



**CITY OF NEW BRAUNFELS, TEXAS  
PARKS AND RECREATION ADVISORY BOARD  
MEETING  
LANDA HAUS  
360 AQUATIC CIRCLE**



**TUESDAY, NOVEMBER 12, 2024 at 6:00 PM**

**AGENDA**

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **APPROVAL OF MINUTES**
  - A) Discuss and consider approval of the October 8, 2024 [24-1447](#) Minutes of the Parks and Recreation Advisory Board.
4. **RECOGNITIONS/ANNOUNCEMENTS**
  - A) November Recognitions and Announcements [24-1448](#)
5. **CITIZENS' COMMUNICATIONS**

*This time is for citizens to address the Park and Recreation Advisory Board on issues and items of concerns not on this agenda. There will be no Board action at this time.*
6. **PRESENTATIONS**
  - A) Park Development Update [24-1452](#)
7. **DISCUSSION AND ACTION**
  - A) Rescindment of ADA Transition Plan for the City of New Braunfels Parks and Recreation Department [24-1449](#)
  - B) Approval of the appointment of Dana Watson, Jillian Bliss, and Kyle Coker for the three (3) city resident positions for the Cemetery Committee with terms ending 11-30-2027. [24-1450](#)
8. **AGENDA ITEMS FOR NEXT MEETING**
9. **ADJOURNMENT**

**CERTIFICATION**

I hereby certify the above Notice of Meeting was posted on the bulletin board at the New Braunfels City Hall.

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Board Liaison

NOTE: Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, or large print, are requested to contact the City Secretary's Office at (830) 221-4010 at least two (2) work days prior to the meeting so that appropriate arrangements can be made.



# Parks and Recreation Advisory Board Agenda Item Report

550 Landa Street  
New Braunfels, TX

11/12/2024

Agenda Item No. A)

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**PRESENTER:**

Joe Turner, Chair

**SUBJECT:**

Discuss and consider approval of the October 8, 2024 Minutes of the Parks and Recreation Advisory Board.

**DISCUSSION:**

N/A

**RECOMMENDATION:**

N/A

**FINAL - MINUTES  
OF THE NEW BRAUNFELS PARKS AND RECREATION ADVISORY BOARD  
REGULAR MEETING OF TUESDAY, OCTOBER 8, 2024**

**AGENDA**

**1. CALL TO ORDER**

Called to order at 7:17pm by Chair, Joe Turner.

**2. ROLL CALL**

The following members were present: Joe Turner, Jason Vreeland, Amber Brown, Katie Rae Preston, Joyce Compton, and Courtney Lyons-Garcia.

**3. APPROVAL OF MINUTES**

Discuss and consider approval of the September 10, 2024 Minutes of the Parks and Recreation Advisory Board.

Joe Turner introduced the item. Jason Vreeland motioned to approve the minutes. Joyce Compton seconded the motion which passed unanimously.

**4. RECOGNITIONS/ANNOUNCEMENTS**

October Recognitions and Announcements

Joe Turner introduced the item. Shannon Jackson, Park Analyst, mentioned the announcement of the Gold Medal Award would take place Wednesday October 9th.

**5. CITIZENS' COMMUNICATIONS**

*This time is for citizens to address the Park and Recreation Advisory Board on issues and items of concerns not on this agenda. There will be no Board action at this time.*

No citizens spoke at this time.

**6. DISCUSSION AND ACTION**

Discussion and possible adoption of an ADA Transition Plan for the City of New Braunfels Parks and Recreation Department.

Joe Turner introduced the item. Shannon Jackson, Park Analyst, presented the ADA Transition Plan for the City of New Braunfels Parks and Recreation Department. This plan is a part of a recommended

CAPRA Standard and will serve as a guide to the department until the city-wide ADA Transition Plan is finalized.

Joyce Compton made a motion to adopt the ADA Transition plan as written, Katie Rae Preston seconded the motion to adopt the plan which passed unanimously.

7. **AGENDA ITEMS FOR NEXT MEETING**

There were no agenda items discussed for the next meeting.

8. **ADJOURNMENT**

Joyce Compton made a motion to adjourn the meeting. Jason Vreeland seconded the motion. The meeting adjourned at 7:23pm.

By: \_\_\_\_\_  
CHAIR

Attest:

\_\_\_\_\_  
BOARD LIASON

**11/12/2024**

Agenda Item No. A)

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**PRESENTER:**

Chad Donegan, Director

**SUBJECT:**

November Recognitions and Announcements

**DISCUSSION:****New Braunfels Parks and Recreation is the 2024 NRPA Gold Medal Award Recipient for Class III (Pop. 75,001-150,000)**

- Presentation of the Gold Medal at the December 9<sup>th</sup> City Council Meeting

**City Council Presentations Meeting - November 18<sup>th</sup> 3:30pm**

- Transportation and Capital Improvements will present on the progress of the North West Park Master Plan.
- Parks and Recreation Advisory Board Fall Appointments will be selected and appointed during this special City Council Session.

**Upcoming Events:**

- Veterans Day Parade & Ceremony - November 9<sup>th</sup>
- Daddy Daughter Dance Tickets On Sale - November 13<sup>th</sup>
- Downtown Lighting and Santa's Arrival - November 22<sup>nd</sup>
- Wassailfest - December 5<sup>th</sup>
- Breakfast With The Grinch - December 7<sup>th</sup>

**RECOMMENDATION:**

N/A

# Parks and Recreation Advisory Board Agenda Item Report

11/12/2024

Agenda Item No. A)

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**PRESENTER:**

Jeff Bransford, Park Development Manager

**SUBJECT:**

Park Development Update

**DISCUSSION:**

Jeff Bransford, Park Development Manager, will present a progress update on the Parks and Recreation System Wide Master Plan and will provide updates on the current Parks and Capital projects.

**RECOMMENDATION:**

N/A

**11/12/2024**

Agenda Item No. A)

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**PRESENTER:**

Chad Donegan, Director

**SUBJECT:**

Rescindment of ADA Transition Plan for the City of New Braunfels Parks and Recreation Department

**DISCUSSION:**

At the October 8, 2024 meeting, staff presented an ADA Transition Plan to the Parks and Recreation Advisory Board for consideration and adoption, which was approved. Since that time, staff have determined that the Plan does not meet all necessary requirements. The Parks and Recreation Department is working in coordination with the Transportation and Capital Improvements Department to align efforts under the City's ADA Transition Plan and will return to the Parks and Recreation Advisory Board at a future date to discuss the next steps for the ADA Transition Plan. It is necessary to rescind adoption of the Plan presented on October 8 to facilitate further development of the City's ADA Transition Plan.

**RECOMMENDATION:**

Staff recommends the Parks and Recreation Advisory Board rescind adoption the ADA Transition Plan as presented on October 8, 2024.



**11/12/2024**

Agenda Item No. B)

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**PRESENTER:**

Chad Donegan, Director

**SUBJECT:**

Approval of the appointment of Dana Watson, Jillian Bliss, and Kyle Coker for the three (3) city resident positions for the Cemetery Committee with terms ending 11-30-2027.

**DISCUSSION:**

The purpose of the City of New Braunfels Cemetery Committee shall be to assist in an advisory capacity to the New Braunfels Parks and Recreation Advisory Board in matters pertaining to the municipal cemeteries and to cooperate with other agencies and civic groups in the historic preservation, operations, activities, and planning of those cemeteries.

The Committee shall be composed of seven members serving three-year terms, appointed by the Parks and Recreation Advisory Board, who shall be residents of the City of New Braunfels or the ETJ.

The City Secretary's Office received applications through September 30, 2023. The Ad Hoc Committee recommends Dana Watson, Jillian Bliss, and Kyle Coker for the three (3) city resident positions for the Cemetery Committee with terms ending 11-30-2027.

**RECOMMENDATION:**

Staff recommends the approval of three individuals to the New Braunfels Cemetery Committee with terms ending 11-30-2027.