

**MINUTES
OF THE NEW BRAUNFELS CIVIL SERVICE COMMISSION
MEETING OF MARCH 22, 2021**

1. CALL TO ORDER:

The Civil Service Commission of the City of New Braunfels, Texas, convened on March 22, 2021, in the Tejas Room in the City of New Braunfels City Hall Building.

2. ROLL CALL:

Commissioners present were: Chairperson Paul Ericksen; Vice-Chairperson Cesar Castilleja and Commissioner Heidi Aleman

City Staff and others present were: Nokihomis Willis, Human Resources/Civil Service Director; Becca Mears, Human Resources/Civil Service Assistant Director; Lori Stidham, Human Resources/Civil Service Generalist; Keith Lane, Interim Police Chief; Joe Vargas, Assistant Police Chief; John McDonald, Police Captain; and Michael Rutherford, Police Captain .

The meeting was called to order by Chairperson Ericksen at 9:04 a.m. in the Tejas Room in the City of New Braunfels City Hall Building.

3. PRESENTATIONS: None

4. APPROVAL OF MINUTES:

A. JANUARY 11, 2021.

Vice-Chairperson Castilleja made motion to approve; Commissioner Aleman seconded the motion, which was unanimously approved.

5. COMMUNICATIONS:

A. CITIZENS - None

6. DISCUSSION AND ACTION ITEMS:

A. DISCUSS AND CONSIDER APPROVAL APPEAL BY ONE (1) POLICE OFFICER OF QUESTION NUMBER 92 FROM THE POLICE DETECTIVE PROMOTIONAL EXAMINATION CONDUCTED ON FEBRUARY 25, 2021 FOR THE POLICE DEPARTMENT.

The Police Officer was not in attendance to present the appeal; therefore this item was skipped, and the Commission proceeded to the next item.

B. DISCUSS AND CONSIDER APPROVAL AND CERTIFICATION OF THE ELIGIBILITY LIST FOR POLICE DETECTIVE FROM THE PROMOTIONAL EXAMINATION CONDUCTED ON FEBRUARY 25, 2021, DEPENDING ON THE OUTCOME OF ITEM A.

Civil Service Generalist Lori Stidham presented and discussed the item.

Commissioner Aleman made a motion to approve; Vice-Chairperson Castilleja seconded the motion, which was unanimously approved.

C. DISCUSS AND CONSIDER APPROVAL AND CERTIFICATION OF THE ELIGIBILITY LIST FOR POLICE SERGEANT FROM THE PROMOTIONAL EXAMINATION CONDUCTED ON MARCH 25, 2021.

Civil Service Generalist Lori Stidham presented and discussed the item.

Commissioner Aleman made a motion to approve; Vice-Chairperson Castilleja seconded the motion, which was unanimously approved.

D. DISCUSS AND CONSIDER CALLING FOR A BATTALION CHIEF PROMOTIONAL EXAMINATION AND ASSESSMENT CENTERS TO FILL A VACANCY AND/OR CREATE AN ELIGIBILITY LIST.

Civil Service Generalist Lori Stidham presented and discussed the item.

Vice-Chairperson Castilleja made motion to approve; Commissioner Aleman seconded the motion, which was unanimously approved.


7. **EXECUTIVE SESSION-** The Commission may retire to an Executive Session on any agenda item as provided under Chapter 551.074 (personnel matters) and 551.071 (consultation with attorney concerning privileged and unprivileged client information deemed confidential by Rule 1.05 of the Texas Disciplinary Rules of Professional Conduct) of the Texas Government Code and/or Section 143.053(d) of the Texas Local Government Code, as applicable.

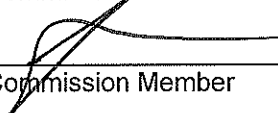
No items for Executive Session.

8. **RECONVENE INTO REGULAR SESSION** – take action, if any, on item discussed in Executive Session.


9. **ADJOURNMENT:** Meeting adjourned at 9:09 a.m.

Date Approved: April 26, 2021


Commission Member


Commission Member

Attest:


Lori Stidham Recording Secretary