



## **New Braunfels Public Library Advisory Board Regular Meeting Minutes**

New Braunfels Public Library – Virtual Via Zoom  
Monday, April 19, 2021

### **1. Call to Order**

Library Advisory Board President Connie Born called the meeting to order at 5:34 p.m. on Monday, April 19, 2021.

### **2. Roll Call**

#### **a. Members Present**

Connie Born, Amy Stone, Carol Bissett, Kristen Fain, Deb Wigington

#### **b. Others Present**

Ashleigh Chesser, New Braunfels Public Library Foundation president; Gretchen Pruett, library director

### **3. Presentations**

#### **a. COVID-19 Operations**

Gretchen Pruett reports the library stopped quarantining materials last Wednesday following a revision in guidelines from the CDC. Periodicals are out again, as are two AWE computers in the Children's Room and some chairs. Smaller tables are on order and will go out soon. Most staff received their second vaccine dose last Tuesday. No major changes will happen in May, because May is traditionally a time to get ready for summer, but there are several staff positions to fill and with that would come an extension of opening hours. In-person programming is still on hold through the summer. Many programs, at least for adults, have seen better attendance virtually than they would in person. The city facilities mask mandate has been lifted, but face coverings remain strongly encouraged. Masks are required in the staff area.

#### **b. Westside Library Branch Update**

Gretchen Pruett reports construction started today. The fencing went up and the amount of parking has been greatly reduced.

### **4. Approval of Minutes**

Carol Bissett motioned that the minutes of the March 15, 2021 meeting be accepted as written. Amy Stone seconded the motion. Motion passed.

### **5. Communications**

#### **a. Citizens**

None

#### **b. Library Advisory Board Members**

Connie Born wanted to offer congratulations to the library for receiving the TMLDA award for the sixth year in a row.

### **6. Reports**

#### **a. Friends of the Library**

The mission of the New Braunfels Public Library is to provide the community with equal access to physical and virtual environments that support and encourage lifelong learning and enrichment.

[www.nbtexas.org/library](http://www.nbtexas.org/library)



Gretchen Pruett reports the Friends are making plans to reopen the bookstore with a projected opening mid-May. Their opening hours would roughly mirror the library's hours. They're also looking at doing some smaller sales to clear out books to soon make way for new donations.

**b. New Braunfels Public Library Foundation**

President Ashleigh Chesser reports the Foundation is considering doing a book sale as well in order to clear out the large donation of books that is in the library's Meeting Room. They're thinking of a bag sale; fill a bag for \$20. The Mark Pryor author talk in March netted about \$450 through Eventbrite. The Book & Author Luncheon that was originally moved to October has been cancelled due to the number of other things going on that month. They're instead going to see about an author talk at the Brauntex in September, and then the Book & Author Luncheon will be held May 2022.

**c. Library Director**

Library Director Gretchen Pruett reports the monthly statistics will be sent out soon. We're steadily picking up as summer approaches. Longtime staff member Mary Grow will be retiring at the end of May. Angie Albright has moved to a fulltime position as a Westside clerk, which leaves her position at the main library open, and we'll be hiring library aides and a program assistant for Jennifer at the Westside Community Center.

**d. Treasurer**

No report this month.

**7. Discussion & Action**

**a. Review and Possible Action on Library Policy 2.80 – Volunteers**

Proposed changes include adding a clause that volunteers may be subject to other requirements as deemed necessary by the library director or City of New Braunfels. Amy Stone moved to endorse the policy as amended, and Connie Born seconded. The Board endorsed the policy as amended.

**b. Review and Possible Action on Library Policy 2.24 – Naming Rights**

Proposed changes include ensuring we're correctly referring to the list of naming opportunities and rewriting the definition of a "significant amount." Kristen Fain moved to endorse the policy as amended and Amy Stone seconded. The Board endorsed the policy as amended.

**c. Review and Possible Action on Texas State Library & Archives Annual Report**

Amy Stone moved to endorse the annual report, and Kristen Fain seconded the motion. The Board endorsed the report.

**d. Review and Possible Action on Approval, Release & Indemnification Agreement for JP Morgan Chase Bank on behalf of the Sissel Trust**

Amy Stone moved to endorse Connie Born's signing of the agreement, and Carol Bissett seconded. The Board approved the endorsement.

**8. Items for Next Agenda (No Action May be Taken)**

None.

**9. Adjournment**

President Connie Born adjourned the meeting at 6:26 p.m.