

**FINAL - MINUTES
OF THE NEW BRAUNFELS CIVIL SERVICE COMMISSION
REGULAR MEETING OF FRIDAY, FEBRUARY 9, 2024**

AGENDA

1. CALL TO ORDER

The meeting commenced at 9:05 am.

2. ROLL CALL

The following Commissioners were present:

Chairperson Paul Ericksen

Vice-Chairperson Heidi Aleman

Commissioner Andrew Hamilton

3. PRESENTATIONS

None

4. APPROVAL OF MINUTES

None

5. COMMUNICATIONS

This time is for citizens to address the Civil Service Commission on issues and items of concerns not on this agenda. There will be no action at this time.

6. DISCUSSION AND ACTION

A) Discuss and consider appeals by one (1) Fire Captain of question 68 from the Battalion/Division Chief Promotional Examination conducted on January 8, 2024.

Human Resources Generalist, Lori Stidham informed the Commission that the Fire Captain who had submitted the appeal, was not present for the meeting.

Fire Chief Lozano asked if the appeal was submitted in writing and if he gave his reason for the appeal. Lori Stidham did answered yes and explained his reason was the answer was not word for word from the study material.

No action was taken on this item.

- B) Discuss and consider approval and certification of the eligibility list for Battalion/Division Chief from the promotional examination and assessment centers conducted on January 8, and January 23, 2024, depending on the outcome of item 6 A.

Human Resources Generalist, Lori Stidham presented and briefly discussed the item.

Vice-Chairperson Aleman made a motion approve to the item. Commissioner seconded the motion, which passed.

- C) Discuss and consider approval and certification of the eligibility list for Fire Captain from the promotional examination and assessment centers conducted on January 11, and January 24, 2024.

Human Resources Generalist, Lori Stidham presented and briefly discussed the item.

Commissioner Hamilton made a motion to approve the item. Vice-Chairperson seconded the motion, which passed.

7. EXECUTIVE SESSION

The Commission shall retire into an Executive Session on any agenda item as provided under Chapter 551.071 (Consultation with attorney) of the Texas Government Code and/or Section 143.053(d) of the Texas Local Government Code, as applicable.

8. ADJOURNMENT

Meeting adjourned at 9:10 am.

Date Approved: _____

Commission Member

Commission Member

Attest:

Lori Stidham Human Resources Generalist