

**MINUTES  
OF THE NEW BRAUNFELS CIVIL SERVICE COMMISSION  
MEETING OF JANUARY 11, 2021**

**1. CALL TO ORDER:**

The Civil Service Commission of the City of New Braunfels, Texas, convened on January 11, 2021, via Zoom meeting.

**2. ROLL CALL:**

**Commissioners present were:** Chairperson Paul Ericksen; Vice-Chairperson Cesar Castilleja and Commissioner Heidi Aleman

**City Staff and others present were:** Nokihomis Willis, Human Resources/Civil Service Director; Becca Mears, Human Resources/Civil Service Assistant Director; Lori Stidham, Human Resources/Civil Service Generalist; Val Acevedo, City Attorney; Nathan Brown, Assistant City Attorney; Fire Chief, Patrick O'Connell; Assistant Fire Chief Michael Wehman; Assistant Fire Chief Matthew Bushnell and Interim Police Chief Keith Lane.

The meeting was called to order by Chairperson Ericksen at 9:10 a.m. via Zoom meeting.

**3. PRESENTATIONS:** None

**4. APPROVAL OF MINUTES:**

**A. DECEMBER 11, 2020.**

Vice-Chairperson Castilleja made motion to approve; Chairperson Ericksen seconded the motion, which was unanimously approved.

**5. COMMUNICATIONS:**

**A. CITIZENS - None**

**6. DISCUSSION AND ACTION ITEMS:**

**A. ELECTION OF OFFICERS FOR YEAR 2021 IN ACCORDANCE WITH CHAPTER 143 SECTION 143.006.**

Commissioners nominated that the Officers would remain the same and as follows; Paul Ericksen as Chairperson, Cesar Castilleja as Vice-Chairperson and Heidi Aleman as Commissioner. Chairperson Ericksen asked for approval of elected officers, which was unanimously approved.

**B. DISCUSS AND CONSIDER CALLING FOR A FIREFIGHTER ENTRANCE EXAMINATION TO FILL A VACANCY AND/OR CREATE AN ELIGIBILITY LIST.**

Civil Service Generalist Lori Stidham presented and discussed the item.

Vice-Chairperson Castilleja made a motion to approve; Commissioner Aleman seconded the motion, which was unanimously approved.

**C. DISCUSS AND CONSIDER APPROVAL AND CERTIFICATION OF THE NEW BRAUNFELS FIRE DEPARTMENT SERVICE/SENIORITY HISTORY DATED JANUARY 11, 2021.**

Civil Service Generalist Lori Stidham presented and discussed the item.

Commissioner Aleman made a motion to approve; Vice-Chairperson Castilleja seconded the motion, which was unanimously approved.

**D. DISCUSS AND CONSIDER APPROVAL AND CERTIFICATION OF THE NEW BRAUNFELS POLICE DEPARTMENT SERVICE/SENIORITY HISTORY DATED JANUARY 11, 2021.**

Civil Service Generalist Lori Stidham presented and discussed the item.

Commissioner Aleman made a motion to approve; Vice-Chairperson Castilleja seconded the motion, which was unanimously approved.

7. EXECUTIVE SESSION- The Commission may retire to an Executive Session on any agenda item as provided under Chapter 551.074 (personnel matters) and 551.071 (consultation with attorney concerning privileged and unprivileged client information deemed confidential by Rule 1.05 of the Texas Disciplinary Rules of Professional Conduct) of the Texas Government Code and/or Section 143.053(d) of the Texas Local Government Code, as applicable.

No items for Executive Session.

8. RECONVENE INTO REGULAR SESSION – take action, if any, on item discussed in Executive Session.

9. **ADJOURNMENT**: Meeting adjourned at 9:17 a.m.

Date Approved: March 22, 2021

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Commission Member

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Commission Member

Attest:

Lori Stidham  
Lori Stidham Recording Secretary

