



New Braunfels Public Library Advisory Board Regular Meeting Minutes

New Braunfels Public Library – In-Person & Virtual Via Zoom
Monday, June 21, 2021

1. Call to Order

Library Advisory Board President Connie Born called the meeting to order at 5:34 p.m. on Monday, June 21, 2021.

2. Roll Call

a. Members Present

Connie Born, Carol Bissett, Kristen Fain, Kay Cartwright, Deb Wigington, Amy Stone

b. Others Present

Gretchen Pruett, library director; William Rogers, member of public

3. Presentations

a. COVID-19 Operations

Gretchen Pruett reports that as of June 1 hours of operation have been added at the main library and Westside Branch. Four new staff members have been hired, but they haven't completed training yet. One study room has also been reopened in two-hour blocks. There will still be a programming pause in August to reset and prepare for a return to in-person programming come September.

b. Westside Library Branch Update

Gretchen Pruett shared Stella Olivas's original artwork that will be digitized and placed as feature art pieces in the Westside Branch. The project board also came in, and it will be at the library for a couple weeks before moving on to Westside Community Center and City Hall. Construction is currently still on schedule.

4. Approval of Minutes

Deb Wigington motioned that the minutes of the May 17, 2021, meeting be accepted as written. Kay Cartwright seconded the motion. Motion passed.

5. Communications

a. Citizens

None

b. Library Advisory Board Members

None

6. Reports

a. Friends of the Library

The mission of the New Braunfels Public Library is to provide the community with equal access to physical and virtual environments that support and encourage lifelong learning and enrichment.

www.nbtexas.org/library



Gretchen Pruett reports a Children's Book Sale will take place on July 2. The Friends are operating the bookstore and getting ready for the book sale in October. The library is accepting donations on behalf of the Friends again; this started June 1.

b. New Braunfels Public Library Foundation

Gretchen Pruett reports an Autographed Book Sale will take place on July 2. The Foundation also has an event in September—An Evening with Jean Becker at the Brauntex. She recently wrote a book about being Chief of Staff for the Bush family after the White House. Copies of her book will be available for sale. The Foundation is also planning to sponsor a spelling bee at Krause's in November.

c. Library Director

Library Director Gretchen Pruett reports circulation is still trending up, but whereas in May 2020 digital circulation was up, in May 2021 it's gone back down in favor of print—the conclusion being that people used eMaterials when they needed to, but they're coming back in for physical books.

d. Treasurer

No report this month.

7. Discussion & Action

a. Review and Possible Action on Library Policy 2.5 – Collection Development

The proposed changes include expanding the purpose of the policy, removing statistics in favor of a community description, and including wording that library staff can choose the format of the material. The policy was endorsed as amended.

b. Review and Possible Action on Library Policy 2.23 – CIPA/Internet Safety

No changes are recommended at this time. Carol Bissett made a motion to endorse the policy; the motion was seconded, and the board endorsed the policy.

c. Review and Possible Action on Library Policy 2.11 – Internet & Electronic Resource Use

No changes are recommended at this time. Kay Cartwright made a motion to endorse the policy; Deb Wigington seconded, and the board endorsed the policy.

d. Review and possible action on Sissel Trust Expenditure – Service Desk Remodel

This is the first phase of a project that re-envision the interior of the library. The proposed total for phase 1, which includes remodeling the circulation area, holds, and curbside services area, would be \$39,200. Carol Bissett moved to use \$40,000 of the Sissel Trust for this project; Amy Stone seconded. The motion carried.

8. Items for Next Agenda (No Action May be Taken)

None.

9. Adjournment

President Connie Born adjourned the meeting at 6:50 p.m.