

Additional Service #4

Prepare & Facilitate Public Meeting #6

Date: May 8, 2018

Robert Camareno, City Manager

City of New Braunfels

550 Landa St

New Braunfels, TX 78130

Project: 1515 - South Castell Visioning Project

We are proposing the following requested service for the South Castell Visioning project. Prepare and facilitate Public Meeting #6. Compile findings and prepare report for client.

ITEM	DESCRIPTION	HOURS	TOTAL
A	Plan Meeting #6 Agenda	4	\$570.00
B	Stations & Questionnaires	11	\$1,043.00
C	Production Effort	47	\$4,403.00
D	Recap Public Meeting #6	3	\$465.00
E	Document Findings from Meeting #6	19	\$1,638.00
	Total of all services		\$8,119.00

If you are in agreement with this proposal please sign and return. Payment due upon receiving work product.

Submitted by _____

Andrew Douglas, AIA Principal

Douglas Architects, Inc.

Date _____

Approved by _____

Name

Date _____

Attachments: South Castell Visioning Workplan

CC: KT

City of New Braunfels
South Castell Masterplan
Public Meeting #6

Task	AD	MD	MS	JJ	AM	KT	Total Hours	Total Fees
	Principal	Principal	Project Manager	Architect II	Designer I	Accounting		
4. MASTER PLAN								
4.7 Public Meetings #6								
A. Plan Meeting #6 Agenda	2		2				4	\$ 570
B. Stations & Questionnaires	2				5	4	11	\$ 1,043
C. Production Effort	3		6	6	7	25	47	\$ 4,403
D. Recap Public Meeting #6	2					1	3	\$ 465
E. Document Findings from Meeting #6	2				10	7	19	\$ 1,638
TOTAL							83	\$ 8,119