

**MINUTES  
OF THE NEW BRAUNFELS ANIMAL SERVICES ADVISORY BOARD  
OF January 27, 2021**

The Animal Services Advisory Board of the City of New Braunfels, Texas, convened in a Regular Session on January 27, 2021 at 6:02 p.m., using zoom.

**Board Members present were:** Mr. Eric Trager (Chair), Ms. Sarah Hammond, Dr. Hossalla and Christopher Looney (staff position filling in for Bryan Ruiz).

**City Staff present:** Allison Scheffel, Sandy Ellison & Christopher Looney

The meeting was called to order by Board Chair Eric Trager at 6:02 p.m., verifying the presence of a quorum.

**1. MINUTES**

Board Chair Eric Trager introduced the minutes of the 9-30-2020 regular meeting for consideration of approval.

- a) Board member Sarah Hammond moved to approve the minutes,
- b) Board Chair Eric Trager seconded the motion,
- c) Minutes were approved unanimously.

**2. CITIZENS COMMUNICATIONS**

- a) In order to ensure the safety of the board members, staff and the general public during the pandemic, in-person communications are temporarily suspended. However, comments can be made via email ahead of or after the meeting. Comments will be shared with the board members.
- b) None.

**3. DISCUSSION ITEMS FOR CONSIDERATION**

- a) Board Chair Eric Trager read the agenda caption; **consideration and recommendation to City Council regarding amendments to Chapter 6 of the City's Code of Ordinances regarding animal care.**
  - i. Discussion started out with Christopher Looney providing an overview of chapter 6 section 6-76 edits and updates. Some of the items updated in this chapter also included definitions of food, shelter, water, weather as well as other definitions. The board discussed the exemptions pertaining to certain animals such as livestock in relation to the proposed ordinance. Board members then decided to review each section of the revised draft ordinance. During the discussion modifications to certain sections of the code were made to the satisfaction of the board members.
  - ii. Board member Sarah Hammond moved for approval of the revised ordinance to city council.
  - iii. Board member Dr. Hossalla seconded.
  - iv. Motion passed.
- b) Board Chair Eric Trager read the agenda caption; **Consider setting and establishing regular dates for the Animal Advisory Board meetings.**
  - i. Discussion started with Christopher Looney proposing to the board to meet at regular intervals, such as quarterly or other frequency. Board member Sarah Hammond discussed having meetings quarterly and if needed to call special meetings on an as needed basis. Board's consensus was to have meetings on a quarterly basis to establish a uniform frequency: January, April, July & October.

**4. ADJOURNMENT:**

- a) The meeting adjourned at 6:54 pm.

**Date Approved: April 28, 2021**

**By:**\_\_\_\_\_

**Attest:**\_\_\_\_\_