

## Legislation Text

**File #:** 20-921, **Version:** 1

Presenter/Contact

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**SUBJECT:**

Approval of master professional services contract with Cleary Zimmermann Engineers to provide commissioning services for construction oversight, inspections, and coordination for future projects, including but not limited to upcoming new build of Fire Stations 2 and 3 and Westside Library Branch.

**BACKGROUND / RATIONALE:**

On September 11, 2020 city staff issued a task order solicitation for construction commissioning services to vendors listed on the city's Indefinite Delivery Indefinite Quantity (IDIQ) pre-approved vendors list. Staff received four (4) submissions on September 24, 2020. The vendors were evaluated on their technical knowledge, experience, and proposed approach to the city's projects. Based on the evaluation of the submissions, city staff is recommending the highest scored vendor, Cleary Zimmermann Engineers for award.

Cleary Zimmermann Engineers will provide construction oversight, inspections for city staff to verify and ensure all building systems, materials, equipment, and workmanship comply with the contract requirements. The services will be billed at the not to exceed hourly rates defined by the agreement. The estimated scopes include fees of \$17,593 for Station 2 and \$13,516 for Station 3, and \$9,953 for Westside Library Branch. As new projects are added to the agreement, such as Fire Station 7 and Sports Complex, they will be brought before City Council if the master agreement exceeds \$70,000.

**ADDRESSES A NEED/ISSUE IN A CITY PLAN OR COUNCIL PRIORITY:**

<b>X</b>	Yes	<b>City Plan/Council Priority:</b>	Strategic Priorities: Continue an ongoing program of infrastructure construction and maintenance.
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**FISCAL IMPACT:**

The proposed contact amounts are within the cost estimates developed for the 2019 bond projects. Therefore, sufficient funds are available to approve and begin expensing bond proceeds as described above.

**COMMITTEE RECOMMENDATION:**

**STAFF RECOMMENDATION:**

Approval.