



**CITY OF NEW BRAUNFELS, TEXAS  
 PARKS AND RECREATION ADVISORY BOARD  
 MEETING  
 CITY HALL - COUNCIL CHAMBERS  
 550 LANDA ST**



**TUESDAY, JULY 9, 2024 at 6:00 PM**

**AGENDA**

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **APPROVAL OF MINUTES**
  - A) Discuss and consider approval of the May 21, 2024 [24-890](#) Minutes of the Parks and Recreation Advisory Board.
4. **RECOGNITIONS/ANNOUNCEMENTS**
  - A) July Recognitions and Announcements [24-891](#)
5. **CITIZENS' COMMUNICATIONS**

*This time is for citizens to address the Park and Recreation Advisory Board on issues and items of concerns not on this agenda. There will be no Board action at this time.*
6. **PRESENTATIONS**
  - A) Summer Recreation and Staffing Update [24-889](#)
  - B) Parks and Recreation System Master Plan [24-892](#)
7. **AGENDA ITEMS FOR NEXT MEETING**
8. **ADJOURNMENT**

**CERTIFICATION**

I hereby certify the above Notice of Meeting was posted on the bulletin board at the New Braunfels City Hall.

\_\_\_\_\_  
 Board Liaison

NOTE: Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, or large print, are requested to contact the City Secretary's Office at (830) 221-4010 at least two (2) work days prior to the meeting so that appropriate arrangements can be made.





**Parks and Recreation Advisory Board Agenda Item  
Report**

550 Landa Street  
New Braunfels, TX

**7/9/2024**

Agenda Item No. A)

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**PRESENTER:**

Chad Donegan, Director

**SUBJECT:**

Discuss and consider approval of the May 21, 2024 Minutes of the Parks and Recreation Advisory Board.

**DISCUSSION:**

N/A

**RECOMMENDATION:**

N/A

**FINAL - MINUTES  
OF THE NEW BRAUNFELS PARKS AND RECREATION ADVISORY BOARD  
REGULAR MEETING OF TUESDAY, MAY 21, 2024**

**AGENDA**

**1. CALL TO ORDER**

Called to order at 7pm by Joe Turner

**2. ROLL CALL**

The following members were present: Joe Turner, Jason Vreeland, Tom Blagg, Katie Rae Preston, Joyce Compton, Courtney Lyons-Garcia

The following members were absent: Amber Brown

**3. APPROVAL OF MINUTES**

A) Discuss and consider approval of the March 19, 2024 Minutes of the Parks and Recreation Advisory Board.

Joe Turner introduced the item. Staff was directed to make minor correction to minutes to add 'picnic tables' to item 5 of Recognitions. Tom Blagg motioned to approve the minutes with the correction added. Courtney Lyons-Garcia seconded the motion which passed unanimously.

**4. RECOGNITIONS/ANNOUNCEMENTS**

A) May Recognitions and Announcements

Joe Turner introduced the item. Chad Donegan discussed the department's Gold Medal Finalist nomination, Park Foundation fundraisers, the Comal Cemetery Historical Marker, and upcoming events.

**5. CITIZENS' COMMUNICATIONS**

*This time is for citizens to address the Park and Recreation Advisory Board on issues and items of concerns not on this agenda. There will be no Board action at this time.*

No citizens spoke at this time.

**6. PRESENTATIONS**

**A) Parks and Recreation Ordinance Updates**

**Joe Turner introduced the item. Shannon Jackson spoke on three Parks and Recreation ordinance updates.**

**B) Summer Recreation and Staffing Update**

**Joe Turner introduced the item. Stephanie Chelar presented the following information and answered questions:**

**Landa Recreation Center: Three camp counselors needed to be fully staffed. Day camps and summer camps full and other summer programs are filling up fast.**

**Fischer Park: One attendant position needed to be fully staffed.**

**Athletics: Coordinators and cashers almost all hired. Paddle TX to assume daily operations on June 1. Leagues and sports camps and field rentals continue through the summer.**

**Aquatics: Coordinators hired, over half of lifeguards hired. Weekday operations starting after this weekend. Collaborated with the Fire Chief on recruitment for lifeguards as a pipeline for public service jobs.**

**C) May Park Project Updates**

**Joe Turner introduced the item. Jeff Bransford discussed the ongoing park projects:**

**Mission Hill Park**

**Open House May 30th 5pm City Hall**

**In final design**

**Zipp Family Sports Park**

**Updated drone imagery of site**

**Field of Graves Memorial**

**Still awaiting archaeological assessment report from THC**

**Dry Comal Segment 1**

**final design/land acquisition**

**Segments 2 & 3**

**In Preliminary Design**

**Landa Lake Dam and Spillway**  
**EDC approved \$1M in funding**  
**Construction to start in the fall**

**Last Tubers Exit**  
**Solicitation out in June**  
**EDC approved \$1.2M in funding**  
**Construction to start in the fall**

**Landa Park Golf Course Back Patio**  
**Pre-construction**  
**To be completed late summer**

**System Master Plan**  
**Contract to be awarded by Council on May 28**

**Northwest Park Master Plan**  
**RFQ received 15 responses**

**7. DISCUSSION AND ACTION**

**There were no discussion and action items for this meeting.**

**8. AGENDA ITEMS FOR NEXT MEETING**

**There were no agenda items discussed for the next meeting.**

**9. ADJOURNMENT**

Joyce Compton made a motion to adjourn the meeting, Courtney Lyons-Garcia seconded the motion. The meeting adjourned at 8:01pm.

**By:** \_\_\_\_\_  
CHAIR

**Attest:**

\_\_\_\_\_  
BOARD LIAISON

**7/9/2024**

Agenda Item No. A)

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**PRESENTER:**

Chad Donegan, Director

**SUBJECT:**

July Recognitions and Announcements

**DISCUSSION:**

July is National Park and Recreation Month. This year's theme is "Where You Belong," and park systems nationwide are inviting their communities to participate. In New Braunfels, throughout the month of July, a variety of activities are planned for residents of all ages and abilities. You won't want to miss it! Activities include:

- Monday Pop-Up Playdates
- Wednesday Fitness Events
- Art in the Park
- Guided tours

A fence surrounding the sport court at Timmerman Park has been installed based on requests by the community. It will prevent stray balls and improve user experience.

Rhayne Wilson has been promoted to Das Rec Aquatic Supervisor.

**Events:**

Fireworks &amp; Concert in Landa Park - July 4th

**Upcoming Events:**

Dry Comal Creek Trail Segments 2 & 3 Feasibility Study Open House - July 10<sup>th</sup> 6pm City Hall, Tejas Room  
City Council Retreat - July 11 Discussion on Park Development Funds and the Zipp Family Sports Park

**RECOMMENDATION:**

N/A



# Parks and Recreation Advisory Board Agenda Item Report

550 Landa Street  
New Braunfels, TX

7/9/2024

Agenda Item No. A)

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## **PRESENTER:**

Geronimo Aguirre, Assistant Director

## **SUBJECT:**

Summer Recreation and Staffing Update

## **DISCUSSION:**

Geronimo Aguirre, Assistant Parks Director and Stephanie Chelar, Recreation Services Manager will present a mid-summer update on program and attraction attendance and staffing levels.

## **RECOMMENDATION:**

N/A



# Parks and Recreation Advisory Board Agenda Item Report

7/9/2024

Agenda Item No. B)

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**PRESENTER:**

Jeff Bransford, Park Development Manager

**SUBJECT:**

Parks and Recreation System Master Plan

**DISCUSSION:**

Jason Genck, project manager from BerryDunn, will co-present with Jeff Bransford to provide an overview of the Parks and Recreation System Master Plan. The components of the plan and the process to develop it will be discussed. Questions and high level input on outcomes are welcome.

**RECOMMENDATION:**

N/A