

CITY OF NEW BRAUNFELS TRAFFIC IMPACT ANALYSIS (TIA) WORKSHEET

Complete this worksheet as a requirement for zoning, master plan, plat and permit as specified in City of New Braunfels Code of Ordinances Sections 114-99 and 118-46.

Note: The Code provides the minimum information for a TIA report and it is recommended that a scoping meeting be scheduled with the Engineering Division.

Section 1: General Information

General Information											
Project Name:										Date:	
Subdivision Plat Name:						Project Address/Location:					
Location?		☐ City of New Braunfels		☐ New Braunfels ETJ		☐ Comal County		☐ Guadalupe County			
Owner Name:						Owner Email:					
Owner Address:						Owner Phone:					
Preparer Company:											
Preparer Name:						Preparer Email:					
Preparer Address:						Preparer Phone:					
TIA Report scoping meeting with City Engineering Division staff?				☐ Yes. Date: ☐ No.		TIA Worksheet/Report approved with previous zoning, plan, plat or permit?				☐ No. Complete Page 1 only. ☐ Yes. Complete Pages 1 and 2.	
Application Type or Reason for TIA Worksheet/Report											
☐ Zoning/Concept Plan/Detail Plan ☐ Master Plan ☐ Preliminary Plat ☐ Final Plat ☐ Permit ☐ Other											
TIA Submittal Type (A TIA Worksheet is required with all zoning, plan, plat and permit applications)											
☐ TIA Worksheet Only (100 peak hour trips or less)						☐ Level 1 TIA Report (101-500 peak hour trips)					
☐ TIA Worksheet Only – Previous TIA Report Approved						☐ Level 2 TIA Report (501-1,000 peak hour trips)					
☐ TIA Worksheet Only – Previous TIA Report not required (supporting documentation may be required)						☐ Level 3 TIA Report (1,001 or more peak hour trips)					

Section 2: Proposed Land Use and Trip Information for Application

Unit	Land Use	ITE Code ¹	ITE Unit ²	Est. Project Units	Critical Peak Hour	AM Peak Hour Rate	PM Peak Hour Rate	WKND Peak Hour Rate	Daily Trip Rate	AM Peak Hour Trips	PM Peak Hour Trips	WKND Peak Hour Trips	Daily Trips
<i>Total from additional tabulation sheet (if necessary):</i>													
Total:													

¹Institute of Transportation Engineers (ITE) Trip Generation, 10th Edition or most recent; ²E.g., Dwelling Units, Acres, Employees, KSF, etc.

Internal Use Only	Reviewed by:			Date:
	☐ TIA Worksheet is acceptable.	☐ TIA Worksheet requires corrections.	☐ TIA Report required.	☐ TIA Report not required.

Approved TIA Worksheet/Report				
Project Name:				
Preparer Company:		Preparer Name:		Date:
Type:	☐ TIA Worksheet Only	☐ Level 1 TIA Report	☐ Level 2 TIA Report	☐ Level 3 TIA Report
Approved with:	☐ Zoning/Concept Plan/Detail Plan	☐ Master Plan	☐ Plat	☐ Permit ☐ Other

Unit	Land Use	Status ³	ITE Code ¹	ITE Unit ²	Est. Project Units	Critical Peak Hour	AM Peak Hour Rate	PM Peak Hour Rate	WKND Peak Hour Rate	Daily Trip Rate	AM Peak Hour Trips	PM Peak Hour Trips	WKND Peak Hour Trips	Daily Trips
Total from additional tabulation sheet (if necessary):														
Total:														

³Specify current *approved* status of unit: PLAN – Zoning/Concept Plan/Detail Plan/Master Plan, PP – Preliminary Plat, FP – Final Plat, P – Permit, C – Completed, A – With this Application (current)

Approved TIA Conformance	AM Peak Hour Trips	PM Peak Hour Trips	WKD Peak Hour Trips	Daily Trips
Approved development total:				
Updated development total:				
Difference development total:				
New TIA Report Required?				
Increase in Peak Hour Trips over 100?		☐ Yes. New TIA Report required to be approved prior to approval. ☐ No.		

Mitigation Measures	Unit
1.	
2.	
3.	
4.	