



APPLICATION FOR CONDITIONAL SIGN PERMIT

Planning and Community Development
550 Landa Street, New Braunfels, TX 78130
Phone: (830) 221-4050
Case No. 05-17031

RECEIVED
OCT 20 2017
BY:

PLANNING

1. Applicant - If business owner or coordinator of special event, so state. If agent or other relationship, a letter of authorization must be furnished from owner when application is submitted.

Name: Sarah and Daniel McCutchen

Mailing Address: 1592 Common St NB, TX 78130

Email Address: semccutchen@gmail.com

Telephone: 830 625-6515 Mobile: 830 708 3961

2. Property Address/Location: 1592 Common Street NB, TX 78130

3. Existing signs on property: 1

4. Number of requested signs: 1 (replacing existing sign)

5. Dimension & height of sign(s): Replace sign that is 12'2" x 8 with the attached sign that is 8'7" x 8'. We would be adding a HD LED Board that is 2'2" x 6

6. Business or event to be advertised: Dental Office

7. Reason for request (please explain in detail and attach additional pages if needed):

We would like to update the look of our sign with LED screen. We have been operating on common street since 2000 and have not

8. ATTACHMENTS: (The following items must be submitted with the application) changed our sign yet.

- A \$300.00 application fee.
A scaled site plan showing the proposed location of the sign(s) on the property.
A map showing the distance from sign(s) to business or event if signs are off-premise.
A sketch showing the contents, dimensions and construction materials of the sign(s).
Photographs of the property where the sign(s) will be located.
Agent letter (if applicable).

The undersigned hereby requests a conditional sign permit for the location(s) described above.

Signature of Owner(s)/Agent

Date 10/18/2017

For Office Use Only

Fee Received By: HM Amount: 300.00 Receipt No.: 239555
Date Received: 10/20/17 Cash/Check Number: 1027
Council Meeting Date: 11/27/17

\\chfs-1\departments\planning\applications\conditional sign permit.docx