linnartz read the aforementioned item.

Jordan Matney introduced the venue and the overall schedule of the day.

Jared Werner and Jordan Matney introduced a high level overview of the meeting.

Jared Werner and Jeff Jewell presented the City of New Braunfels five year forecast to council using a powerpoint and answered questions.

Jared explained General Fund revenues compared to compensation packages and departmental resource requests.

Jared expanded on the option of utilizing the unused increment rate

for the next fiscal year.

**Mayor Linnartz called a 10 minute break.**

Jared provided a recap on tax rate calculations.

Council indicated their intent for staff to handle minor rate increases rather than those changes requiring council action.

Jared explained the current and projected levels for the different funds within the budget. A recommendation was made to utilize a rolling tax note to re-establish the vehicle replacement fund.

Jared presented and identified FY 2025 budget goals.

The following individuals spoke at this time: David Warmke, Wayne Rudolph

B) Presentation, discussion, and possible direction to staff regarding property tax exemptions for eligible childcare centers.

**Mayor Linnartz read the aforementioned item.**

Jared Werner presented the item using a powerpoint and answered questions.

Jared explained the opportunity to adopt a property tax exemption for qualified childcare facilities based on the recent action by the Texas legislature.

Council provided direction to move forward with the creation of a 100% property tax exemption ordinance for qualified childcare facilities to be brought to Council for action at a later date.

C) Presentation and discussion regarding the projected financial operating plan for the Zipp Family Sports Complex.

**Mayor Linnartz read the aforementioned item.**

Jordan Matney and Chad Donegan presented the item using a powerpoint and answered questions.

Chad explained the upcoming equipment and staffing needs and costs for the property and where the funding will come from.

Anthony Garza explained the estimated facility use and proposed use rates.

Chad explained prospective revenues, expenditures, and deficits regarding the Zipp Family Sports Park.

The following individuals spoke at this time: David Warmke

**Mayor Linnartz called a 10 minute break.**

D) Presentation, discussion, and possible direction to staff regarding the investment of Park Land Dedication and Development Fees.

**Mayor Linnartz read the aforementioned item.**

Chad Donegan and Jeff Bransford presented the item using a powerpoint and answered questions.

Jeff explained the current park development fees, funds, fund management, and future uses.

The following individuals spoke at this time: David Warmke

E) Presentation and discussion regarding organizational data dashboards.

**Mayor Linnartz read the aforementioned item.**

Jared Werner and Tony Gonzalez presented the item providing a demonstration of Quickbase and answered questions.

Tony Gonzalez provided a first look of the City's Quickbase software for the reporting of key performance indicators to Council.

The following individuals spoke at this time: Richard Kelscheimer

**Mayor Linnartz called a 10 minute break.**

F) Presentation and update regarding the City's project dox software program.

**Mayor Linnartz read the aforementioned item.**

Jordan Matney and Christopher Looney presented the item using a

powerpoint and answered questions.

Christopher Looney provided an update into the adoption of the Electronic Planning Review software and what future updates to the software will include.

**Jordan Matney provided a demonstration of the software to Council.**

G) Presentation, discussion and possible direction to staff regarding a proposal for a Tax Increment Reinvestment Zone adjacent to the Zipp Family Sports Complex property.

**Mayor Linnartz read the aforementioned item and moved it to after Item C.**

Jeff Jewell presented the item using a powerpoint and answered questions.

**Jeff explained that this is a very early representation of TIRZ #4 plans.**

**The following individuals spoke at this time: David Warmke**

H) Presentation, discussion and possible direction to staff regarding an update to the list of approved benchmark cities.

**Mayor Linnartz read the aforementioned item.**

Becca Miears presented the list of new proposed benchmark cities using a powerpoint and answered questions.

## **2. EXECUTIVE SESSION**

In accordance with the Open Meetings Act, Texas Government Code, Ch. 551, the City Council may convene in a closed session to discuss any of the items listed on this agenda. Any final action or vote on any executive session item will be taken in open session.

## **3. RECONVENE INTO OPEN SESSION AND TAKE ANY NECESSARY ACTION RELATING TO THE EXECUTIVE SESSION AS DESCRIBED ABOVE.**

## **4. ADJOURNMENT**

Mayor Linnartz adjourned at 2:53 p.m.

By: \_\_\_\_\_  
NEAL LINNARTZ, MAYOR

**Attest:**

\_\_\_\_\_  
GAYLE WILKINSON, CITY SECRETARY