

**MINUTES**  
**COMMUNITY DEVELOPMENT ADVISORY COMMITTEE**  
**April 21, 2021**

Members of the City of New Braunfels' Community Development Advisory Committee met on April 21, 2021 via a Zoom virtual meeting due to COVID-19 social distancing requirements. Staff was present in the Tejas Room at New Braunfels City Hall, 550 Landa Street, New Braunfels, Texas. CDAC members logged into the meeting to record attendance. A quorum of the Community Development Advisory Committee was present. Emily Lane called the meeting to order at 6:00 PM.

Present: Emily Lane, Marc Hamilton, Sue Briner, Daniel Seydler, Robert Blythin, Tommy Carden, Amy Gusman and Shae Burnett

Absent: None

Staff Present: Jen Gates, Grants Coordinator and Paula Harper, CDBG Consultant

Citizens Present: CDBG PY2021 Applicant Agencies, and 4 members of the community: , Alice Jewell, Jared Werner, Christopher Willis and William (last name unknown)

**WELCOME:** Emily Lane welcomed the CDAC members, staff, applicant agencies, and visitors

**CDBG PY21 APPLICATION UPDATES**

- A. Jennifer Gates announced that the City has withdrawn the application for Westside Community Center, and it will not be considered for funding by CDAC.
- B. In the interest of efficient time management, a motion was made by Marc Hamilton and seconded by Sue Briner that applicant agencies be provided the opportunity to participate in the Q&A Session on a first come, first serve basis.

**CDBG APPLICANT QUESTION & ANSWER SESSION**

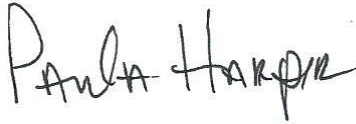
- A. The following agencies participated in the Q&A Session with CDAC members. A list of the questions is included in the record.
  - a. Family Life Center
  - b. The Salvation Army
  - c. Hope Hospice
  - d. Crisis Center of Comal County
  - e. Habitat for Humanity (Home Repair Program)
  - f. San Antonio Food Bank (no questions; applicant provided positive comments regarding the process and appreciation for consideration)
  - g. NB Housing Partners – Public Facilities Application
  - h. NB Housing Partners – Public Services Application
- B. The CDAC did not have questions for the following applicants:
  - a. Big Brothers-Big Sisters of South Texas

- b. CASA of Central Texas
- c. River City Advocacy, Inc.
- d. Habitat for Humanity (Homeownership Assistance)

**NEXT MEETING:** The next meeting will be on May 5, 2021 beginning at 6:00 PM via Zoom.

**ADJOURNMENT:** Being no further business, the meeting was adjourned at 8:18 PM.

Respectfully submitted,

A handwritten signature in black ink that reads "Paula Harper". The signature is written in a cursive, flowing style.

Paula Harper

**CDAC ATTENDANCE CHART**  
Updated: April 21, 2021

Member	Dec. 2 <sup>nd</sup>	Jan. 6 <sup>th</sup>	Feb. 3 <sup>rd</sup>	Mar. 3 <sup>rd</sup>	April 7 <sup>th</sup>	April 21 <sup>st</sup>	May 5 <sup>th</sup>	June 2 <sup>nd</sup>	Aug. 4 <sup>th</sup>	Additional Meeting	Absent
Robert Blythin	X	X	X	X	X	X					
Susan Briner	X	X	X	X	X	X					
Shae Burnett		X	X	X	X	X					
Tommy Carden	X	X	X		X	X					1
Amy Gusman	X	X	X	X	X	X					
Marc Hamilton	X	X	X	X	X	X					
Emily Lane	X	X	X	X	X	X					
Daniel Seydler		X			X	X					3

**From the By-Laws:**

**ARTICLE IV – TERMS**

- A.** A committee member shall be assumed to have resigned his/her position, thereby forfeiting his/her unexpired term of office if, during the calendar year, he/she is absent three (3) consecutive times or a total of four (4) times in a calendar year, provided at least five (5) day notice of the meeting has been given.