

**FINAL - MINUTES  
OF THE NEW BRAUNFELS LIBRARY ADVISORY BOARD  
REGULAR MEETING OF TUESDAY, FEBRUARY 25, 2025**

**AGENDA**

**1. CALL TO ORDER**

Amy Stone called the meeting to order at 5:34 p.m.

**2. ROLL CALL**

Carol Bissett, Dana Watson, Adam Mauldin, Amy Stone

Others present: Cole Johnson, Sara Phippen, Jorden Matney

**3. PRESENTATIONS**

A) Mobile Services Update

**Mobile Services Update-**

We will repurpose the Ford Transit to take over the delivery of books, and for interactive programming for the community. We will add a Powerful WiFi router to connect people to our network, which can also be used in emergency situations.

The van is not designed to have people on board. The van will have an awning that can be set up.

We are still doing home deliveries but when we are ready to remodel it will take about 3 months to complete. We will use city vehicles for deliveries when we are making the change.

Amy- what are some of the partnership organizations- school, job fair, senior center, public park. How can we convey the idea that there are digital resources on the van. Maybe incorporate the WiFi symbol on the Van's wrap to get the idea across that it is more than books.

The book mobile is having the branding removed and will go to auction.

Dana-add another monitor that has the app, or a hand holding a phone/iPad displayed on the van.

Adam- Could put a QR code to the library catalog on the van

Rob- Could use magnetic ones signs for the side of the van, and switch out the QR code for different programs.

**Carol-** It will make it much easier for staff to drive the small vehicle and get to other events.

B) Overview of LibGuides

**Overview of LibGuides –**

**Libguides** are like the library webpages. The new catalog has the guides all together and in a more prominent place. It includes information that people ask questions about most.

**4. APPROVAL OF MINUTES**

**No corrections were needed. Motion to accept minutes made by Carol Bissett and seconded by Adam Mauldin, all voted to accept the minutes and motion passed.**

**5. COMMUNICATIONS**

**There were no comments by Citizens or Board members.**

This time is for citizens or board members to address The Library Advisory Board on issues and items of concerns not on this agenda. There will be no Library Advisory Board action at this time.

*From Citizens*

*From Library Advisory Board members*

**6. REPORTS**

**A. Library Director-** New adult services librarian, Leann Weaver. Customer Service specialist, Jo Corbin.

**Training at the library-** Learned about different genres and how the books are labeled.

**Dana-** a good tool to guide parents when they talk to their children about what books are appropriate.

**Quick base-** statistics graph for circulation, programs conducted, visitors, requests for information, reference questions, computer sessions, wireless users, database users, overdrive ebooks and audiobooks, overdrive magazines, NBPL app page views,

**B. New Braunfels Public Library Foundation-** Cookie Roarke- Book and Author Luncheon is on Tuesday, May 13 at the civic center,

**Gliddon Libby Bequest-** a tree will be planted at Westside with a

plaque.

We are looking at pavers at the Westside to honor the people that already made donations with a paver.

C. Friends of the Library: Chip Frank- Went through the first budget cycle with the new director, working on online transactions.

*Library Director*

*-Monthly Operations Update*

*New Braunfels Public Library Foundation*

*-Monthly Operations Update*

*Friends of the Library*

*-Monthly Operations Update*

7. **DISCUSSION AND ACTION**

8. **ITEMS FOR NEXT AGENDA**

**Next meeting on March 25, 2025**

No action may be taken at this time.

9. **ADJOURNMENT**

**Amy adjourned the meeting at 6:48 p.m.**

By: \_\_\_\_\_  
**LIBRARY BOARD LIAISON**

Attest: \_\_\_\_\_  
**LIBRARY DIRECTOR**