

**MINUTES**  
**COMMUNITY DEVELOPMENT ADVISORY COMMITTEE**  
**May 3, 2022**

Members of the City of New Braunfels' Community Development Advisory Committee met on May 3, 2022, in the Tejas Rooms at New Braunfels City Hall. A quorum of the Community Development Advisory Committee was present.

Present: Robert Blythin; Shae Burnett (by proxy); Tommy Carden; Cate Cardenas (by proxy); Tiffany Harris; Patrick Lynch; Pam Quidley; Kristy Sigman; and Nora Smith

Absent: No CDAC Members were absent. By proxy members provided required feedback prior to May 3, 2022, meeting.

Staff Present: Jennifer Gates, Grants Coordinator; Paula Harper, CDBG Consultant

Citizens Present: Darla Henderson; Angelina Loeza; Jim Holster; Rianne Sykes-Henske; Tricia Schneider; Norma Blackwell; and 2 additional citizens (names were not provided)

1. **WELCOME:** Tommy Carden, CDAC Chair, called the meeting to order at 6:03 PM.

2. **MINUTES:** Consider approval of April 6, 2022, and April 19, 2022, minutes.

**MOTION:** Tiffany Harris moved to approve the April 6, 2022, minutes. Nora Smith seconded motion.

**VOTE:** Minutes from April 6, 2022, meeting were unanimously approved.

**MOTION:** Patrick Lynch moved to approve the April 19, 2022, minutes. Pam Quidley seconded motion.

**VOTE:** Minutes from April 19, 2022, meeting were unanimously approved.

3. **CDBG:**

- A. Paula Harper presented a review of the PY21 grantees providing information on expenditures, beneficiary numbers, and any issues encountered.
- B. The CDAC members discussed the CDBG applications and came to a consensus on the amount of funding that will be recommended for each applicant to the City Council on June 27, 2022. Recommendations were formed using PY21 CDBG grant amount (\$430,279) as an estimation because PY22 CDBG grant amount had not been announced by HUD at time of meeting.

HUD-eligible administration allocation (\$86,055.80) for 20% of total grant amount was not subject to ranking by committee. CDAC's recommendations are as follows:

<b>PUBLIC SERVICES: \$64,541.85 (15% Cap)</b>		
Big Brothers Big Sisters of South Texas, Inc.	\$5,500.00	Mentoring Programs for Children
CASA of Central Texas, Inc.	\$10,000.00	Advocacy for Abused and/or Neglected Children
Connections Individual and Family Services, Inc.	\$8,500.00	Support to Connections Children's Shelter
Family Life Center	\$6,000.00	Emergency Rent and Utility Assistance
NB Housing Partners	\$8,000.00	Supportive Services for Homeless Shelter
River City Advocacy, Inc.	\$6,500.00	Community Counseling Program
San Antonio Food Bank	\$9,000.00	Emergency Food Assistance
The Salvation Army New Braunfels Corps	\$5,000.00	Transitional/Emergency Housing Program
Topoly's Story	\$6,041.85	Purchase and Training of Service Dogs
<b>HOUSING and PUBLIC FACILITIES (Grant Funding Balance): \$279,681.35</b>		
Comal County Habitat for Humanity	\$0.00	Down Payment and Closing Cost Assistance
Comal County Habitat for Humanity	\$20,000.00	Weatherization and Aging in Place Minor Home Repairs
Comal County Senior Citizens Foundation	\$100,000.00	Roof Repairs
New Braunfels Housing Authority	\$87,214.05	Purchase and Installation: Emergency Power Generator

MOTION: At conclusion of discussion, [CDAC member] moved to approve all funding recommendations as developed by CDAC. Motion was seconded by [CDAC member].

VOTE: The motion was unanimously approved.

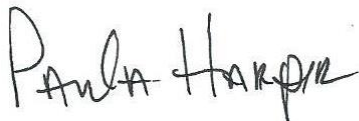
**4. OTHER BUSINESS**

A. There was no other business that was discussed.

**5. NEXT MEETING**: The next meeting will be on May 3, 2022, beginning at 6:00 PM.

**6. ADJOURNMENT**: Being no further business, the meeting adjourned 7:12 PM.

Respectfully submitted,



Paula Harper

## CDAC ATTENDANCE CHART

Member	Dec. 2 <sup>nd</sup>	Jan. 6 <sup>th</sup>	Feb. 3 <sup>rd</sup>	Mar. 3 <sup>rd</sup>	April 6 <sup>th</sup>	April 19 <sup>th</sup>	May 3 <sup>rd</sup>	June 1 <sup>st</sup>	Aug. 3 <sup>rd</sup>	Additional Meeting	Absent
Robert Blythin	X	A	X	X	X	X	X				1
Shae Burnett	X	A	A	X	X	A	X				3
Tommy Carden	X	X	X	X	X	X	X				0
Cate Cardenas	X	A	X	A	A	X	X				3
Tiffany Harris	X	X	A	X	X	A	X				2
Patrick Lynch, Jr.	N/A	N/A	X	X	X	X	X				0
Pam Quidley	N/A	N/A	N/A	X	X	X	X				0
Kristy Sigman	N/A	N/A	N/A	X	X	A	X				1
Nora Smith	X	X	X	X	X	X	X				0

### From the By-Laws:

#### ARTICLE IV – TERMS

- A. A committee member shall be assumed to have resigned his/her position, thereby forfeiting his/her unexpired term of office if, during the calendar year, he/she is absent three (3) consecutive times or a total of four (4) times in a calendar year, provided at least five (5) day notice of the meeting has been given.