

**NEW BRAUNFELS
CIVIL SERVICE COMMISSION**

**BE IT ORDERED BY THE CITY OF NEW BRAUNFELS CIVIL SERVICE
COMMISSION:**

Notice and appropriate action regarding the approval of the **POLICE SERGEANT** Written Promotional Examination. The 3-hour examination will be administered on the following date and time:

Date: Thursday, February 10, 2022
Time: 9:00 a.m.
Place: Tejas Room
550 Landa Street
New Braunfels, Texas 78130

The Police Sergeant Examination will begin promptly at 9:00 a.m., Thursday, February 10, 2022. The participants must be present and seated prior to 9:00 a.m. **Late arrivals will not be admitted and are no longer eligible for this examination on this date. Photo identification by valid driver's license will be required at time of check-in for the examination. Check-in will start at 8:30 a.m.**

The Police Sergeant Examination is open to each Police Detective who have at least two (2) years continuous service in the position of Police Detective immediately prior to the examination date to meet the required minimum of three (3) candidates. If unable to reach the required three (3) candidates after the tenth (10th) day registration period for Police Detective, the Police Sergeant Examination is open to each Police Detective with less than two (2) years continuous service in the position of Police Detective. If unable to reach the required three (3) candidates after the tenth (10th) day registration period for Police Detective with less than two (2) years continuous service in the position of Police Detective, the Police Sergeant Examination is open to each Police Officer who have at least two (2) years continuous service in the position of Police Officer immediately prior to the examination date in accordance with the City of New Braunfels Firefighters and Police Officers Civil Service Commission Rules and Regulations and Local Government Code Chapter 143.

All **eligible Police Detective employees with two (2) years of service**, desiring to participate in the promotional examination must register in person, at the Human Resources/Civil Service Office **no later than 5:00 p.m., Monday, December 20, 2021.**

IF NEEDED, eligible Police Detective employees with less than two (2) years of service, desiring to participate in the promotional examination must register in person, at the Human Resources/Civil Service Office **no later than 5:00 p.m., Thursday, January 6, 2022.**

IF NEEDED, eligible Police Officer employees with two (2) years of service, desiring to participate in the promotional examination must register in person, at the Human Resources/Civil Service Office **no later than 5:00 p.m., Thursday, January 20, 2022.**

The individual raw test scores will be posted on the main lobby bulletin board of City Hall by 12:30 p.m. on Friday, February 11, 2022, in accordance with Section 143.033 of the Local Government Code.

PASSED AND APPROVED this 6th day of December 2021.

PAUL ERICKSEN
CHAIRPERSON

BRIAN MARTINEZ
VICE-CHAIRMAN

HEIDI ALEMAN
COMMISSIONER

ATTEST:

Posted: _____
Date/Time: _____

BECCA MIEARS
CIVIL SERVICE DIRECTOR

NEW BRAUNFELS CIVIL SERVICE COMMISSION

REGISTRATION
Notice of Intent to Test

In Compliance with the City of New Braunfels Firefighters and Police
Officers Civil Service Commission Rules and Regulations:

I, _____, Social Security No. _____

do hereby affirm my eligibility and submit my registration for the promotional
examination being given for Police Sergeant for the Police Department to be
administered:

* Date: **Thursday, February 10, 2022**

* Time: **9:00 a.m.**

* Location: **Tejas Room**

550 Landa Street, New Braunfels, TX 78130

NOTE: The Police Sergeant Examination will begin promptly at 9:00 a.m. The eligible participants must be present and seated prior to 9:00 a.m. **Late arrivals will not be admitted and will not be eligible for this examination on this date.** Check-in for the examination will start at 8:30 a.m. Photo identification by valid driver's license will be required to check-in for the examination.

Printed Name: _____

Employee signature: _____

Date: _____

Received by: _____

Date: _____ Time: _____

FOR or BY Becca Miears
Civil Service Director