



**CITY OF NEW BRAUNFELS, TEXAS  
TRANSPORTATION AND TRAFFIC ADVISORY  
BOARD MEETING  
TEJAS ROOM  
550 LANDA STREET**



**THURSDAY, AUGUST 12, 2021 at 6:00 PM**

**To participate via Zoom use the following link:  
<https://us02web.zoom.us/j/81774980941> or  
call (833) 926-2300 Webinar ID# 817 7498 0941**

**AGENDA**

**1. CALL TO ORDER**

**2. ROLL CALL**

**3. APPROVAL OF MINUTES**

- A) Approval of the minutes of the July 8, 2021 [21-755](#)  
Transportation and Traffic Advisory Board meeting.

**4. CITIZENS' COMMUNICATIONS**

*This time is for citizens to address the Transportation and Traffic Advisory Board on issues and items of concerns not on this agenda. There will be no Transportation and Traffic Advisory Board action at this time.*

**5. PRESENTATIONS**

- A) Presentation on the proposed City of New Braunfels [21-739](#)  
Street Design Guide.  
Mary Hamann, Engineer

**6. CONSENT ITEMS**

*All items listed below are considered to be routine and non-controversial by the Transportation and Traffic Advisory Board and will be approved by one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which case the item will be removed from the consent agenda and considered as part of the normal order of business.*

- A) Update on items previously considered by the [21-722](#)  
Transportation and Traffic Advisory Board.  
Mary Hamann, Engineer

**7. INDIVIDUAL ITEMS FOR CONSIDERATION**

- A) Discuss and consider a recommendation to City Council [21-761](#)  
to restrict parking on the east side of Hudson Lane from

Hanz Drive to Bellesop Boulevard and on the north side of Bellesop Boulevard.

Jessica Perry, Graduate Engineer

- B) Discuss and consider a recommendation to City Council [21-738](#) to amend Section 126-346 to establish no parking zones in Prince Solms Park.

Mary Hamann, Engineer

8. **ADJOURNMENT**

**CERTIFICATION**

I hereby certify the above Notice of Meeting was posted on the bulletin board at the New Braunfels City Hall.

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Board Liaison

NOTE: Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, or large print, are requested to contact the City Secretary's Office at 221-4010 at least two (2) work days prior to the meeting so that appropriate arrangements can be made.



# Transportation and Traffic Advisory Board Agenda Item Report

550 Landa Street  
New Braunfels, TX

**8/12/2021**

Agenda Item No. A)

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**TRANSPORTATION AND TRAFFIC ADVISORY BOARD**

Regular Meeting Minutes  
Held in person and via Zoom  
July 8, 2021

**Members Present:**

Arthur Brinkkoeter	Michael Yoder (Zoom)
Gary Kirkham	Ron Munyan (Zoom)
Mike Dietert	Daniel Santoni

**Staff Present:**

Garry Ford Jr.	Jessica Perry
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1. **CALL TO ORDER** – called to order at 6:02 pm at City Hall – Council Chambers and online via Zoom

2. **ROLL CALL**

3. **APPROVAL OF MINUTES**

- June 10, 2021 Regular Meeting – via Zoom  
Mr. Dietert made a motion to accept minutes as written. Mr. Santoni seconded the motion.  
All in favor. Motion passed.

4. **CITIZENS COMMUNICATIONS**

*None*

5. **PRESENTATIONS**

- A) Presentation on pedestrian safety and traffic calming improvements on East San Antonio St.

*Garry Ford, Jr., Assistant Public Works Director / City Engineer*

Mr. Ford presented this pedestrian safety and traffic calming improvements request on East San Antonio St.

6. **CONSENT ITEMS**

- A) Update on items previously considered by the Transportation and Traffic Advisory Board.

*Garry Ford, Jr. for Mary Hamann, Engineer*

No notes.

7. **INDIVIDUAL ITEMS FOR CONSIDERATION**

- A) Discuss and consider recommendation to City Council to extend the existing school zone on Avery Parkway.

*Jessica Perry, Graduate Engineer*

Ms. Perry presented the item to extend the school zone in Avery Park. After a few questions from the board, Mr. Dietert made a motion to go with staff recommendation to extend the school zone on Avery Parkway on the northeast side to 200 feet northeast of Avery Ranch Dr. with no changes to time frames; to install crosswalk markings on Avery Parkway at the intersection with

Avery Ranch Drive and double yellow centerline pavement markings on Avery Parkway from SH 46 to Cypress Mill. Mr. Brinkkoeter seconded the motion. All in favor. Motion passed.

- B) Discuss and consider a recommendation to City Council to create school speed zones on South Walnut Avenue and West Klein Road.  
*Garry Ford, Jr. for Mary Hamann, Engineer*

Mr. Ford explained this request and why it is recommended. Mr. Santoni made a motion to go with staff recommendation to create a new speed zone with flashing lights on S. Walnut Ave. beginning at 250 feet northwest of intersection with Settlers Crossing and on W. Klein Rd. extending southeast to 250 feet southeast of intersection Klein Way and extend northeast to 300 feet northeast of intersection of Klein Way. Mr. Dietert seconded the motion. All in favor. Motion passed.

- C) Discuss and consider a recommendation to City Council to amend Section 126-346 to establish a no parking zone on the south side of Elliot Knox Boulevard between South Peach Avenue and Magnolia Avenue.  
*Garry Ford, Jr., Assistant Public Works Director / City Engineer*

Mr. Ford went over this item and the board had a few questions and safety concerns. Then Mr. Santoni made a motion to go with staff recommendation to establish a no parking zone on the south side of Elliot Knox Blvd. between South Peach Ave and Magnolia and to talk to Comal Tubes about their parking lot problems. Mr. Brinkkoeter seconded the motion. All in favor. Motion passed.

## 8. **ADJOURNMENT**

Before adjournment, Mr. Brinkkoeter asked Mr. Ford how Elizabeth Street and the parking lot is coming along and if it will be finished before Wurstfest. Mr. Dietert asked Mr. Ford if he could check on a flooding issue that Mr. Dietert has at his property on San Antonio Street where the new QT convenience store is located. Mr. Yoder asked if there could be a school safety program held in near future.

Mr. Kirkham made a motion to adjourn. Mr. Dietert seconded the motion. Meeting adjourned at 6:40 pm.

8/12/2021

Agenda Item No. A)

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**PRESENTER:**

Mary Hamann, Engineer

**SUBJECT:**

Presentation on the proposed City of New Braunfels Street Design Guide.

**DEPARTMENT:** Public Works

**COUNCIL DISTRICTS IMPACTED:** Citywide

**BACKGROUND INFORMATION:**

The City of New Braunfels identified the need to provide guidance on street design and apply a consistent approach for designing streets, intersections, pavements, and structures. Current street design guidance is provided in various locations including Chapters 114 and 118 of the Code of Ordinances, city checklists and standard details, federal and state manuals, and City of San Antonio design requirements. It was determined that the City needed a street design guide to provide modern guidance and a stand-alone document to assist in planning, designing, and constructing streets in New Braunfels.

The City hired Kimley-Horn and Associates, Inc to assist in preparing the proposed Street Design Guide in a phased effort. Kimley-Horn assisted other cities like New Braunfels to develop a street design criterion from the ground up. The manual was developed in coordination with City Departments and the proposed Thoroughfare Plan update. The proposed Street Design Guide has been presented to the development community for review and feedback throughout this summer. Additionally, a webpage was created to download the document and associated updated standards and provide an opportunity for comments. Kimley-Horn and City staff have reviewed feedback received and are making final adjustments to the draft guide for City Council approval.

**ISSUE:**

N/A

**FISCAL IMPACT:**

N/A

**RECOMMENDATION:**

N/A

8/12/2021

Agenda Item No. A)

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**PRESENTER:**

Mary Hamann, Engineer

**SUBJECT:**

Update on items previously considered by the Transportation and Traffic Advisory Board.

**DEPARTMENT:** Public Works

**COUNCIL DISTRICTS IMPACTED:** Citywide

**BACKGROUND INFORMATION:**

The attached table shows the latest status of items previously considered by the Transportation and Traffic Advisory Board. Items will be removed from the table as they are completed.

**ISSUE:**

Staff has received a request to provide updates to the Transportation and Traffic Advisory Board on items previously considered by the Board.

**FISCAL IMPACT:**

N/A

**RECOMMENDATION:**

N/A

### Status Update for Previous Transportation and Traffic Advisory Board Items

T&T Meeting Date	Request	Current Status
2021-02-11	Revise Parking by Permit Area G to include a portion of Guada Coma Dr.	Signs installed in July 2021.
2021-02-11	Restrict through truck traffic on Lake Front Ave between IH 35 Frontage Road and Freiheit Rd and on Freiheit Rd between Lake Front Ave and SH 46.	Signs installed in June 2021.
2021-02-11	No parking zone on E San Antonio St at N Gilbert Ave.	Signs installed in June 2021.
2021-03-11	Speed humps on River Acres Dr between 1255 River Acres Dr and Fair Ln.	Speed humps installed June 2021.
2021-04-08	Speed humps on Broadway Dr between Rusk St and Flushing.	City Council approved the request at the May 10, 2021 meeting. All adjacent property owners approved proposed locations and speed humps will be installed at the beginning of the next fiscal year (after October 1, 2021).
2021-06-10	Speed humps on Misty Acres Drive between SH 46 and Lake Front Avenue.	Approved by City Council at July 12, 2021 meeting. Staff is working on getting approval of speed hump locations from adjacent property owners.
2021-06-10	No parking zones around the landscaped islands on the outside edges of Main Plaza.	Second reading of the ordinance approved by City Council at the July 26, 2021 meeting.
2021-07-08	Extend school speed zone on Avery Pkwy.	First reading of the ordinance presented to City Council at the August 23, 2021 meeting.
2021-07-08	Create school speed zones on S Walnut Ave and W Klein Rd.	Second reading of the ordinance approved by City Council at the July 26, 2021 meeting.
2021-07-08	No parking zone on Elliot Knox Blvd between S Peach Ave and Magnolia Ave.	Engineering staff coordinating with planning staff on the parking requirements for Comal Tubes. Requested no parking zone ordinance will be presented to City Council at a future meeting.



**8/12/2021**

Agenda Item No. A)

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**PRESENTER:**

Jessica Perry, Graduate Engineer

**SUBJECT:**

Discuss and consider a recommendation to City Council to restrict parking on the east side of Hudson Lane from Hanz Drive to Bellesop Boulevard and on the north side of Bellesop Boulevard.

**DEPARTMENT:** Public Works

**COUNCIL DISTRICTS IMPACTED:** 4

**BACKGROUND INFORMATION:**

Staff received a formal written request from the High Cotton homeowner's association for a no parking zone on the east side of Hudson Lane from Hanz Drive to Bellesop Boulevard, on the west side of Hudson Lane from Hanz Drive to the southernmost alley, a restriction on overnight parking on the west side of Hudson Lane from the southernmost alley to Bellesop Boulevard, in the alleys, and on the north side of Bellesop Boulevard. The request is to allow enough room for emergency vehicles to drive on the streets within the High Cotton subdivision.

Staff conducted a site visit and measured the street width on Hudson Lane and Bellesop Boulevard at 24 feet for both roadways. The New Braunfels Fire Department was contacted regarding their roadway width needs within this subdivision. The Fire Department stated that a parking restriction on one side of both Hudson Lane and Bellesop Boulevard would be enough to allow emergency vehicles to drive safely on these roads.

The west side of the entrance to the subdivision, Hudson Lane from Hanz Drive to the southernmost alley, is not included in the proposed ordinance as parking is already restricted in this area for a distance of 30 feet from the stop sign on Hudson Lane at Hanz Drive.

The alleys within the High Cotton subdivision are private; therefore, an ordinance cannot be used to restrict parking in these locations.

A street area layout showing the proposed no parking zone and photos of vehicles parked in the area submitted by the HOA are attached.

**ISSUE:**

The High Cotton HOA has requested restricted parking within their subdivision due to concerns about allowable width for emergency vehicles.

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**FISCAL IMPACT:**

Traffic control signs cost approximately \$150 each. Sufficient funding is available in the FY 2021 approved streets and drainage budget.

**RECOMMENDATION:**

Staff recommends a no parking zone on the east side of Hudson Lane from Hanz Drive to Bellesop Boulevard and on the north side of Bellesop Boulevard.







8/12/2021

Agenda Item No. B)

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**PRESENTER:**

Mary Hamann, Engineer

**SUBJECT:**

Discuss and consider a recommendation to City Council to amend Section 126-346 to establish no parking zones in Prince Solms Park.

**DEPARTMENT:** Public Works**COUNCIL DISTRICTS IMPACTED:** 5**BACKGROUND INFORMATION:**

The River Operations Manager for the City of New Braunfels has requested that the locations in Prince Solms Park with existing yellow curb be added to the list of no parking zones in city ordinance. Yellow curb was historically used in New Braunfels to mark no parking zones, but is not enforceable. The requested new no parking zones will maintain adequate travel width on Liebscher Drive for emergency responders and allow staff to access the buildings within Prince Solms Park during the river season.

No parking zone signs were authorized by Keith Lane, Chief of Police, on June 22, 2021.

**ISSUE:**

Proposed parking restriction in Prince Solms Park at the following locations: (1) on both sides of Liebscher Drive from the intersection with S Liberty to the beginning of the paid parking spaces on both sides of Liebscher Drive, (2) on the south side of the Prince Solms Park parking lot, and (3) along the southwest side of Liebscher Drive from the 1-minute parking loading/unloading zone to the entrance to the Prince Solms Park parking lot.

**FISCAL IMPACT:**

Traffic control signs cost approximately \$150 each. Sufficient funding is available in the FY 2021 approved streets and drainage budget.

**RECOMMENDATION:****Parks and Recreation Advisory Board**

The Parks and Recreation Advisory Board unanimously recommended establishing no parking zones in Prince Solms Park at their meeting on July 20, 2021.

**Staff**

Staff recommends establishing no parking zones in Prince Solms Park at the following locations: (1) on both sides of Liebscher Drive from the intersection with S Liberty to the beginning of the paid parking spaces on both sides of Liebscher Drive, (2) on the south side of the Prince Solms Park parking lot, and (3) along the

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southwest side of Liebscher Drive from the 1-minute parking loading/unloading zone to the entrance to the Prince Solms Park parking lot.



# Prince Solms Park Parking

Source: City of New Braunfels GIS  
Data: 10/1/2021

