Legislation Details (With Text)

File #:	21-295	**Name:**	
Type:	Report	**Status:**	Consent Item Ready
File created:	3/22/2021	**In control:**	City Council
On agenda:	4/12/2021	**Final action:**	
Title:	Approval of policy and procedures governing the leasing of city-owned T-Hangars at New Braunfels Regional Airport		
Sponsors:			
Indexes:			
Code sections:			
Attachments:	1. Hangar waiting list policy FINAL - 2021 03 20		

Date	Ver.	Action By	Action	Result

PRESENTER:
Robert Lee, Airport Director

SUBJECT:
Approval of policy and procedures governing the leasing of city-owned T-Hangars at New Braunfels Regional Airport

DEPARTMENT: Airport

COUNCIL DISTRICTS IMPACTED: City wide

BACKGROUND INFORMATION:
New Braunfels Regional Airport owns and leases 97 t-hangars and hail-sheds to individuals and corporate users. T-hangars and hail-sheds are configured to provide storage for one general aviation aircraft and associated supplies and tools. Historically, demand has exceeded supply of the aircraft storage and there has been an extended waiting period to secure a spot in one of these hangars. The airport has traditionally maintained a waiting list of customers with no written policy. Airport administration would like to formalize the process and administration with a written policy. This will clarify the procedures by which individuals apply to be on the waiting for upcoming available hangars, as well as the process by which the airport notifies and ultimately leases a space to a customer. A draft of the policy was reviewed by a panel of airport t-hangar tenants and a prospective tenant before being presented to the New Braunfels Regional Airport Advisory Board on March 17, 2021. The Board unanimously approved proceeding with submitting the policy to City Council for adoption.

ISSUE:
Adoption of a written policy and procedures for the Airport t-hangar waiting list.

FISCAL IMPACT:
None.

RECOMMENDATION:
The New Braunfels Regional Airport Advisory Board and Staff recommend approval of the T-hangar Waiting List Policy.