



290 S. Castell Avenue, Ste 100
New Braunfels, TX 78130
TBPE-FIRM F-10961
TBPLS FIRM 10153600

November 8, 2021

Planning Division
550 Landa Street
New Braunfels, TX 78130

RE: Tolle Street ROW Platting (Ordinance #2021-55)

Please accept this letter as a formal request for an amendment to Section 1 of Ordinance #2021-55, to extend the deadline to execute the Deed Without Warranty 180 days, which is a reasonably appropriate time needed to complete the LOC and platting process.

Since the ROW Abandonment approval in July 2021, we have surveyed the ROW and adjoining properties and discussed options for relocating the existing utilities in the Tolle Street ROW with the owner.

We are requesting this extension to have sufficient time to submit LOCs and then submit the final plat application. We estimate submitting the LOC applications by November 22, 2021 and will submit the plat application within 2 weeks of receiving all required LOCs, which should be by January 15, 2022. The LOC process should take 2-3 months since engineering, requirements of a traffic study and drainage study should not be required. Once the LOCs are approved, we will submit the final plat application which will take approximately 3 months to be approved by Planning Commission. Once the plat is approved, it will take another 4-6 weeks to circulate the plat for signatures.

If you have any further questions or comments, please contact me at (830) 625-8555.

Sincerely,

Joseph Sandoval, P.E.

Joseph Sandoval, P.E.
Senior Project Manager

