



**CITY OF NEW BRAUNFELS, TEXAS
HERITAGE COMMISSION MEETING**



550 LANDA STREET

THURSDAY, DECEMBER 9, 2021 at 5:00 PM

City Hall - Council Chambers

AGENDA

1. CALL TO ORDER

2. ROLL CALL

3. APPROVAL OF MINUTES

- A) Discuss and consider approval of the minutes of the May [21-1329](#)
13, 2020 meeting and April 8, 2021 meeting.

4. CITIZENS' COMMUNICATIONS

This is for citizens to address the Heritage Commission on issues and items of concerns not on this agenda. There will be no Heritage Commission action at this time.

5. INDIVIDUAL ITEMS FOR CONSIDERATION

- A) Discuss and consider the election of a chair. [21-1330](#)
Gayle Wilkinson
- B) Discuss and consider the election of a vice chair. [21-1331](#)
Gayle Wilkinson
- C) Discuss and consider action regarding allocations of [21-1332](#)
2022 hotel occupancy tax to Heritage organization
applicants.
Gayle Wilkinson

6. STAFF REPORT

- A) Discuss the alignment of terms for Boards and [21-1342](#)
Commissions to twice a year.
Gayle Wilkinson

7. ADJOURNMENT

CERTIFICATION

I hereby certify the above Notice of Meeting was posted on the bulletin board at the New Braunfels City Hall.

Board Liaison

NOTE: Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, or large print, are requested to contact the City Secretary's Office at 221-4010 at least two (2) work days prior to the meeting so that appropriate arrangements can be made.

12/9/2021

Agenda Item No. A)

PRESENTER:

Gayle Wilkinson

SUBJECT:

Discuss and consider approval of the minutes of the May 13, 2020 meeting and April 8, 2021 meeting.

**MINUTES
OF THE NEW BRAUNFELS HERITAGE COMMISSION
REGULAR MEETING OF THURSDAY, APRIL 8, 2021**

Commissioners

Glenn Griffin – Chair – Present
Martha McLaurin – Vice Chair – Present
Lauren Strack – Commissioner – Present
Pamela Brandt – Commissioner – Present
Collette Nies – Commissioner – Present
Kristi Joy Simmons – Commissioner – Absent
Brandt Tucker – Commissioner – Absent

1. CALL TO ORDER

Commissioner Glenn Griffin called the meeting to order at 5:32 p.m.

2. ROLL CALL

Caitlin Krobot provided roll call. Quorum present.

3. APPROVAL OF MINUTES

- A) Discuss and consider approval of the minutes of the April 8, 2020 Heritage Commission annual meeting.

The approval of minutes was pulled from consideration.

4. CITIZENS' COMMUNICATIONS

This time is for citizens to address the Heritage Commission on issues and items of concerns not on this agenda. There will be no Heritage Commission action at this time.

No one spoke at this time.

5. INDIVIDUAL ITEMS FOR CONSIDERATION

- A) Discuss and consider the election of a chair.

Commissioner Collette Nies moved to elect Glenn Griffin as chair.
Commissioner Pamela Brandt seconded the motion with a unanimous vote.

- B) Discuss and consider the election of a vice chair.

Commissioner Glenn Griffin moved to elect Collette Nies as vice chair.
Commissioner Martha McLaurin seconded the motion with a unanimous Vote.

- C) Discuss and consider moving the application process to the Fall.

A lengthy discussion ensued. The item was tabled.

- D) Discuss and consider amending the Bylaws of the City of New Braunfels Heritage Commission.

Commissioner Lauren Strack moved to approve the item with changes made by Commissioner Martha McLaurin with the changes being “ A regular meeting of the Commission shall be held annually at a time agreed upon by the Commission, unless it is determined by the chairman that a specific meeting date and time must be changed due to the weather, lack of a quorum or some other sufficient reason. Commissioner Martha McLaurin seconded the motion with a unanimous vote.

- E) Discuss and consider action regarding allocations of 2020 hotel occupancy tax to Heritage organization applicants.

Commissioner Martha McLaurin moved to approve the allocation of funds for the Heritage applicants provided by the Commissioners.
Commissioner Pamela Brandt seconded the motion with a unanimous vote.

6. ADJOURNMENT

Commissioner Glenn Griffin adjourned at 6:12 p.m.

Glenn Griffin, Chair

MINUTES
CITY OF NEW BRAUNFELS HERITAGE COMMISSION
May 13, 2020

The City of New Braunfels Heritage Commission met on May 13, 2020, in regular session via Zoom.

Commissioners present were: Eberhart Moese, Rose Marie Zipp, Martha McLaurin, Colette Nies, Glenn Griffin, Brandt Tucker, and Ben Buchanan.

Staff present were: City Secretary Patrick Aten and Administrative Secretary Yesenia McNett.

The meeting was called to order by Patrick Aten at 2:00 p.m.

Discuss and consider approving the minutes of the April 15, 2019 meeting.

Commissioner Griffin moved to approve the minutes. Commissioner McLaurin seconded the motion, which passed unanimously.

Citizen Communications

No one spoke

Discuss and consider the election of a Chair.

Commissioner Zipp moved to nominate Glenn Griffin as the Heritage Commission Chair. Commissioner McLaurin seconded the motion, which passed unanimously.

Discuss and consider the election of a Vice Chair.

Commissioner Zipp moved to nominate Martha McLaurin as the Heritage Commission Vice-Chair. Commissioner Nies seconded the motion, which passed unanimously.

Discuss and consider action regarding allocations of 2019 Hotel Occupancy Tax to heritage organizations.

Commissioner Griffin motioned to approve the following allocations to the heritage organizations. Commissioner Nies seconded the motion, which passed unanimously.

- | | |
|--|--------------|
| • Heritage Society of New Braunfels | \$ 78,630.22 |
| • New Braunfels Conservation Society | \$ 76,734.42 |
| • New Braunfels Historic Railroad & Modelers Society | \$ 58,173.72 |
| • Sophienburg Archives and Museum of History | \$ 86,461.64 |

Total	\$300,000.00
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ADJOURNMENT: Chair Glenn Griffin adjourned the meeting at 2:39 p.m.

Approved on _____ by:

Chair



Heritage Commission Agenda Item Report

550 Landa Street
New Braunfels, TX

12/9/2021

Agenda Item No. A)

PRESENTER:

Gayle Wilkinson

SUBJECT:

Discuss and consider the election of a chair.



Heritage Commission Agenda Item Report

550 Landa Street
New Braunfels, TX

12/9/2021

Agenda Item No. B)

PRESENTER:

Gayle Wilkinson

SUBJECT:

Discuss and consider the election of a vice chair.

12/9/2021

Agenda Item No. C)

PRESENTER:

Gayle Wilkinson

SUBJECT:

Discuss and consider action regarding allocations of 2022 hotel occupancy tax to Heritage organization applicants.

12/9/2021

Agenda Item No. A)

PRESENTER:

Gayle Wilkinson

SUBJECT:

Discuss the alignment of terms for Boards and Commissions to twice a year.

DEPARTMENT: City Secretary

COUNCIL DISTRICTS IMPACTED: None

BACKGROUND INFORMATION:

The City of New Braunfels currently has 31 boards and commissions. Each board and commission have term dates, term lengths, and requirements for eligibility unique to the creating ordinance, state law or by-laws of the body. On August 23, 2021 Council passed an ordinance (which is attached) to align all terms for city board and commission appointments to begin December 1 or June 1 with appointments to fill vacancies with unexpired terms to be made at any time. The Heritage Commission has 3 seats that will expire March 11, 2022. They are as follows:

Glenn Griffin
Martha McLaurin
Colette Nies

These three seats will remain in place through May 31, 2022. Our online portal for boards and commissions, OnBoard, will open up the application for the Heritage Commission late February or early March.

ORDINANCE NO. 2021-63

AN ORDINANCE AMENDING THE CITY OF NEW BRAUNFELS CODE OF ORDINANCES, CHAPTER 2, ARTICLE 3 – BOARDS, COMMISSIONS, AND COMMITTEES, SPECIFICALLY SECTION 2-56 - APPOINTMENTS, TO ALIGN ALL TERMS FOR CITY BOARD AND COMMISSIONS TO BEGIN DECEMBER 1 OR JUNE 1.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF NEW BRAUNFELS, TEXAS:

SECTION 1

THAT section 2-56 of the City of New Braunfels City Code pertaining to boards, commissions and committees are hereby amended as follows with new language indicated by underlined font:

Sec. 2-56. - Appointments and removal of members.

(a.) Appointments – As determined by the City Secretary’s Office, appointments to all city boards, commissions and committees shall be in November of each year with terms to commence December 1, or May with terms to commence June 1 with appointments to fill vacancies with unexpired terms to be made at any time.

(b.) Removal of members - All appointments to city boards, commissions, and advisory groups, whether or not created by the City Charter, ordinance or resolution, and whether or not created for a specific term, shall be at the will of the city council. All members of such boards, commissions and advisory groups shall be considered to be serving at the will of the city council and may be removed at any time for any of the following reasons:

- (1) Absence by an appointee from three consecutive board meetings;
- (2) Conviction of a crime (excluding traffic offenses);
- (3) Conduct of an appointee unbecoming a city board member; or
- (4) Failure of an appointee to pay city property taxes when due.

Such removal procedure, as outlined in this section, shall be applicable only to those city boards, commissions and advisory groups that have no removal procedure outlined in the provisions pertaining to that particular board, commission or advisory group.

SECTION 2

THAT all ordinances, or parts thereof, that are in conflict or inconsistent with any provision of this Ordinance are hereby repealed to the extent of such conflict only, with the balance of such ordinances being saved from repeal. The provisions of this ordinance shall be and remain controlling as to the matters regulated herein.

SECTION 3

THAT if any provisions of this ordinance shall be held void or unconstitutional, it is hereby provided that all other parts of the same which are not held void or unconstitutional shall remain in

full force and effect.

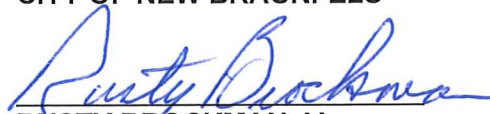
SECTION 4

THIS ordinance will take effect upon the second and final reading in accordance with the provisions of the Charter of the City of New Braunfels.

PASSED AND APPROVED: First reading this 9th day of August 2021.

PASSED AND APPROVED: Second reading this 23 day of August, 2021.

CITY OF NEW BRAUNFELS


RUSTY BROCKMAN, Mayor

ATTEST:


CAITLIN KROBOT, City Secretary

APPROVED AS TO FORM:


VALERIA M. ACEVEDO, City Attorney