



New Braunfels Public Library Advisory Board Regular Meeting Minutes

New Braunfels Public Library – Virtual Via Zoom
Monday, March 15, 2021

1. Call to Order

Library Advisory Board President Connie Born called the meeting to order at 5:36 p.m. on Monday, March 15, 2021.

2. Roll Call

a. Members Present

Connie Born, Deb Wigington, Ky Slone, Amy Stone, Carol Bissett, Kay Cartwright

b. Others Present

Ashleigh Chesser, New Braunfels Public Library Foundation president

3. Presentations

a. COVID-19 Operations

Gretchen Pruett reports the governor recently lifted the mask order, but City Council opted to keep face coverings required in City facilities. Library staff have been able to get the first round of vaccination and are set to get the second dose mid-April. Staff have continued to assist as needed with the county's call center. The library as a whole has still not changed operational procedures, and as long as materials are quarantined, nothing major will change.

b. Westside Library Branch Update

Gretchen Pruett reports the Westside Library groundbreaking was held on Thursday, March 11. On March 8, City Council approved Stoddard Construction Management and construction is projected to start in March. The projected opening is March 2022.

4. Approval of Minutes

Amy Stone motioned that the minutes of the Jan. 25, 2021 meeting be accepted as written. Deb Wigington seconded the motion. Motion passed.

5. Communications

a. Citizens

None

b. Library Advisory Board Members

None

6. Reports

a. Friends of the Library

The mission of the New Braunfels Public Library is to provide the community with equal access to physical and virtual environments that support and encourage lifelong learning and enrichment.

www.nbtexas.org/library



Gretchen Pruett reports the Friends are getting ready to approve their budget for the year via a virtual meeting. Library staff have cut their budget requests to a total of \$40,000 across library departments.

b. New Braunfels Public Library Foundation

President Ashleigh Chesser reports the Foundation wrapped up its first-ever Short Story Writing Contest in February. The winners are on the website, as are their writing submissions. Feedback was positive, and the event was well received. In February the Foundation also held a Blind Date with a Book sale, and about 30 books were sold. An Author Talk with Mark Pryor is coming up on Thursday, March 25. It will be the Foundation's first Zoom fundraiser. The Book & Author Luncheon is still on the books for Oct. 7 at the Civic/Convention Center.

c. Library Director

Library Director Gretchen Pruett reports we are working on a new presentation of monthly statistics, so think on what information you want to see as well as what information is less important. Additionally, we had an unexpected staff resignation at Westside Community Center, and so we are sending staff from the main library over to cover until the position is hired. We've also started to pass out pay increases, either 3% COLA or a market adjustment.

d. Treasurer

No report this month.

7. Discussion & Action

a. Review and Possible Action on Library Policy 2.30 – Loans

Proposed changes include removing the fee from the replacement cost as well as increasing the balance owed before a suspension of use from \$10 to \$20. Carol Bissett moved to endorse the policy as amended and Amy Stone seconded. The Board endorsed the policy as amended.

b. Review and Possible Action on Library Policy 2.20 – Displays and Exhibits

No changes are recommended at this time. Ky Slone moved to endorse the policy as written and Kay Cartwright seconded. The Board endorsed the policy as written.

c. Review and Possible Action on National Voter Registration Act Plan

Plan was reviewed; no action required.

d. Review and Possible Action on Texas State Library & Archives Annual Report

Pushed to April meeting.

e. Review and Possible Action on Proposed Vision Statement

Amy Stone moved to accept "Engage. Educate. Empower." as the library's vision statement. Deb Wigington seconded, and the motion was approved.

f. Review and Possible Action on Naming Rights Opportunities for Westside Library Branch

Board approval is the first step in establishing naming rights as the library is built. The money raised would go to the New Braunfels Public Library Foundation. Carol

Bissett moved to accept the proposed naming/plaque rights as they've been presented. Amy Stone seconded, and the motion passed.

8. Items for Next Agenda (No Action May be Taken)

None.

9. Adjournment

President Connie Born adjourned the meeting at 6:37 p.m.