

**MINUTES
OF THE NEW BRAUNFELS HERITAGE COMMISSION
REGULAR MEETING OF THURSDAY, APRIL 8, 2021**

Commissioners

Glenn Griffin – Chair – Present
Martha McLaurin – Vice Chair – Present
Lauren Strack – Commissioner – Present
Pamela Brandt – Commissioner – Present
Collette Nies – Commissioner – Present
Kristi Joy Simmons – Commissioner – Absent
Brandt Tucker – Commissioner – Absent

1. CALL TO ORDER

Commissioner Glenn Griffin called the meeting to order at 5:32 p.m.

2. ROLL CALL

Caitlin Krobot provided roll call. Quorum present.

3. APPROVAL OF MINUTES

- A) Discuss and consider approval of the minutes of the April 8, 2020 Heritage Commission annual meeting.

The approval of minutes was pulled from consideration.

4. CITIZENS' COMMUNICATIONS

This time is for citizens to address the Heritage Commission on issues and items of concerns not on this agenda. There will be no Heritage Commission action at this time.

No one spoke at this time.

5. INDIVIDUAL ITEMS FOR CONSIDERATION

- A) Discuss and consider the election of a chair.

Commissioner Collette Nies moved to elect Glenn Griffin as chair.
Commissioner Pamela Brandt seconded the motion with a unanimous vote.

- B) Discuss and consider the election of a vice chair.

Commissioner Glenn Griffin moved to elect Collette Nies as vice chair.
Commissioner Martha McLaurin seconded the motion with a unanimous Vote.

- C) Discuss and consider moving the application process to the Fall.

A lengthy discussion ensued. The item was tabled.

- D) Discuss and consider amending the Bylaws of the City of New Braunfels Heritage Commission.

Commissioner Lauren Strack moved to approve the item with changes made by Commissioner Martha McLaurin with the changes being "A regular meeting of the Commission shall be held annually at a time agreed upon by the Commission, unless it is determined by the chairman that a specific meeting date and time must be changed due to the weather, lack of a quorum or some other sufficient reason. Commissioner Martha McLaurin seconded the motion with a unanimous vote.

- E) Discuss and consider action regarding allocations of 2020 hotel occupancy tax to Heritage organization applicants.

Commissioner Martha McLaurin moved to approve the allocation of funds for the Heritage applicants provided by the Commissioners.
Commissioner Pamela Brandt seconded the motion with a unanimous vote.

6. ADJOURNMENT

Commissioner Glenn Griffin adjourned at 6:12 p.m.

12-9-2021


Glenn Griffin, Chair

Organization	2020 Award	2021 Request	2021 Commission Recommendation
Heritage Society of New Braunfels	78,630.22	61,100.00	52,481.51
New Braunfels Conservation Society	76,734.42	64,500.00	55,401.92
New Braunfels Historic Railroad & Modelers Society, Inc.	58,173.72	64,005.00	54,976.74
Sophienburg Memorial Association	86,461.64	62,700.00	53,855.82
TOTAL	300,000.00	252,305.00	216,716.00

Recommendations are made by the Heritage Commission.

PRESENTER:

Caitlin Krobot, City Secretary

SUBJECT:

Discuss and consider the approval of the Heritage Commission recommendations for allocating grant awards from hotel occupancy tax to various heritage organizations of the City and authorizing the City Manager to execute contracts with the aforementioned organizations for the purpose of disbursement and use of funding.

DEPARTMENT: City Secretary

COUNCIL DISTRICTS IMPACTED: City-Wide

BACKGROUND INFORMATION:

The City Secretary's Office posted notice of the application process for hotel occupancy tax (HOT) grants via the City's bulletin board, the City website, and in the Herald-Zeitung; and made the application available for interested heritage organizations beginning in March. The Heritage Commission met on April 8, 2021 to review qualified applications and make recommendations to the City Council.

ISSUE:

Allocations require City Council approval.

FISCAL IMPACT:

City ordinance requires that 15 percent of Hotel Occupancy Tax (HOT) collections be allocated to the "enhancement of arts and cultural organizations and programs". Customarily these proceeds are divided equally between the Arts and Heritage Commissions, who then make recommendations to City Council on the disbursement of their respective halves of the funding. This year, \$216,716.00 was made available to the Heritage Commission based on 2020 HOT collections.

RECOMMENDATION:

The Heritage Commission voted unanimously for the allocation as listed in this table: