

**CITY OF NEW BRAUNFELS PARKS & RECREATION ADVISORY BOARD
REGULAR MEETING MINUTES
CITY HALL
550 Landa St**

Tuesday, September 14th, 2021 at 6:00PM

CALL TO ORDER

Tom Blagg called the meeting to order at 6:00 pm.

ROLL CALL

Board members present: Joe Turner, Tom Blagg, Jason Vreeland, Kristen Carden, Katie Rae Preston

Board members absent: Bryan Feltner

Staff members present: Stacey Dicke, Director; Ylida Capriccioso, Park Development Manager; Shannon Jackson, Parks Analyst; Stephanie Chelar, Recreation Center Manager; Jonathan Cruz, Administrative Associate

APPROVAL OF MINUTES

Consider approving the minutes of regular meeting of August 17th, 2021.

Kristen Carden made a motion to approve the minutes; Jason Vreeland seconded the motion which passed unanimously.

RECOGNITIONS

- Jonathan Cruz, Parks Administrative Associate, will be filling in as Board Liaison while Shannon Jackson is on maternity leave.
- Emily Lane has submitted her resignation from the Board. Her position will be filled during the annual application process in November.

CITIZENS' COMMUNICATIONS

Jeanette Weige – Stone Gate Subdivision. Ms. Weige had called the Park Administrative Office as the Prince Solms tennis courts were being resurfaced and asked if pickleball lines were to be added. She was told no. She wants to see how outdoor pickleball courts can be added to our parks.

PRESENTATIONS

A. River Committee Activities

- David Davenport will present next month. Stacey gave a brief update on the end of the season. Labor Day weekend was busy and a good end to the season. No major issues and widespread lifejacket use over the summer.

B. City of New Braunfels Capital Improvement Program Update

- Chuck Gilman with Freese and Nichols, provided an overview of the generation of the Capital Improvement Program. The plan will review the existing plans, including the 2013 and 2019 Bond Projects, to collect relevant data.

C. Parks and Recreation Fiscal Year 2021-2022 Budget Overview

- At the next City Council Meeting, Council will approve the 2021-2022 Budget and tax rate. Employee expenses will increase due to pay raises. Parks and Recreation received funding in the amount of \$1,098,849 to be used for one-time equipment purchases. Also approved in the budget are 4 additional camp staff, 3 seasonal maintenance workers, and a 2nd summer camp location. Capital funding was approved for Das Rec for backyard and kinder care expansion.

D. Park Development Update

- **Perk Your Park Contest-** The online voting contest began on September 1 and will go through September 29. NRPA and Niagara Bottling are partnering to give two communities a \$90,000 grant to improve a park. Winners will be notified October 6, 2021. We are currently in 1st place for votes.

- **Park Ordinance 3-Year Review-** In 2018, the City updated the 10-year-old park land dedication and development ordinance to reflect current population, parkland level of service (LOS), and costs of construction. In the effort, the code requires that the staff review the ordinance every three years looking at population, costs of construction, and level of service for neighborhood and community parks. Staff plans a formal update in 2022.

E. Park Projects Update

- **Alligator Creek Trail Master Plan Update:** A public open house is scheduled for Sept. 15 at the NBU Service Center located on FM 306. This public engagement effort will allow the community to learn more about the preliminary design effort and Alligator Creek. Also, the city will launch a public survey in coordination with the public meeting for those who may not be able to attend. The survey will be on the project webpage.
- **Dry Comal Trail Update:** The MPO Policy Board approved recommended projects on August 28, 2021 with several projects from New Braunfels receiving funding approval. Dry Comal Creek Greenway Segment 1 was approved for \$1,556,000. The Comal Trails Alliance (CTA) was awarded a grant from NB Women Go to build a flow track as an added feature at the Dry Comal Nature Trail. Parks and CTA are working on an MOU to facilitate this partnership for construction and maintenance.
- **Mission Hill Park Update:** Revised drainage plans have been submitted to TCEQ. TCEQ has a 30 minimum and 90-day max to review the plans. The THC report has been submitted and they have 30 days to review, however we don't anticipate any issues with the review. Tentatively, bidding is planned for mid-October.
- **Cypress Bend Restroom Update:** The Environmental Constraints Report has been completed. The Engineering team is now refining their proposed recommendations/options based on that report.
- **Elizabeth Street Parking Project:** First course of pavement is complete. Initial site demo for water quality pond underway. Targeting mid-November (after Wurstfest) for roadway reopening and December 2021 for final completion.
- **NBU sewer line replacement – Hinman Island Drive:** Contractor is completing final paving Hinman Island Drive and currently working on landscape sign replacement. Related to this project is the NBU 24" water line replacement. Contractors will dig an 8' bore pit along Hinman Island Drive (on the golf Course property) to bore under #17 green and tie to water line coming from Elizabeth Street. After Wurstfest, a 55' deep bore pit will be dug at the same location along to tie the water coming from Landa RV Park.
- **Sports Complex Update:** The Design Team continues to work on preparing construction documents for bidding. Bidding for Phase 1 is tentatively scheduled for January 2022. Staff is refining the Operations and Maintenance Plan and beginning to develop a list of FF&E that is needed for the opening of the facility.

DISCUSSION AND ACTION

- None

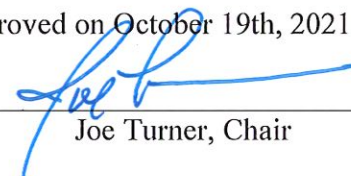
AGENDA ITEMS FOR NEXT MEETING

- None

ADJOURNMENT

The meeting was adjourned at 6:49 pm.

Approved on October 19th, 2021 by:


Joe Turner, Chair
Stacey Dicke, Director

Member	Current Term	Regular & Special Meetings Held 10/20-10/21	Attended	Missed
Joe Turner	10/16/18 – 10/16/22	10	9	1
Bryan Feltner	9/22/14 – 10/13/23	10	7	3
Tom Blagg	10/16/18 – 10/16/21	10	10	0
Kristen Carden	10/14/19 -10/14/22	10	7	3
Katie Rae Preston	10/20/20 – 10/13/23	10	9	1
Jason Vreeland	10/20/20 – 10/13/23	10	10	0

