

MINUTES
COMMUNITY DEVELOPMENT ADVISORY COMMITTEE
April 7, 2021

Members of the City of New Braunfels' Community Development Advisory Committee met on April 7, 2021 via a Zoom virtual meeting due to COVID-19 social distancing requirements. CDAC members logged into the meeting to record attendance. A quorum of the Community Development Advisory Committee was present. Emily Lane called the meeting to order at 6:01 PM.

Present: Emily Lane, Marc Hamilton, Sue Briner, Daniel Seydler, Robert Blythin, Tommy Carden, Amy Gusman, and Shae Burnett

Absent: No Committee Members were absent

Staff Present: Jen Gates, Grants Coordinator and Paula Harper, CDBG Consultant

Citizens Present: None

WELCOME: Emily Lane, Chair, called the meeting to order at 6:01 PM and welcomed everyone.

MINUTES: Consider approval of March 3, 2021 minutes

REVISIONS: Emily Lane requested that the March 3rd minutes reflect that Jennifer Gates did discuss with her supervisor sending the application information to other City Committees.

MOTION: Marc Hamilton moved to approve the March 3, 2021 minutes as amended. Motion was seconded by Sue Briner.

VOTE: Amended minutes for March 3, 2021 were unanimously approved.

COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM:

A. CDBG UPDATES

- a. Paula Harper announced that HUD had approved the City's Consolidated Annual Performance Evaluation Review (CAPER), and reviewed the Project Progress Spreadsheet, including a report of agencies that are, and are not, spending their awarded funding in a timely manner..

B. REVIEW OF CDBG APPLICATIONS

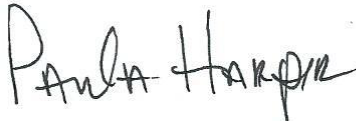
- a. CDAC members discussed the CDBG applications submitted for CDBG Program Year 2021 funding and compiled a list of questions for the agencies.
- b. Agencies who submitted applications for eligible programs/projects are:
 - i. Public Services: Big Brothers-Big Sisters
 - ii. Public Services: CASA of Central Texas
 - iii. Public Services: Family Life Center

- iv. Public Services: Hope Hospice
- v. Public Services: NB Housing Partners
- vi. Public Services: River City Advocacy, Inc.
- vii. Public Services: The Salvation Army
- viii. Public Services: San Antonio Food Bank
- ix. Public Facilities: The Crisis Center of Comal County
- x. Public Services: NB Housing Partners
- xi. Public Services: Westside Community Center
- xii. Housing: Comal County Habitat for Humanity (Homeownership Assistance)
- xiii. Housing: Comal County Habitat for Humanity (Home Repair Program)

NEXT MEETING: The next meeting will be on April 21, 2021, beginning at 6:00 PM via ZOOM and in the Tejas Room at City Hall.

ADJOURNMENT: Being no further business, the meeting adjourned 7:05 PM

Respectfully submitted,

A handwritten signature in black ink that reads "Paula Harper". The signature is written in a cursive, flowing style.

Paula Harper

CDAC ATTENDANCE CHART
Updated: April 7, 2021

Member	Dec. 2 nd	Jan. 6 th	Feb. 3 rd	Mar. 3 rd	April 7 th	April 21 st	May 5 th	June 2 nd	Aug. 4 th	Additional Meeting	Absent
Robert Blythin	X	X	X	X	X						
Susan Briner	X	X	X	X	X						
Shae Burnett		X	X	X	X						
Tommy Carden	X	X	X		X						1
Amy Gusman	X	X	X	X	X						
Marc Hamilton	X	X	X	X	X						
Emily Lane	X	X	X	X	X						
Daniel Seydler		X			X						3

From the By-Laws:

ARTICLE IV – TERMS

- A.** A committee member shall be assumed to have resigned his/her position, thereby forfeiting his/her unexpired term of office if, during the calendar year, he/she is absent three (3) consecutive times or a total of four (4) times in a calendar year, provided at least five (5) day notice of the meeting has been given.