



**New Braunfels Regional Airport
Airport Advisory Board Meeting
17 March 2021**

Minutes

The New Braunfels Airport Advisory Board met in regular session at 5:30 pm on the 17th day of March 2021.

Board Members Present: Graham Hauptman, Ron Diana, Tom Meyer, Mike Fogerty, PJ Wilkins, Wes Stamps

Staff Present: Robert Lee, Airport Director; Brendan Haas, Airport Operations Supervisor; Priscilla Vega, Airport Administrative Assistant.

Visitors Present:

1. Call to Order.

The 17 March 2021 Airport Advisory Board Meeting was called to order at 5:31 pm by Board Chairman, Graham Hauptman.

2. Roll Call and Quorum Check.

A quorum was confirmed.

3. Mission of the New Braunfels Airport Advisory Board was read.

4. Review and Approval of the 20 January 2021 Board meeting minutes.

Minutes were reviewed and approved as amended unanimously by the Board.

5. Citizens Comments:

There were no citizen comments.

6. Discuss and consider approval of an Airport T-Hangar Waiting List Policy.

The Airport Director presented a draft of the hangar waiting list policy and offered historical background. Board members requested clarification how the process would be administered and suggested additional language clarifying the need for applicants indicate that they will acquire and locate a registered airworthy aircraft within 60 days of signing a t-hangar lease. The Mr. Meyers motioned with Mr. Diana seconding submitting the amended T-Hangar Waiting List policy to City Council for adoption. The Board unanimously approved adopting the new t-hangar waiting list policy.

7. Airport Director's Report

A. Airport Financial Report

Year-to-date fuel sales and revenue/expense report were presented.

B. Airport Operations Update

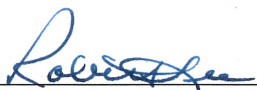
- i. Detention Pond: TXXDOT signed off on project. Preparing to go out for bid.
- ii. ATCT radar request: no updates. Ops declined February.
- iii. ATCT voice comm control system.
- iv. VTAAA expansion – no new updates.
- v. New T-hangar project
- vi. Alpha's hangar roof repairs scheduled for March.
- vii. Winter storm
- viii. RFP for new fuel supplier tentatively set for publication end of May.
- ix. 100LL costs increased \$0.86/gal since 1 Oct 2020; Jet A increase - \$0.74/gal.
- x. TW F crack sealing
- xi. Fuel Farm repainted with epoxy.

8. New Business for next meeting.

No new business.

9. The next meeting will be held on 19 May 2021 at 5:30 pm at the New Braunfels Regional Airport Terminal Conference Room or via Zoom Meeting.

10. Adjourn. The meeting was adjourned at 6:26 pm.



Dr. Robert Lee, AAE
Airport Director