



the revision of an existing parking by permit area with this removal. Revising an existing area only requires receipt of a signed petition form and compliance with the contiguous commercial or residential requirement of the ordinance.

Current code requires notification letters be mailed out for all occupants listed on the petition received by city staff and to all property owners within the proposed parking by permit area for a request for a new parking by permit area. The current code limits the notification of the public hearing to only the requested area, which leads to potential multiple applications for expansion after a new area is established. Staff is proposing a revision to the current notification requirements for new parking by permit areas to mail letters to occupants on the petition and property owners within a minimum 300 foot radius of the proposed permit area. This revision will lead to a more efficient process as property owners are notified with the initial request instead of multiple follow-up requests that come in as signs are posted.

Revisions to existing parking by permit areas currently require mailing notification letters to occupants listed on the petition and all property owners within the existing parking by permit area. Staff is proposing a revision to this requirement to mail notification letters to the occupants listed on the petition and property owners within a minimum 300 foot radius of the proposed revision to the existing permit area. The most common parking by permit revision request is to add a single property to an existing parking by permit area. The proposed revision will concentrate the notification letters to the affected area and will use less staff time and resources to complete.

**ADDRESSES A NEED/ISSUE IN A CITY PLAN OR COUNCIL PRIORITY:**

2006 Comprehensive Plan: Transportation Goal 21: Provide a system of convenient and safe transportation facilities through comprehensive, cooperative and continuing transportation system planning and development.

**FISCAL IMPACT:**

Approval of the ordinance amendment will allow staff to more efficiently and effectively address parking by permit requests.

**COMMITTEE RECOMMENDATION:**

N/A

**STAFF RECOMMENDATION:**

N/A