

**Historic Landmark Commission  
Regular Meeting Minutes  
May 10, 2022**

**Members Present**

Chair Yvonne Hoffmann  
Vice Chair Bonnie Leitch  
Thomas Tumlinson  
Melinda Poss  
Nathan Feingold  
Teresa Johnson

**Staff Present**

Jean Drew, Planning & Development Services,  
Assistant Director  
Nathan Brown, Assistant City Attorney  
Katie Totman, Historic Preservation Officer  
Colton Barker, Planning Technician

**Members Absent**

Joel Rector  
Susan Sonier

**1. CALL TO ORDER**

Chair Hoffmann called the meeting to order at 8:30 a.m. and a quorum was declared

**2. ROLL CALL**

Roll was called, and a quorum was declared.

**3. APPROVAL OF MINUTES**

Chair Hoffman approved the regular meeting minutes of April 12, 2022.

**4. CITIZENS COMMUNICATION**

None.

**5. ITEMS FOR CONSIDERATION**

- A) **HST22-154: Discuss and consider a Certificate of Alteration request for the construction of a rear addition and a single-story garage at 517 S Academy. Presented by Katie Totman, Historic Preservation Officer**

Commissioner Feingold recused himself at 8:32am.

Ms. Totman presented the report.

Rebekah Perez, 517 S Academy, elaborated on the request and provided additional context regarding the condition of the existing home, additions, and proposed garage.

Commissioner Tumlinson asked if the property was accessible from Hill St.

Perez responded there was no intent for curb cut or driveway from Hill St.

Commissioner Tumlinson asked if the driveway was proposed to be gravel.

Perez responded that paving had been considered for a portion of the driveway but that it had not yet been fully determined.

Discussion followed on impervious cover.

Chair Hoffmann asked if there were any questions for staff.

Chair Hoffmann opened the public hearing and asked if anyone would like to speak.

No one spoke.

Chair Hoffman closed the public hearing.

Chair Hoffmann asked if there were any further discussion or a motion.

Vice Chair Leitch spoke on her familiarity with the property and spoke positively of the improvements proposed for the property.

Motion by Vice Chair Leitch, seconded by Commissioner Poss, to approve the Certificate of Alteration request for the construction of a rear addition and a single-story garage at 517 S Academy. Motion carried (5-0-0).

Feingold returned to the dais at 8:45am.

#### **6. STAFF REPORT**

Ms. Totman thanked the Commission for their dedication and service, specifically thanking Commissioner Poss, Vice Chair Leitch, and Chair Hoffman as their terms ended with this meeting.

Ms. Totman discussed a planned historical social run and photo challenge for preservation month.

#### **7. ADJOURNMENT**

There being no further business, Chair Hoffman adjourned the meeting at 8:48 a.m.

---

**Chair**

---

**Date**