

**MINUTES  
OF THE NEW BRAUNFELS CIVIL SERVICE COMMISSION  
MEETING OF APRIL 26, 2021**

**1. CALL TO ORDER:**

The Civil Service Commission of the City of New Braunfels, Texas, convened on April 26, 2021, in the Tejas Room in the City of New Braunfels City Hall Building.

**2. ROLL CALL:**

**Commissioners present were:** Chairperson Paul Ericksen and Vice-Chairperson Cesar Castilleja.

**City Staff and others present were:** Nokihomis Willis, Human Resources/Civil Service Director; Becca Miears, Human Resources/Civil Service Assistant Director; Lori Stidham, Human Resources/Civil Service Generalist; Keith Lane, Interim Police Chief; Joe Vargas, Assistant Police Chief; Matthew Bushnell, Assistant Fire Chief; Nathan Brown, Assistant City Attorney; Jackie Malloy, Human Resources Manager and Isabel Vinson, Human Resources Generalist.

The meeting was called to order by Chairperson Ericksen at 3:00 p.m. in the Tejas Room in the City of New Braunfels City Hall Building.

**3. PRESENTATIONS:** None

**4. APPROVAL OF MINUTES:**

**A. MARCH 22, 2021.**

Vice-Chairperson Castilleja made motion to approve; Chairperson Ericksen seconded the motion, which was unanimously approved.

**5. COMMUNICATIONS:**

**A. CITIZENS - None**

**6. DISCUSSION AND ACTION ITEMS:**

**A. DISCUSS AND CONSIDER APPROVAL AND CERTIFICATION OF THE ELIGIBILITY LIST FOR FIREFIGHTER FROM THE ENTRY LEVEL EXAMINATION CONDUCTED ON APRIL 8<sup>TH</sup> THROUGH APRIL 10<sup>TH</sup>, 2021 FOR THE FIRE DEPARTMENT.**

Civil Service Generalist Lori Stidham presented and discussed the item.

Chairperson Ericksen made motion to approve; Vice-Chairperson Castilleja seconded the motion, which was unanimously approved.

**B. DISCUSS AND CONSIDER APPROVAL AND CERTIFICATION OF UPDATES MADE TO THE NEW BRAUNFELS FIRE DEPARTMENT SERVICE/SENIORITY HISTORY DATED APRIL 26, 2021.**

Civil Service Generalist Lori Stidham presented and discussed the item.

Vice-Chairperson Castilleja made motion to approve; Chairperson Ericksen seconded the motion, which was unanimously approved.

**C. DISCUSS AND CONSIDER APPROVAL AND CERTIFICATION OF UPDATES MADE TO THE NEW BRAUNFELS POLICE DEPARTMENT SERVICE/SENIORITY HISTORY DATED APRIL 26, 2021.**

Civil Service Generalist Lori Stidham presented and discussed the item.

Vice-Chairperson Castilleja made motion to approve; Chairperson Ericksen seconded the motion, which was unanimously approved.

7. EXECUTIVE SESSION- The Commission may retire to an Executive Session on any agenda item as provided under Chapter 551.074 (personnel matters) and 551.071 (consultation with attorney concerning privileged and unprivileged client information deemed confidential by Rule 1.05 of the Texas Disciplinary Rules of Professional Conduct) of the Texas Government Code and/or Section 143.053(d) of the Texas Local Government Code, as applicable.

No items for Executive Session.

8. RECONVENE INTO REGULAR SESSION – take action, if any, on item discussed in Executive Session.

9. ADJOURNMENT: Meeting adjourned at 3:04 p.m.

Date Approved: 6-7-21

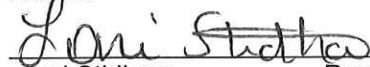


Commission Member



Commission Member

Attest:



Lori Stidham

Recording Secretary