



City of  
New Braunfels  
Planning & Community Development Department  
Planning Division  
550 Landa St. New Braunfels, Tx 78130  
(830) 221-4050 www.nbtexas.org

CC/Cash/Check No. <u>105</u>	Case No.: <u>PZ-18-046</u>
Amount Recd. \$ <u>1563.00</u>	
Receipt No.: <u>219417</u>	

## Special Use Permit Application to Allow Short Term Rental

**Any application that is missing information will be considered incomplete and will not be processed.**

1. Applicant - If owner(s), so state; If agent or other type of relationship, a letter of authorization must be furnished from owner(s) at the time submitted.

Name: Gerald Dean Roberts  
 Mailing Address: 842 Wall St. NB TX 78130  
 Telephone: (830) 837-8685 Fax:                      Mobile: (830) 837-8685  
 Email: gdean1225@gmail.com, Kirbyjr483@gmail.com

2. Property Address/Location: 842 Wall St NB TX 78130

3. Legal Description:  
 Name of Subdivision: Bronxway Estates Sub Plat, unit 2  
 Lot(s): 2 Block(s): 4 Acreage: .18

4. Existing Use of Property: Main dwelling

5. Current Zoning: R-3 / C-1

\*Please note Short Term Rentals are **prohibited** in the following residential districts, & a Special Use Permit could **not** be requested:

- R-1 • ZH • TH • R-1A-43.5 • R-1A-8 • R-2A • B-1B
- R-2 • ZH-A • B-1 • R-1A-12 • R-1A-6.6 • B-1A • TH-A

6. Proposed Special Use Permit\*: Type 1 \_\_\_\_\_ OR Type 2 X  
 \*see page 4 for information regarding Type 1 and Type 2 Special Use Permits

7. Explain how the proposed Short Term Rental use will be well suited for the neighborhood (attach additional or supporting information if necessary): We haven't had any issues or complaints concerning any of the short term renters.
- 
- 
- 
- 
- 
- 
- 
- 
- 
-

**SUBMITTAL CHECKLIST:**

STAFF:

**APPLICANT:**

A survey and/or metes and bounds description of the property with an exhibit illustrating property boundaries (if property is not platted).

Letter of Authorization for appointed agent (if applicable).

Map of property in relation to City limits/major roadways or surrounding area.

Copy of deed showing current ownership.

Floor plan with the following information:

Layout of the building  Sleeping areas

Dimensions of each room  Doors and windows

Room Labels (kitchen, bathroom, dining room, garage, etc.)

(Type 2) Development/site plan with the following information:

(\*Please note: Additional information may be requested.)

Drawn to scale  Location of all buildings

North arrow  Number of parking spaces (parking calculation table required)

Property lines  Dimensions of parking space and maneuvering space

Adjacent street names  Driveways (means of ingress/egress)

Application Fee: \$ \_\_\_\_\_

\$1,500 + (.18 acres x \$100) = \$ 63.00 (max. \$4,000)

Technology Fee: \$ \_\_\_\_\_

3% of application fee → \$ \_\_\_\_\_ (application fee) x .03 = \$ 1563.00

Public Hearing Newspaper Notice: \$230 (\$115 each for Planning Commission and City Council)

Public Hearing Mail Notifications and Signage.

\*Please note: The total fee will be calculated by Staff after application submittal based on the quantity of mailed notices and signs and must be paid when sign(s) are picked up by the applicant when sign(s) are picked up by the applicant.

**Please note:** The signature indicates that the owner or an authorized agent has reviewed the requirements of this application and attached checklist, and all items on this checklist have been addressed and complied with. The owner/authorized agent understands that an incomplete application will not be accepted, and this application will not be accepted after the 4 p.m. deadline on an application deadline date, as outlined on the calendar attached to this application. The signature authorizes City of New Braunfels staff to visit and inspect the property for which this application is being submitted.


The undersigned hereby requests rezoning of the above described property as indicated.

Gerald (Dean) Roberts (830) 837-8685 gdean1225@gmail.com

Owner's Name (Printed) Phone Number Email

842 Wall St. New Braunfels TX 78132

Owner's Mailing Address

 Date 11/1/18

Signature of Owner Date